

ORGANIZATIONAL MEETING
January 3, 2006

PALERMO TOWN HALL
7:00 pm

Supervisor Jamerson called the meeting to order at 8:10 pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Councilman Trimble
Councilwoman Bickford
Councilman Pettit
Councilman Hilton
Supervisor Jamerson

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Public in Attendance: 4

Supervisor Jamerson stated that the purpose of the meeting is to set town policies.

Resolution 1 - Town Policies of the Town of Palermo for 2006

Where As: there is no objection by the majority of the Palermo Town Board, the following established policies shall take effect immediately:

a. Meetings: Town Board Town of Palermo will hold monthly meetings and designate these meetings to be held on the fourth Tuesday of every month at 7:00 P.M, unless otherwise advertised by Public Notice. All meetings will be held at the Town Hall.

b. Order of Business: Call to Order, Pledge to Flag, followed by moment of silence, Approval/Changes to previous minutes, Petitions for the Board, Executive Session (when needed), Reading of Resolutions of Meeting, Public Comment on Resolutions Only (5 minutes per person), Communications, Reports, Approval of Reports, Board address to Resolutions, Approval of Bills, Old Business, New Business, Open Public Session, adjournment.

c. Attendance at Board Meetings: Town Department Heads are requested to attend regular monthly meetings. While this is not always possible, a written report is requested if you cannot attend.

d. Duties of Deputy Supervisor are as follows: Be in attendance at Supervisor Office Hours, when requested by the Supervisor. Attend all meetings which effect the Town with the Supervisor or in place of the Supervisor. Accept the Chair of any committees which the Supervisor may appoint. The Deputy Supervisor shall be compensated for those duties as set forth in the annual budget of the Town.

e. Secretary and Bookkeeper to Supervisor: The Supervisor is authorized to have a confidential Secretary and confidential Bookkeeper, providing that budgetary funds are available for those positions.

f. Court Steno and Bailiff. The Town Justices are authorized to hire a Court stenographer and Bailiff when needed. Bailiff shall be paid \$ 13.00 per hour.

g. Holidays: All town offices shall be closed on National Holidays and no meetings shall be scheduled. The Highway Department will be closed on those holidays designated in the Union Contract.

h. Payment of bills prior to audit: The Supervisor shall have the authorization to pay the following when they come due prior to audit by the Town Board; payroll, utilities, postage and insurances.

i. Annual Audit: The Supervisor shall have the authority to have all books audited and the year end report prepared by an outside firm for an amount set forth in the budget.

j. Petty Cash Funds: The following are authorized to maintain petty cash funds Town Clerk: \$ 150.00 with \$100. 00 for tax collection and \$50.00 for clerk.

k. Association Membership: The Town of Palermo shall maintain an annual membership with The Association of Towns.

l. Records Access: The town clerk is designated as Records Access Manager for both active and inactive records. A fee of 25 cents (\$.25) per copy will be charged unless otherwise determined by law. An application (FOIL,) to inspect any record is required.

m. Reimbursement policy: Reimbursement for attending school, conferences or association meetings may not be paid without prior authorization to attend being given first by the Town Board. A written report is requested to be submitted to the Town Board after attendance.

n. Mileage Reimbursement: Reimbursement for mileage on personal vehicle while performing Town Business for all officers, employees (including Highway Department employees when using their own vehicles for town business), shall be 45 cents (\$.45) per mile. Calculation of mileage shall begin at the point of entering the township when reporting for a call. For business originating within the township mileage will be paid from the originating place to the destination and the return trip of equal mileage. The following exception applies: the DCO officer shall be reimbursed mileage from his home or kennel and the return trip for the purposes of euthanization when necessary. Payment will be made with submission of voucher listing; date, purpose of trip, and mileage. Voucher must be approved by department head.

o. Telephone Reimbursement: Telephone expenses for long distance calls will be reimbursed at their actual cost. Expenses must include a photo static copy of the billing listing date, number and amount, individual called and/or purpose must be given.

p. Equipment usage: Town of Palermo Highway equipment is authorized to be used in the following places (outside of normal highway usage); Town Park, Town Hall and Town Kennel.

q. Collection of Non Sufficient Funds: All checks returned for non-sufficient funds shall be subject to a \$ 35.00 fee, in addition to the face value of the check.

r. Deputy Code Enforcement Officer: Shall be empowered with all duties of the Code Enforcement Officer and act on the behalf of the Code Enforcement Officer upon his/her request or that of the Town Board. Shall assist the Code Enforcement Officer with his/her duties and inspection upon request, including but not limited to the service of summons and legal proceedings.

s. Town Board workshops will be held the third Tuesday of each month at 7:00pm, unless specified otherwise in advance. The Audit of bills will be done at the workshop. Invoices are to be attached to the Voucher with the description of purchase.

t. Seasonal employees of the Highway Department shall be paid \$10.78 per hour, the first 40 hours per week shall be paid at straight time. Any time in excess of 40 hours per week shall be paid at 1-1/2 time per hour. Seasonal employees shall be paid 1-1/2 times per hour for all hours worked on the following holidays: Thanksgiving Day, Christmas Day and New Years Day. Seasonal employees are not entitled to any other benefits with the exception of one-half hour call-in for snow removal.

u. Insurance Policy for non collectively bargaining employees: Insurance shall be provided for town employees that work posted hours of 30 or more per week as approved by the town board. The Town shall pay full cost of the employees insurance coverage for single coverage only. Any employee wishing to opt for 2 person or family coverage will be subject to pay for additional cost of said coverage. Insurance coverage shall be comparable to that of the Collective Bargaining Agreement. The town shall also provide individual retiree insurance coverage for any permanent employee (defined as: an employee who is employed for 30 or more posted hours per week, with 15 years of continuous active service with the town, who is actively employed with the town at the time of retirement, and a minimum age of 60). The town shall have the authority to designate the company through which the insurance is provided.

v. Designated Payroll Agency is: Pathfinder Bank - ADP Payroll schedule is as follows: Biweekly: Highway Department, Superintendent of Highways and Town Clerk; Semiannual: All Deputy Positions (June/December); Annual Salary: Board of Appeals, Board of Assessment Review, Historian, Registrar of Vital Statistics. All other positions shall be paid monthly, on the 4th Thursday of each month.

w. Purchase orders are required for any single purchase in excess of \$ 150.00.. The officer must request a purchase order from the Supervisor prior to placing the order or purchase. All other purchases must comply with the Town's Procurement Policy as stated in the Town Code Book.

x. The Town Board shall have the authority to appoint an agency for the purpose of training and/or testing for drug/alcohol substances as mandated by the State of New York and stated in the Towns DOT policy.

y. Incident Reporting policy as outlined in Resolution 20 of 2001.
Resolution introduced by Councilman Hilton and seconded by Councilman Trimble.
AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson
NAYS:

Resolution No. 2 - Designations for 2006

Where As: there is no objection by the majority of the Palermo Town Board, the following designations are approved:

a. Designation of Depositories:

Pathfinder Bank

b. Designation of Official Newspapers:

Oswego Valley News and the Mexico Independent

c. Designation of Law Enforcement Agency:

The Oswego County Sheriffs Department

d. Designation of Attorney to the Town Board: (subject to contract)

Caraccioli and Associates Law Firm

Labor Lawyer Jackie Jones from Mackenzie Hughes Law Firm

Resolution introduced by Councilman Hilton seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Resolution # 3 - Annual Appointment by the Town Board Town of Palermo for 2006

Be it resolved that the Town Board Town of Palermo does hereby make the following Annual Appointments:

Registrar of Vital Statistics	Jean Gulliver
Historian	Beverly Beck
Recreation Director	Donna Miller
Building and Grounds Custodian	OPEN
Dog Control Enforcement	Chad Miller
Building Inspector & Code Enforcement	Joseph Fiumara
Planning Board Secretary	OPEN
Board of Appeals Secretary	Angela Miller
Building Janitor	Tammy Schwartz

Other Appointments and terms:

Board of Appeals (5 Year Term) OPEN

Planning Board (5 Year Term) OPEN

Resolution introduced by Councilwoman Bickford seconded by Councilman Hilton.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Resolution # 4- Department Appointments for 2006

Be it resolved that the following appointments have been requested and reviewed and are hereby appointed to the following positions:

Appointment by Supervisor:

Deputy Supervisor	Tom Hilton
Bookkeeper	Julie Schmeling
Secretary to Supervisor	Shawna Rice

Appointment by Town Clerk

Deputy Town Clerk	Angela Miller
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Appointment by Highway Superintendent

Deputy Highway Superintendent	David Weegar
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Appointment by Dog Control Officer:

Deputy Dog Control Officer: Angela Miller

Appointment by Code Enforcement:

Deputy Code Enforcement: Robert Dalton

Uncompensated Deputy Code Enforcement: Mike Licciardello

Department Chairman:

Planning Board	Diane Kowaleski
Board of Appeals	Jay Elhage
Board of Assessment Review	Ann Cook

Resolution introduced by Councilman Pettit seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Resolution # 5- Salaries & Wages of 2006

Be it resolved the following wages have been established through budget for 2006, salaries are per year unless otherwise noted:

Councilmen (4) each	\$ 2,046.38	Historian	\$ 400.00
Supervisor	\$ 8,988.00	Justice: \$6,153.60 –Wood,	\$ 9,658.32 - Hart
Deputy Supervisor	\$ 250.00	Court Clerk	\$ 0 – in Hart’s
wage			
Secretary to Supervisor	\$ 2,100.00	Town Clerk/Collector	\$ 1,6497.00
Bookkeeper to Supervisor	\$ 6,000.00	Deputy Town Clerk	\$ 1,000.00
Budget Officer	\$ 500.00	Registrar Vital Statistics	\$ 200.00
Building/Code Officer	\$ 10,000.0	Recreation/Youth Director	\$ 1300.00
Deputy Code Officer	\$ 500.00	Site Director	\$ 1,850.00
Assessor	\$ 1,6000.00	Asst. Site Director	\$ 1700.00
Grievance Review Board:		Part Time Rec. Help - Counselors	
Chairman	\$ 400.00	4 @ 6.75/hr (180 hrs total)	\$4860.00
Members (2) each	\$ 300.00	Highway Superintendent	\$32,902.50
Board of Appeals		Deputy Highway Super.	\$ 1,700.00
Chairman	\$ 420.00	Dog Control Officer	\$ 6,195.00
Member (4) each	\$ 315.0	Deputy Dog Control Officer	\$ 500.00
Sec/Clerk to Board	\$ 262.00	Building/Grounds Custodian	\$ 6,320.0
Planning Board		Grounds Helper \$8.00/hr up to	\$1,000.00
Chairman	\$ 1,155.00	Building Janitor	\$4,000.00
Members (4) each	\$ 1,050.00		
Sec/Clerk to Board	\$ 892.00		

Resolution introduced by Councilman Hilton seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Resolution # 6- Office Hours for 2006

Be it resolved that the following Office Hours are established for 2006

Town Clerk - Jean Gulliver 593-2333 Ext 227

Monday 9:00 am – 5:00 pm Tuesday 11:00am – 7:00 pm

Wednesday 9:00 am – 5:00 pm Thursday 9:00 am – 5:00 pm

Supervisor – Ellen Jamerson 593-2333 Ext 221 Deputy Supervisor – Tom Hilton 593-7929

Friday 1 p.m. – 5 p.m. Other times available by appointment

Justice Court - 593-2333 Ext222 Jean Hart/Robert Wood

Monday 3:00 p.m. 9:00 p.m. or when court finishes

Highway Superintendent: John Rice Garage: 593-1336 Home: 598-8634

Monday - Friday 7:00 a.m. - 3:00 p.m. or by appointment

Assessor: Martin Webster 598 -7318 Hours at Town Hall: 593-2333 Ext 224

Wednesday 7:00 p.m. - 9:00 p.m. Saturday 9:00 am. - 12:00 p.m.

Building/Code Inspector: Joe Fiumara 963-4565-Hours at the Town Hall 593-2333 Ext 223

Thursday 7:00 p.m. - 9:00 p.m. or by appointment

Secretary -Jean Gulliver - Town Clerk see hours above

Planning Board: Diane Kowaleski (Chairperson) 598-8817

Planning Board Meetings are the second Tuesday of the Month at 7:00 p.m. Workshops are the third Thursdays of the month at 7:30 p.m. (when applicable)

Dog Control: Chad Miller 593-2333 ext 226 – Home: 598-6928

Resolution introduced by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Resolution No. 7 – Abolish Court Clerk

Be It Resolved: the Town Board Town of Palermo hereby abolishes the position of Court Clerk;

Be It Further Resolved: The Town Board Town of Palermo hereby designates one judge to be compensated at a higher rate than the other for the purpose of doing the duties of the Court Clerk.

Resolution introduced by Councilwoman Bickford seconded by Councilman Pettit

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Town Clerk asked for permission to get Road Runner into the building, as talked about at budget time, because of the changes in the Ag & Market reporting for dog licenses will be by internet and no longer by disk or email. Councilman Trimble would like to see what it would cost. Discussion took place to look at digital as well. Town Clerk to get pricing.

Gary Gulliver suggested that the Board change the rate of the non-sufficient fund collected from checks that bounce to a higher rate of \$35.00. Most other places are higher.

-*A MOTION WAS MADE to reopen Resolution #1 for adjustment of collection of non-sufficient funds to \$35.00 fee by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

(note: minutes do reflect in Resolution #1 this change).

Angela stated that Jan 15th Ag & Markets law gives an option for 1,2 or 3 year dog licenses and asked the Board to keep it at a one year. Town Clerk also stated the one year is easier to keep track of. Councilman Hilton stated it could be looked at workshop. Councilman Hilton stated that the Highway Spending Agreement for 2006 needs to be reviewed with John at next workshop on the 17th. Councilman Hilton asked the supervisor about getting in touch with the person on the mowing bid.

Adjournment: Motion to adjourn was made at: 8:47 pm by Councilman Hilton and seconded by Councilman Pettit.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP / SWEARING-IN
January 3, 2006

PALERMO TOWN HALL
7:00 pm

Supervisor Jamerson called the meeting to order at 7:10pm. Town Clerk took roll call:

Present: Councilman Trimble
Councilwoman Bickford
Councilman Pettit
Councilman Hilton
Supervisor Jamerson

Absent:

Town Clerk gave the oath of office to the following officials:

Tom Hilton, Councilman; William Pettit, Councilman; Ellen Jamerson, Supervisor; John Rice, Highway Superintendent; Jean Hart, Justice.

The Town Board reviewed Resolutions for Organizational Meeting.

Supervisor Jamerson stated there was no letter for building and grounds maintenance and that Owen Clark was still interested but had no letter. She also stated that she has received complaints about him and problems of not being able to do the work. One example given was not being able to shovel roofs. Councilwoman Bickford stated to give him a chance and that's what the helper was for. Councilman Pettit stated they might need to sit down and discuss the complaints with him. Councilman Hilton stated they should advertise the position and Owen can reapply if he wants to. Consensus of the board is to advertise the position.

Discussion took place concerning Brian Campbell's term is up on the Board of Appeals as well as Dawn Bristol's position on the Planning Board. Neither had letters. Consensus was to also advertise those positions as well as the secretary to the Planning Board. Councilman Hilton stated that someone from the Planning Board needs to attend the meetings, he stated that he doesn't remember when they had minutes last. He suggested the Supervisor send a copy to them and the Highway.

Councilman Hilton stated that he wants invoices attached to vouchers. Councilwoman Bickford asked if it were necessary to have workshops or if they could be done prior to the regular Board meeting. Discussion took place on workshops and having them gives people 2 chances a month to see the Board and for the Board to look at issues a couple times a month. Discussion took place on whether or not seasonal employees should be given the half hour call in time. Councilman Hilton stated that \$5.00 doesn't sound like much but it adds up quickly. Councilman Trimble stated that if \$1500 can't be found to do it then we are in the wrong business. John stated he is already paying that and it appears to be working well. Councilman Hilton and Councilman Trimble stated that they need to use the time clock.

Councilman Trimble asked if the mowing bids came in, it was answered they did.

Angela asked that the salary for the deputy be made into an salaried position instead of hourly, the Board agreed.

Town Clerk stated they need to abolish the court clerk and clarify in a Resolution why one judge will be higher paid then the other for paper trail.

John gave an update on the new truck – should see 1st or 2nd week in February and that Dave and Alvin will be sitting down and finalizing the cab. John stated an employee's father past away and discussion took place on number of days allowed for bereavement.

Adjournment: -*A MOTION WAS MADE to adjourn at 8:10pm by Councilman Hilton and seconded by Councilman Pettit.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
January 17, 2006

PALERMO TOWN HALL
7:00 pm

Supervisor Jamerson opened the workshop at 7:05.

Present: Councilman Trimble Councilman Pettit Supervisor Jamerson
Councilwoman Bickford Councilman Hilton

Others present: Owen Clark, Custodian; Kim Druce, Planning Board Secretary; Joe Fiumara, Code Enforcement Officer

The Town Board held the following discussions:

- issue with court clerk has been finalized and moving forward
- lack of letters for appointments, it was noted the Town Clerk when advertised the positions gave until the regular board meeting night
- Planning Board members complaint that secretary is not there and someone else takes the minutes. Supervisor Jamerson stated the Planning Board complaints and that the Town Board needs their minutes before the Town Board meetings.
- There are a couple of letters for Custodian position and Town Clerk to call the people in for next meeting for interviews
- Whether Markle Lawn and Snow have been contacted for clarification on their bid – Supervisor Jamerson stated she tried to reach them but had no luck.
- DSL vs. Roadrunner. Town Clerk received quotes on both systems: Time Warner cost \$71.95 with a two year commitment and a \$50.00 installation fee plus purchase of router. It would be a 1 mps download speed. DSL through Alltel would cost \$29.95 a month, no installation fee and a free router with 5 mps download speed. It was furthered discussed on having wireless. Town Clerk stated they would provide wireless but we would probably have to pay for it.. Consensus of the Town Board is to go with DSL and wireless.

--***A MOTION WAS MADE** to authorize the Town Clerk to contact Alltel to get DSL installed into the town hall by Councilman Trimble seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

- Councilman Hilton provided the insurance papers from the Boy scouts for their campout at the Park
- Town Clerk asked about having a master key. She stated security and safety reasons. Being in the hall the most hours and having no way to get into a room to unplug something that may be of hazard or to let a worker in to fix something in a room such as telephone. She stated that she doesn't have a key to get in the back utility rooms where the furnace, electric and voting machines are kept. Supervisor Jamerson explained there were problems with someone and limited the number of keys. Councilman Trimble stated the Town Clerk should be able to get keys to the utility rooms.
- If all the insurance monies were in. Supervisor Jamerson stated that insurance monies were all in, still waiting for the state money for the Salt Storage Building.
- Founder's Day – Councilman Hilton stated we need to set a date . Supervisor Jamerson stated that Beverly Beck sent out letters to local groups to see if there were interested in participating and need to get with Beverly to set the date.
- Parkhurst Property – Joe gave an update that an extension was given for another 6 months as he is making progress and that some structural issues were taken care of.
- Non-profit housing meetings to be held at the town hall – Joe asked permission for the group to meet at the town hall once per month on Thursday from 5:00pm to 6:30pm.
- Highway spending agreement – Councilman Hilton stated that they need to sit with John and discuss it.
- Department Audits – need to set date to do the department audits. It was decided it would be done at the next workshop on February 21st.

Adjournment: -*A MOTION WAS MADE to adjourn at 7:45pm by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA
JANUARY 24, 2006**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions/ Public Comments or Questions on Resolutions

Communications

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Resolution Approval

Motion to Pay Bills:

General No. 1 to 38 Total: \$ 23,202.59

Highway No. 1 to 28 Total: \$ 48,844.82

Old Business: Appointed Positions

Mowing Bids

New Business

Public Session

Adjournment

Meeting Schedule:

February 21, 2006 – Workshop & Department Audits

February 28, 2006 – Regular Town Board Meeting

January Regular Meeting - Town Hall

January 24, 2006

Supervisor Jamerson called the meeting to order at 7:05pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Councilman Trimble
Councilwoman Bickford
Councilman Pettit
Councilman Hilton
Supervisor Jamerson

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Joe Fiumara, Code Enforcement Officer; John Rice, Highway Superintendent; Owen Clark, Custodian; Marty Webster, Assessor; Tammy Swartz, Janitor; Barbara Brown, County Legislator; 10 members of the public

Corrections to Minutes: None

Motion to accept minutes: Councilman Hilton made a motion to accept the minutes, it was seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Supervisor Jamerson stated they have four applicants for the building/grounds custodian.

-*A MOTION WAS MADE to enter into executive session at 7:07pm for the purpose of employee hiring and interviewing applicants by Councilman Trimble seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

George Fisher, Curtis Painter, Jim Delong and Owen Clark were invited in for interviews one at a time.

-*A MOTION WAS MADE to close executive session and return to the regular meeting by Councilwoman Bickford seconded by Councilman Trimble at 8:04pm

Petitions to the Board: None

Resolutions: Supervisor Jamerson read proposed Resolutions:
Resolution No 8 – Signing of Fire Contract

Public Comment on Resolutions: None

Resolutions Approval:

Resolution No 8 – Signing Fire Contract

Whereas: the Town Board Town of Palermo has reviewed the Fire Contract between the Town of Palermo and the Palermo Volunteer Fire Corporation of Palermo, NY and

Whereas: the Town Board Town of Palermo has budgeted for 2006 the sum of \$142,800.00 for said services, now therefore

Be it Resolved the Town Board Town of Palermo hereby authorizes the signing of the contract between the Town of Palermo and the Palermo Volunteer Fire Corporation and

Be It Further Resolved the Town Board Town of Palermo hereby authorizes Supervisor Jamerson make payment to Palermo Volunteer Fire Corporation in the amount of \$142,800.00 as per the 2006 budget and 2006 contract.

Resolution introduced by Councilman Pettit and seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Correspondence: Emerald Crest notice of renewing liquor license

Reports

Supervisor's Report:

General Fund Checking	\$366,332.06	General Fund Money Market	\$102,378.06
General Capital	\$ 27,851.50	Highway Fund Checking	\$129,330.18
Highway Capital	\$114,947.77	Highway Money Market	\$ 10,005.82
Park Reserve	\$ 3,520.04	Park Capital	\$ 8,094.34

Town Clerk's Report: For December:

Clerk Fees: \$0.88 Dog Licenses: \$48.43 To Supervisor: \$59.31 To State/County: \$61.19

Total Collected: \$120.50

Its nice to be Back! Its been a very busy month with collecting taxes. It's a new adventure and one that seems to be going smoothly with the help of my deputy. I contacted Alltel concerning DSL and they will be sending a tech out to install the outlet to connect into. We already received the modem in the mail, just waiting for the tech to come. A shelf was installed and the rest of the cable wires in the utility room has been completed – all the ends are on and all the rooms have been checked except the Codes room. Gary was kind enough help me so there was no cost to the town to complete that project. Once Alltel comes in and sets up the modem and router, we should be all set with internet connections to all the offices. That should be done by next week. Just a note concerning the mowing bids, the lowest bid is different then last year. At the workshop it was conveyed it was the same as last year. Last year's bid was \$3,200 and this year its \$5,250 so that's up \$2,050.00 from last year. Still the lowest bid received, just wanted to clarify it is not the same as last years. The Crafter's Club met here earlier this month and were busy with making different things. Mrs. Petrie stated that anyone is welcome to join them just give her a call.

Highway Superintendent Report:

John stated that \$30,000 was billed to the County in 2005 for snowplowing. He stated with the nice weather they have been working on the road sides, tree work, and cold patching. Inside they have been repairing and doing maintenance. Some ditching has been done on a couple roads. He stated that the

biggest problem has been flooding. He gave an update on the new truck – it isn't in yet but all the paperwork for leasing has been completed – just waiting for the arrival of the truck. The DEC has been in contact and needed a form of questions completed concerning the Salt storage grant, status of the grant and funding questions, has been filled out and returned to Albany.

Planning Board:

January 10, 2006 Meeting called to order at 7:05.

Present: Diane Kowaleski, Cheryl Smith, Jim Petreszyn, Dawn Bristol and Kim Druce

Absent: Elaine Wells

December's Meeting was cancelled we couldn't get in the building.

Motion to approve November's minutes by Cheryl seconded by Dawn.

Approved

Old Business: NONE

New Business:

Thomas Dann wishes to open a used car dealership is in process of buying land on contract on the corner of Graves Road and County Route 45. Will fill out site plan and come back next month.

Fred Wallace corner of 18 & 33 wants a subdivision there is an existing house there he wishes to build a new one and subdivide his land. Public Hearing scheduled for February 14, 2006 at 7:30pm. Address is 108 County Route 18.

Ken & Lynn Blair wish to subdivide in order to put mother-in-law next door. At 3733 State Route 3. 2 acre parcel to be divided.

Correspondence: Outdated letter from Government Law Center about training last December.

Meeting adjourned at 7:45

Submitted by Kimberly Druce – Secretary Planning Board

Dog Control Report: Supervisor Jamerson read Chad's report:

13 Calls, 2 Dogs picked up for a total mileage of 99.5

Code Enforcement Officer Report: Joe gave his report:

17 Constructions Inspections; 1 Manufactured Home inspection; 3 Fire safety inspections; 10 code violation inspections; 1 Mobile Park Inspection; 1 Junkyard inspection; 11 Complaint of violation inspection; for a total of 44 inspections. He stated he issued 7 permits for December and 81 to date. \$320.00 fees collected for December for a total of \$5,391.00 to the Supervisor for 2005 with a total of 750 inspections. Joe stated he will be attending an In-Service Training from February 7-10 in Vernon, NU hosted by the NYS Department of State. Office hours for that week will be posted on building the week prior. Any questions or concerns to contact him.

Assessor's Report: Marty stated it's the time of year he mails out all the exemptions. They are due in by March 1st. Any new applications are also due March 1st.

Custodian Report: Owen stated that the Clerk has kept him busy this month. He stated there was a light out in the ladies room and a leak that is now fixed. He stated Bill Carp was out and fixed the lights on the outside of the kennel and the light on the pole in the parking lot. Owen stated he also fixed a light out on the town hall and replaced the mailbox.

Legislator's Report: Barb stated the county passed the Dog Quarantine. She stated that County taxes went down and gave the committees she is on for 2006. She stated she will be out of town to attend a conference in Albany. She stated people had until January 31st to put property in an agricultural district and February 6th is the deadline for the decisions on those applicants.

Motion to accept Reports:

- **A MOTION WAS MADE** to accept the reports by Councilman Pettit seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Motion to pay Bills: General #1- 39 totaling \$23,661.59

Highway #1 – 28 totaling \$48,844.82

Motion to pay bills by Councilman Hilton seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Old Business: Supervisor Jamerson stated that Brian Campbell has reapplied for Board of Appeal member. He has been a member for a long time. There were no other applicants.

-***A MOTION WAS MADE** to appoint Brian Campbell to Board Appeals for a 5 year term by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Supervisor Jamerson stated Kim Druce who is the current Planning Board Secretary is the only applicant for that position.

-***A MOTION WAS MADE** to appoint Kimberly Druce to Planning Board Secretary for a one year term by Councilman Pettit seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Supervisor Jamerson stated there were four applicants for building and grounds custodian She stated it was a tough decision and thanked everyone for applying. She stated the board will appoint Jim Delong and Owen as the helper.

-***A MOTION WAS MADE** to appoint James Delong to the position of Building and Grounds Custodian by Councilwoman Bickford seconded by Councilman Hilton .

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Supervisor Jamerson stated she contacted Markel Lawn and Snow and they were ok with the mowing and cemeteries and were comfortable with adding a couple more mowings.

-***A MOTION WAS MADE** to accept Markel Lawn and Snow for the mowing of the Town Park, Town Cemeteries and the Town Hall for the year 2006 at the bid of \$5,250.00 by Councilman Pettit seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

More discussion on the Salt Storage grant took place.

-*A MOTION WAS MADE to accept Howard Frantz Temporary Mobile Home Park application good until July by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

New Business: Discussion about Founder's Day took place. A meeting for anyone to attend is tentatively set for February 4th with Beverly Beck. Anyone wishing to help can attend the meeting.

Public Session: Patty Jamieson asked the Board to consider building a walking track at the Town Park away from the ball fields but on a somewhat level area. She stated it need not be paved but graveled. She stated there are a few who like walk. Supervisor Jamerson stated they are looking to get a panel together to do a project at the Park and there is funding for it. She stated a plan is needed to what there is room for. Barb asked if they still had the old plan and if there is still money for equipment and Supervisor Jamerson answered yes.

Adjournment: Motion to adjourn was made at: 8:28 pm by Councilman Pettit seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
February 21, 2006

PALERMO TOWN HALL
7:15 pm

Deputy Supervisor Hilton opened the meeting at 7:15pm.

Present: Councilman Trimble
Councilwoman Bickford
Councilman Pettit
Councilman Hilton/Deputy Supervisor

Absent Supervisor Jamerson

Others Present: Joe Fiumara, Code Enforcement Officer, John Rice, Highway Superintendent, Angela Miller, Deputy DCO, Bob Wood, Judge, Jean Hart, Judge, Jim Delong, Custodian

Recording Secretary: Jean Gulliver. Town Clerk

The Audit of the bills took place

The following discussions were held:

- Park – more ideas on future development of the Park and whether to use volunteers or to hire out
- Trac Phone purchase by Highway Superintendent. John explained there has been times for accidents he needed to contact 911 and could not do it and spent 3 hours waiting for law officials. The contract is for a year and he will buy any extra minutes.
- Highway Spending Agreement - Discussion on the asphalt that it held up good on some roads and some others it didn't. Discussed resealing of cracks and how it makes the road hold better and should be done on the new asphalt. John stated he would like to every other year do a heavy asphalt and the other year chip seal. John stated he didn't realize that Red Schoolhouse Road had pavement 25 years ago that is why between Rt 3 & 4 it has held up and had done nothing to the road until last year. He stated it still holding its form. More discussion on roads and when the agreement needs to be done by.
- Purchase of new chipper. John stated that he would like a chipper, can borrow one but with the trees down everyone is using them and the same for renting of them – they are all being used. He stated it should be a one time purchase. He stated he has \$15,000 in the budget and asked that \$999 more be moved from contingent over in order to purchase one as the base price is \$16,000. Discussion took place on number of times a chipper would be used, if should purchase new or get a used one. Discussion on using money now out of contingent when it is only February. Deputy Supervisor Hilton stated there were some ads in trade magazines for comparable ones at a lot less or maybe purchase one from a rental fleet for less money. Councilman Pettit suggested research it for what exactly is needed, John stated that is what is needed. Councilwoman Bickford stated to wait a little bit since the price is good until July and see what happens with gas prices. More discussion on a chipper took place. Deputy Supervisor Hilton stated the Town Board will look at it.
- John stated the Fire Department did a great job during the storm.
- Training for chemical immobilization for the DCO. Angela stated that Chad was interested in attending a school for using tranquilizer guns on dangerous dogs. The cost was \$525 and if registered early \$50 would be taken off. Deputy Supervisor Hilton questioned how many times he would actually have to use it. More discussion took place concerning the cost of the equipment and whether or not one would be certified at the end of the class. Town Board feels it needs more discussion and get costs factors for time near budget time.
- Raising the price of building permits. Joe recommend the Town Board look at changing the rates of building permits since they have not changed in several years. He spoke about the number of times he has to return for inspections. He gave an example of returning over 15 times to one place. More discussion on a fee if the

February 21, 2006

Workshop

Palermo Town Hall

Code Enforcement Officer has to inspect more than 8 or so times. More discussion on what could be done took place

- Park bathroom – custodian Jim DeLong stated that the bathroom at the park has no soffit and the east end is falling apart. Town Board asked Jim if he could do it, he stated no because a bender is needed and he doesn't have one. Discussion took place concerning the blocks, roof and soffits of the bathroom. Town Board suggested Jim to get something written up and get estimates on how much it would cost. More discussion on the park took place.

Audit of Town Books

Town Board audited the books of the judges. It was noted that the Judges were just audited by the State Comptroller's Office. Judge Hart and Judge Wood explained how they do their reports to the State and the Supervisor. The Town Board took a couple of random months and followed through the month for deposits and receipts and checking. Everything balanced. Town Board recommended the Town Supervisor to give a receipt to the Judges when the turn money over for their records.

Town Board audited the books of the Code Enforcement Officer. Joe explained how he does his books and what he turns over the Supervisor. The Town Board randomly picked a month out followed it through with the paperwork. All balanced. Recommendation is for the Supervisor to give a receipt to the Code Enforcement Officer when he turns money over for his records.

The Town Board will schedule another day for the Tax Collector, Town Clerk and Highway Superintendent's books to be audited.

Adjournment:

-*A MOTION WAS MADE to adjourn at 8:57pm by Deputy Supervisor Hilton seconded by Councilman Trimble.

AYES: Councilman Trimble, Councilwoman Bickford, Councilman Pettit, Deputy Supervisor Hilton

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA
FEBRUARY 28, 2006**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions/ Public Comments or Questions on Resolutions

Communications

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Resolution Approval

Motion to Pay Bills:

General No. 40 to 78 Total: \$ 24,082.85

Highway No. 29 to 51 Total: \$ 13,890.07

Old Business:

New Business

Public Session

Adjournment

Meeting Schedule:

March 21, 2006 – Workshop

March 28, 2006 – Regular Town Board Meeting

2. Pangborn Rd consisting of .60 miles to be Shimmed with medium Binder from Capital Outlay DA5112.2 in the amount of \$10,000.00
3. Red Schoolhouse Rd consisting of 1.5-2 miles of the area south of St Rte 3 to be shimmed with medium binder from Capital Outlay DA5112.2 in the amount of \$40,000.00
4. Misc projects consisting of Bradshaw, Cape Horn, Clifford, Goodfellow, Hare, Island, Jp Lane. Winks, Red Schoolhouse and Jackson to seal/chip seal and shim with asphalt and all new asphalt resealed from Capital Outlay DA5112.2 in the amount of \$10,000.00
5. Trucking of material in the above projects from Capital Outlay Contractual DA5112.4 in the amount of \$10,000.00

Dated this 28th day of February 2006.

Resolution introduced by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

NAYS:

Reports

Supervisor's Report:

General Fund Checking	\$339,557.83	General Fund Money Market	\$102,378.06
General Capital	\$ 27,851.50	Highway Fund Checking	\$ 60,667.73
Highway Capital	\$ 69,998.14	Highway Money Market	\$ 10,016.26
Park Reserve	\$ 3,521.58	Park Capital	\$ 8,097.89

Town Clerk's Report:

Clerk Fees:	\$265.00		
Dog Licenses:	<u>\$124.55</u>	To State/County:	\$253.45
To Supervisor:	\$389.55	Total Collected:	\$643.00

It has been a busy month. Tax Season is only one more month. Just a reminder that after today there is a 2% penalty and after March 14th there is an additional \$2.00 fee for a second notice. My deputy has worked 83 hours in January and another 58 hours in February.

Jim and I did a little cleaning out- I cleaned out the Conference room and discarded 2 old computers that did not work, put 2 fax machines in the closet, transferred the copier that was the Tax collectors to the kennel and along with the printer. Jim cleaned out the utility room and we threw out chairs that were ripped and one with a broken wheel, dented cabinet and a chair with a broken back. A cabinet and trash bin was transferred to the kennel. For records keeping dog licenses from 1999-2002 were purged.

The town of Palermo now has a new website it is www.townofpalermo.com. It will contain information of all departments, downloadable forms, minutes, agendas, public notices, pictures, and history of the town. A Fireman from the Palermo Fire Department was interested in the town's website and asked if the Fire Dept would be able to have a little space. So they will be sending me over some things for a page for them.

Highway Superintendent Report: John stated that 26 of the 28 days they were plowing and sanding. He stated \$9,000 was received from the County for the last pay period. On Friday the 17th there was strong winds that caused a lot of damage. Two roads were closed until Sunday , Villard and Bradshaw. John thanked the fire department for a great job during that time. John

stated they have done some cold patching and major repair is being done on one of the equipment. The new 10 wheel truck is in and has been in service since Feb. 13th. Discussion took place on price of aggregate and where to look to get it.

Dog Control Report: Supervisor Jamerson read Chad's report:
22 Calls, 4 Dogs picked up, 1 Redeemed, 5 euthanized, 1 ticket issued for a total mileage of 239.9.

Code Enforcement Officer Report: Supervisor Jamerson read Joe's report.:
12 Constructions Inspections; 0 Manufactured Home inspection; 1 Fire safety inspections; 11 code violation inspections; 0 Mobile Park Inspection; 1 Junkyard inspection; 9 Complaint of violation inspection; for a total of 34 inspections. Joe stated the Code Enforcement In-Service Training is scheduled for February 7-10, 2006 in Vernon, New York hosted by the NYS Department of State has been postponed until May.

Custodian: Jim stated he talked at the workshop about the bathroom roof at the park needing new soffits, fascia and repair. Joe stated he looked at it and it looks like we would need to take of the old and put on new. Joe stated he would would up a spec sheet for it. Jims stated he need to replace the toilet at the kennel, the one there got broke. Supervisor Jamerson asked if it was from frozen pipes, it was answered no, a cleaning accident. While it was being cleaning the lid slipped from hands and broke the toilet. He stated he cleaned out and put new shelves in the kennel and at the town hall in the furnace room. He stated he cleaned the filter for the furnace at the kennel and replaced the two filters at the town hall.

Motion to accept Reports:

* - **A MOTION WAS MADE** to accept the reports by Councilman Trimble seconded by Councilman Hilton.

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

NAYS:

Motion to pay Bills: General #40 - 78 totaling \$24,082.85

Highway #29 - 51 totaling \$13,890.07

Motion to pay bills by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

NAYS:

Old Business: Supervisor Jamerson gave the floor to town attorney to explain the court clerk Andrea Busko-Price issue of taking money from the Court. Ms. Nelson gave a history of what happened in the past and that Ms. Price was the court clerk for 8 years and the money taken was limited mostly to 2004. By the time the Judges found the problem it was the end of 2004 and before the town would of done their town audits. She explained the past problem with Judge Sesso and the controls that were put in place then and have been followed since by the Judges turning over monthly reports to the Supervisor as well as the Unified Court Fund. Reports are sent back to the Town and all were consistent. Monies allegedly taken were from 2004 the justices found while preparing their annual report and found discrepancies and the town would of done the audits. Ms.

Nelson explained it couldn't been caught prior to that. Ms. Nelson went on to explain that since that time the Town responded by having Judge Hart as the acting court clerk and both justices are responsible for taking care of their own money. The Town Board has recently completed an audit of the court books. Ms. Nelson explained at the end of 2004 and beginning of 2005 the Town Board contacted her and requested an Audit. She explained how it took from January 2005 to now to complete the investigation, the comptroller to complete the audit and give its finding. Ms. Price on Monday was arrested and arraigned. Ms Nelson stated that the Town Board and Town Justices are doing exactly what they are supposed to be doing and this will hopefully not happen again.

Supervisor Jamerson stated that there has been a couple of meetings for Founder's Day and they have had no interest from anyone in the town. Organizations have been contacted, no one has responded back. There will be a program on June 10th at the old school on Co rte 45. She stated one individual from 4-H thought they would be able to do some kind of display and the church was willing to hold an ice-cream social. Supervisor Jamerson stated she was disappointed that no one wants to participate. She stated in the past there was a 3 day celebration and today can't get interest in a one day event. If anyone is interested they can give Beverly Beck a call.

Supervisor Jamerson stated the Town Board did an Audit of the Justices and the Code Enforcement Officer books at the last workshop. Everything was in check and balanced, the only recommendation was to get a receipt from the Supervisor when they turn money in. Supervisor Jamerson stated the receipts are done and if they want them they can get them. Supervisor Jamerson stated she is working on the annual financial report and hopes to have it done by the end of the week then the Town Board can review it.

Councilman Trimble suggested doing the rest of the town books at the next workshop on March 21st. Councilman Hilton stated that at the April workshop they will discuss the park and will have a copy of the master plan by then.

Supervisor Jamerson suggested that each department that have their own accounts or anyone who needs supplies to get their own or make sure they give authorization to do it. She stated your books are your books. If need office supplies and can't do it make sure give authorization to get them.

New Business: None

Public Session: No one came forward

Adjournment: Motion to adjourn was made at: 7:43pm by Councilman Trimble , seconded by Councilman Hilton.

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted

Jean Gulliver
Palermo Town Clerk

February Town Board Meeting

Town Hall

February 28, 2006

WORKSHOP
March 21, 2006

PALERMO TOWN HALL
7:00 pm

Those present at the workshop were:

Present: Councilman Trimble
Councilman Pettit
Councilman Hilton
Supervisor Jamerson

Absent: Councilwoman Bickford

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: John Rice, Highway Superintendent; Jim DeLong, Custodian; Tim Moynihan, Oswego County Women's Softball League

The following discussion took place:

- Tim Moynihan of the Oswego County Women's Softball League asking for permission to use the park for two days with them being allowed to stay overnight and to obtain an alcohol permit the same as last year. It was discussed the same items would be needed again as the same as last year such as insurance, alcohol permit and releases.
- Major repair to the loader. A pin had fallen bucket, seared center link, bent the booms. He stated 5 star was out with a quote of \$32,000 for all new parts. Halsey's verbally quoted and estimate of about \$3,000 to get it going and Kupiac was confident they could straighten the boom out and rebuild the bucket instead of buying new. John stated they could do it for \$3500 to do the boom but that also included the labor to remove which they did it themselves at the garage. More discussion on repair. John also stated that he priced out getting the tractor frame sandblasted and repainted with Triple D in Minetto for \$2572.00. It was questioned how the pin fell out, John stated human error. More discussion took place on maintenance of the equipment.
- Highway Spending Agreement not being received by Don Morey. Town Clerk was asked if it was sent, she replied it was.
- Fema closing out as of February 16, 2006 for the ice storm
- New rules on emissions for large trucks. New standards will mean more expense.
- Wood chipper. Base price is \$15,999.00. John stated he would add the following options: Speed sensing \$833.00; Hydraulic feed roll lift cylinder \$833.00; 3" Pintle Coupler \$73.00; Live hydraulics \$349.00 for a total price of \$18,087. Councilman Hilton suggested to look at NIMO's upcoming auction in Rome. Things are being moved down there now. Councilman Hilton also stated there are used ones almost new in the trade magazines. Discussed new vs old.
- Tire on backhoe – Councilman Pettit asked what happened to the tire. John stated human error – went flat, before stopping rolled on it and trashed it. Discussion of training when times are slow took place and these repairs were avoidable.
- Truck 1 brake lines repairs. Discussed the age of truck and the mileage of over 40,000 needing lines replaced. More discussion on the pickup took place.
- Bid sheet for repairs to the park bathroom. Too much about siding was there and there was no need for siding at this time. Code Enforcement Officer is to re-write the bid sheet and Jim will get with him on what he was looking for.
- End of year report – Supervisor Jamerson stated it isn't ready yet as she needs to meet with her bookkeeper and their schedules were conflicting. Has date to meet with her and will send the report to the Town Board when she completes it.
- Audits – what needs to be done and schedule of when. Next workshop is to be started at 6:00pm and a workshop to do the audits will be April 19 starting at 6:00pm.
- Pat Jamieson's renewal for junkyard license.
- Dawn Bristol's application to continue on the Planning Board

March 21, 2006

Workshop

Palermo Town Hall

- Keys to Town Hall. Councilman Hilton asked Town Clerk about the key situation. Town Clerk stated that she still wishes to have a master key for the purpose of repairs when needing to be done and access to records as part of her job as record's management officer. She gave two examples that happened in one month when repairs were needed and couldn't open the door to the corresponding rooms in order for the repair person to get in to fix it. Everyone works during the hours most repair people work. She stated that she is the record management officer and by law is responsible for the all records of the town and to provide the safety and preservation of them. Town Clerk stated that clerks around us also have the keys for the same reasons and she had them as the clerk before her had them. Councilman Hilton explained there was some trouble so some changes were made. He stated he feels the clerk should have keys. Supervisor Jamerson stated that she spoke with the judges and they were against it and were willing to clean their own room and have the panic button removed if need be. Supervisor Jamerson stated she felt the same as the judges. It was furthered discussed – it would not be resolved at this meeting.
- Building next door, highway garage improvements. Councilman Trimble stated that they have started some things that need to be finished and wondered about when to workshop. Councilman Hilton stated they can meet more then the two day a month they do. Town Clerk stated that several people had trouble coming into the town hall because of the standing water when the snow melts or when it rains. One man was handicapped and couldn't come in. Councilman Pettit stated he feels that the parking lot should be a priority.
- Meeting dates. Councilman Trimble stated they need to met more to get some of the projects done. It was discussed on when to meet.
- Councilman Pettit stated that at this time he is against buying any more new equipment, there are some major repairs going on that need to be done.

Adjournment: The meeting adjourned at 8:40pm

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA
MARCH 28, 2006**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions/ Public Comments or Questions on Resolutions

Communications

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Resolution Approval

Motion to Pay Bills:

General No. 80 to 112 Total: \$ 22,044.55

Highway No. 55 to 76 Total: \$ 28,506.25

Old Business:

Appointment to planning board for a 5 year term

New Business

Application for Junkyard License – Patricia Jamieson

Invitation to bid – Park bathroom roofing and trim

Public Session

Adjournment

Meeting Schedule:

April 18th – Regular Workshop time changed to 6:00pm

April 19th – Special Workshop – Audit Town Books & Projects at 6:00pm

April 25th – Regular Town Board Meeting at 7:00pm

Resolution 11 – Park usage Oswego County Women’s Softball League

Whereas: The Town Board Town of Palermo was approached by Tim Moynihan, President of the Oswego County Women’s Softball League to use the Park for August 26 and 27, 2006 and

Whereas: Tim Moynihan on behalf of the league asked for permission to camp out overnight for those wishing to and also to allow alcohol, now therefore

Be It Resolved the Town Board Town of Palermo does hereby grant permission for the Oswego County Women’s Softball League to use the park on August 26 and 27th, 2006 with the following conditions:

- 1). They are to abide by the Park Rules
- 2). They will provide insurance listing the Town of Palermo as also insured
- 3). Provide a liquor liability rider to the insurance
- 4). They will provide releases for personal injury for each individual/team
- 5). Obtain a Park permit and Alcohol permit with the Town Clerk

Resolution introduced by _____ seconded by _____

AYES: _____

NAYS: _____

ABSTAIN: _____

March Regular Meeting - Town Hall

March 28, 2006

Deputy Supervisor Hilton called the meeting to order at 7:26pm with a salute to the flag and a moment of silence in honor of Mr. Raymond Dann and Army Staff Sgt. Kevin Jessen.

Town Clerk took roll call:

Present: Councilman Trimble **Absent:** Councilwoman Bickford
 Councilman Pettit Supervisor Jamerson
 Councilman Hilton

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: John Rice, Highway Superintendent; Jim Delong, Custodian; Barbara Brown, County Legislature; Tammy Schwartz, Janitor; Marty Webster, Assessor.

Corrections to Minutes: None

Motion to accept minutes: Councilman Pettit made a motion to accept the minutes of last month, it was seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Tom Hilton

NAYS:

Petitions to the Board: None

Resolutions: Deputy Supervisor Hilton read proposed Resolutions and stated they were just given one that will acted upon in April:

11 – Park Reservation Approval

Public Comment on Resolutions: None

Correspondence: None

Resolution approval:

Resolution 11 – Park usage Oswego County Women’s Softball League

Whereas: The Town Board Town of Palermo was approached by Tim Moynihan, President of the Oswego County Women’s Softball League to use the Park for August 26 and 27, 2006 and

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- 2). They will provide insurance listing the Town of Palermo as also insured
- 3). Provide a liquor liability rider to the insurance
- 4). They will provide releases for personal injury for each individual/team
- 5). Obtain a Park permit and Alcohol permit with the Town Clerk

Resolution introduced by Councilman Pettit seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Tom Hilton

NAYS:

Reports

Supervisor's Report: Deputy Supervisor Hilton stated that Supervisor Jamerson was not here due to her daughter giving birth.

Town Clerk's Report:

Clerk Fees:	\$212.25		
Dog Licenses:	<u>\$166.35</u>	To State/County:	\$201.65
To Supervisor:	\$378.60	Total Collected:	\$580.25

Tax Season is winding down. It still has been a busy month. The books will be returned to the County as the last day I can collect taxes is the 31st. Since the 31st is on a Friday, I will be extending my hours for this Friday only. I will be here from 5pm-8pm to give last minute chance to pay taxes before the county gets them back. It has been quite an interesting time with a lot to learn. I did get paperwork on an upcoming schooling for tax collector for June in Rochester.

As for the key issue, this is really getting out of hand with he said she said. Apparently people forget what they've told one or the other. If the problem is limiting the number of masters out there (after all I keep being reminded this isn't anything personal) then perhaps the simplest and easiest solution would be for only 2 keys be out and that would be the supervisor and the town clerk. The reason for that is between the supervisors hours on Friday and the clerks hours Mon.-Thurs there would be someone here generally between the hours of 9 – 5 for any repairs to be done Monday – Friday when repair people also work.. That way things can get done in a timely manner, repair to the security system in the future won't be in jeopardy of waiting for days to be repaired and whatever else may come along. Something for the Board to think about.

I sent out 55 friendly reminders for dog licenses that were due in February but never renewed. Along with those letters I mailed a copy of the rabies clinics scheduled for 2006 There are 8 clinics scheduled throughout the county with the first one being tomorrow night from 6-8pm at the Oswego County DPW in Scriba. Any one wishing for a schedule can pick one up at the clerks office or view it online at www.townofpalermo.com.

The Palermo Seniors met last Wednesday here. I spoke to them about the clinic and offered them a page on the website. This page would allow them to post their officers, when their trips are scheduled, their minutes and anything else they may like including photos of events. They were pretty interested in that.

Beverly Beck as me to pass some items on to the board. She stated that she is looking for approval from the town board on a couple of items for Founder's Day which is scheduled for June 10th. She has contacted a group of three people who call themselves the Misfits. They sing Country and Bluegrass. They are willing to perform for about an hour at the cost of \$100.00. She thought she could have music in the morning and then someone else in the afternoon and that Janet Carp will be doing one of the sessions.

She also has contacted Black Magic Stables for Horse Wagon Rides. They have very calm horses and have done this type of thing a lot. The cost for that is \$350 for 2 hours. Whatever the board decides, I will let her know.

Highway Superintendent Report: John stated we had a lot of snow last month. He stated he used 900 gals of fuel, 300 hours on equipment, 200 hours overtime and billed \$11,797 to the county. He stated they are starting to do some roadwork such as cold patching, roadside repairs, general cleanup and tree work. Took some trees down on Goodfellow Rd and did some cleanup on the Red Schoolhouse Road end. John stated they have been cleaning and sweeping up intersections, cutting back and brooming. He stated they may start crack sealing in April. The repairs to the loader are coming along. He stated the bucket has been rebuilt and the main frame was sent to Triple D for sandblasting, primer and painting. He stated he hopes to have it back in service by next week. John stated the closure for Fema had to do with the 2004 snow storm. He stated that some prices for materials in his agreement went up and others stayed the same and feels he should be able to do the work in the agreement as scheduled.

Planning Board: Deputy Supervisor Hilton read Planning Board Minutes of March 14, 2006. Meeting called to order at 7:05.

Present: Diane Kowaleski, Jim Petreszyn, Elaine Wells, and Kim Druce.

Absent: Cheryl Smith

Minutes for February's meeting will be reviewed in April.

Old Business: No communication was received from the county regarding High Gear Auto Specialties.

Doug Smith is applying for auto sales lot we will send his site plan certified mail to the county for review.

Public Hearing: Connie Smith/Neil Brownell subdivision. There was not public comment Jim made a motion to approve seconded by Elaine approved.

Public Hearing closed.

Motion by Elaine to close seconded by Jim meeting closed at 7:45.

Dog Control Report: Deputy Supervisor Hilton Read Chad's report:

33 Calls, 8 Dogs picked up, 3 Redeemed, 5 euthanized, 5 ticket issued for a total mileage of 352.9

Code Enforcement Officer Report: Joe is not here, no report.

Assessor's Report: Marty stated he is doing annual review of prep and data on new construction. He stated it was remarkable the quality of the homes in Palermo. He stated it continues to improve.. He gave some examples of properties that may be upcoming for the auction in October. He stated exemptions are in and the tentative roll will be completed May 1st.

Custodian Report: Jim stated that he was concerned about the septic system at the park and the last time it was pumped. Discussion took place on having the septic pumped and where the septic might be located. Jim gave a quote of about \$210 to have it pumped. Councilman Trimble stated to get it done, Deputy Supervisor Hilton stated need no approval from the board, but the board feels to get it done. Jim stated he cleaned up around the park and that the boyscouts will be coming to help clean up after the Klondike they had this winter. He stated he got with Joe and got the new specs for the

bathroom done. Councilman Trimble and Deputy Supervisor Hilton stated to get three quotes. Jim stated the signs at the park are in poor condition. Deputy Supervisor Hilton stated to just fix them for now and they will look at it with the overall plan for the park at a workshop that has been scheduled.

Board of Appeals: Jean stated they do have a hearing scheduled for April 3rd. It deals with a variance of minimal right of way. They have a large parcel but a narrow right of way of 55 ft to get back to it, the law requires 66 ft right of way.

Legislator's Report: Barbara stated that she went to the funeral of Sgt Jessen who was buried at the Palermo Cemetery with full military honors. She stated she was reappointed to the Fish and Wildlife Region 7 Committee and will be attending a meeting there in Albany. She stated there is farmland review in Richland and in Hastings and that people are inquiring about water and hook ups in Palermo. Deputy Supervisor Hilton stated it is very expensive. Ms. Brown stated there are some funding and grants available and the guy from Hasting would be happy to come out to talk about it. Deputy Supervisor Hilton stated it is still very expensive. Ms. Brown discussed the issue of the tax base for the city of Fulton becoming part of the town taxes the county passes from the county sales tax and what would mean to the towns. Ms. Brown stated the Town of Palermo has lost another farm – Flint's are moving to Ohio. She stated she has received a letter from Senator Wright concerning the Governor wanting to take some money from the snowmobile funds and worried the ATV fund would also be next. Ms. Brown stated she has written a Resolution against taking money from the snowmobile fund. Ms. Brown stated that the county is talking about a Hazardous Waste Cleanup since they haven't done one in a while.

Motion to accept Reports:

* - **A MOTION WAS MADE** to accept the reports by Councilman Trimble seconded by Councilman Pettit.

AYES: Barry Trimble, Bill Pettit, Tom Hilton

NAYS:

Motion to pay Bills: General #80 - 112 totaling \$22,044.55

Highway #55 – 76 totaling \$28,506.25

Motion to pay bills by Councilman Pettit seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Tom Hilton

NAYS:

Old Business: Town Clerk read an email she received from Dawn Bristol asking to be re-appointed to the Planning Board.

-***A MOTION WAS MADE** to appoint Dawn Bristol to the Planning Board for a 5 year term by Councilman Pettit seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Tom Hilton,

NAYS:

New Business: Deputy Supervisor Hilton stated they had an application from Patricia Jamieson to renew her Junkyard License. She has been trying to clean it up and has made progress.

-*A MOTION WAS MADE to approve Patricia Jamieson's junkyard license renewal by Councilman Trimble seconded by Councilman Pettit.

AYES: Barry Trimble, Bill Pettit, Tom Hilton

NAYS:

Deputy Supervisor Hilton stated that Joe has done an invitation to bid for the bathrooms in the Park and Jim will try to get three quotes. He stated they will try to act on it in April when Jim gets prices back.

-*A MOTION WAS MADE to put out the invitation to bid for the park bathrooms and for Jim to go ahead and try to obtain three quotes by Councilman Trimble seconded by Councilman Pettit.

AYES: Barry Trimble, Bill Pettit, Tom Hilton

NAYS:

Public Session: Marty stated in the paper was a piece about taxing trees. He went on to explain the situation and that the town of Palermo will not be out there assessing trees. He stated there are a hundred courses to take and none of them do with timber and the value of trees. More discussion took place about taxing trees with Marty stating that it will not happen in the town.

More discussion on trees and forestry took place.

Adjournment: Motion to adjourn was made at: 8:07pm by Councilman Pettit seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Tom Hilton

NAYS:

Respectfully Submitted by,
Jean Gulliver

Palermo Town Clerk

WORKSHOP
April 18, 2006

PALERMO TOWN HALL
6:00 pm

Workshop Meeting was delayed until 7:00 due to no quorum. Those present at the workshop were:

Present: Councilman Trimble **Absent:** Supervisor Jamerson
 Councilwoman Bickford
 Councilman Pettit
 Councilman Hilton

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: John Rice, Highway Superintendent; Jim Delong, Custodian; Beverly Beck, Town Historian

Deputy Supervisor Hilton stated the supervisor isn't here because her daughter is having a baby, it did not happen at the time of the last meeting.

The following discussion took place:

*- Projects at the park: fix sign, install walking trail, fix fence, place wood chips for playground area and fixing the roof at the park. Deputy Supervisor Hilton stated they will need to make a list, prioritize list and see where the money can come from to do the projects. More discussions on projects took place. Discussed the park capital and the park reserve. It is believed the reserve fund is for perpetual care of the veteran's memorial at the park, the capital is for new playground equipment. Town clerk is to pull Resolutions on both funds.

*- Founder's Day – Make some flyers for advertising Founder's Day to get out as soon as possible; Put classic cars in the park near the t-ball area; open garage for new truck display and salt dome, PYO will have a game going and the concession stand open. More discussion on a possible award to be given for the most popular car voted by the people. Beverly stated that she will be doing a big campaign by having something every week in the paper relating to Founder's Day. Beverly gave a list of what is confirmed, has ice cream donated by Byrne Dairy for the ice cream social and was suggested to contact Stewart's for maybe a donation of ice cream and toppings. Deputy Supervisor Hilton asked for a list to be compiled of what she has and where the displays will be. Resolution needed to give Beverly permission for the band, horse rides, prizes and buttons.

*- Garage – replace windows, doors, point blocks, insulating and painting the garage. John stated the entry doors are new so they need not be replaced. Discussion was held on different options for insulating the building. Discussed the roof and there are no leaks. Was suggested Joe do a bid spec sheet for those items, money can come out of Capital Reserve. Discussed draining issues inside the garage. Discussed ventilation issues at the garage, Deputy Supervisor Hilton stated that using flex hose and vent outside like auto shops do could be a suggestion to fix ventilation. Discussed oil storage and what is done with waste oil.

*- Town Hall – need a grading plan, put curb line and landscape out front. Deputy Supervisor Hilton stated he could bring a laser over and get a grade. Discussion took place on if the highway can help. Discussed chip sealing some of the parking area. Deputy Supervisor Hilton stated he would like to see the driveway to the kennel, parking area at kennel and 25 ft off south end of building all chip-sealed. John will help on the idea and getting a cost to do so.

*- Honor Board – Deputy Supervisor Hilton stated the scout that was all set to do the honor board project dropped out. Beverly asked if the scouts could do project in the cemetery. Deputy Supervisor Hilton stated he will check. Beverly stated she had given to Ellen information for a historical roadside plaque for the old district 1 and the school is ok with it. Beverly stated the cost was about \$800.00.

*- Repair cemetery stones – Beverly stated she will not be using the cemetery account and wondered if the Town Board would put bids out for stones to be cleaned and repaired.

*- Display case – Beverly stated a resident is willing to buy and donate a locking oak glass display case to be put in the foyer of the town hall. Consensus of the Town Board is to accept the offer.

*- Wood chipper –whether to purchase or not. Town Board would like to think it over more.

Councilman Trimble left at 8:05pm

April 18, 2006

Workshop

Palermo Town Hall

*- More discussion on the wood chipper and the bid is open until July, Deputy Supervisor Hilton stated they will look at what is left in the budget.

Adjournment: -***A MOTION WAS MADE** to adjourn at 8:20pm by Deputy Supervisor Hilton seconded by Councilman Pettit.

AYES: Peggy Bickford, Bill Pettit , Tom Hilton

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

WORKSHOP
April 19, 2006

PALERMO TOWN HALL
6:00 pm

Those present at the workshop were:

Present: Councilman Trimble
Councilwoman Bickford
Councilman Pettit
Councilman Hilton
Supervisor Jamerson

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Angela Miller, Deputy DCO

Audit of 2005 Town Books:

- Town Clerk's books were Audited and balanced. It was noted a \$67.00 over that went into 2006 due to a bounced check that was mistakenly taken from the Court's account and not the Town Clerk's account. Money was placed in the Clerk's report in March and gave to the Supervisor... 2005 books were zeroed at that time.
- Highway fuel usage and purchases were audited and balanced. Time cards were looked at and not acceptable Recommendation is to use a weekly time card and not to put two weeks on one card. Time cards must be time stamped and not handwritten. Alvin is to sign the cards. Possibly to look at a new time stamp system. Further recommended beginning balance should be noted on the fuel usage book.
- Tax Collector books were audited and balanced. Recommendation is to change current software.
- Supervisor's book were audited and balanced. Recommended to have a balance summary sheet.

Angela asked permission to plant flowers and bushes at the kennel. Councilman Hilton stated he had no problem with it and asked that she figure out what is needed out front just on either side of the entranceway and if she would also do that. It was discussed the amount could be taken from the building contractual since it was for landscaping the grounds.

-*A MOTION WAS MADE to allow Angela Miller to landscape by the kennel and in front of the building in an amount not to exceed \$1,000 to be taking from A1620.4 Buildings Contractual by Councilman Hilton seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Discussion on the chipper took place. Discussed pros and cons on new vs old. Discussion on the money situation and whether to budget for a chipper next year.

Discussed insurance claims.

Adjournment: **-*A MOTION WAS MADE** to adjourn at 8:12pm by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

TOWN OF PALERMO – TOWN BOARD AGENDA
APRIL 25, 2006

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions/ Public Comments or Questions on Resolutions

Resolution No 12 – Donation of Display Case

Resolution No 13 – Purchases for Founder’s Day

Resolution No 14 –Cyber Security Citizen’s Notification Policy

Communications:

News Release – Department of Promotion & Tourism

Letter from Town Historian

Reports:

Supervisor Town Clerk Highway Code Enforcement

Dog Control Assessor Planning Board Board of Appeals

Custodian Rec Director County Legislature

Motion to Accept Reports

Resolution Approval

Motion to Pay Bills:

General No. 115 to 152 Total: \$ 32,426.26

Highway No. 77 to 95 Total: \$ 58,713.70

Old Business

Report on Town Audits

Update on Founder’s Day

Park Capital Account/Reserve

Roof Bids (Spec sheet stated until April 30th)

New Business

Clerk & Deputy attend Conference May 17th

Cemetery Stones cleaning and fixing up

Public Session

Adjournment

Meeting Schedule:

Workshop: Tuesday May 16, 2006

Regular Meeting: Thursday May 25(?), 2006 (Need to be moved because of Grievance Day)

April Regular Meeting - Town Hall

April 25, 2006

Supervisor Jamerson called the meeting to order at 7:04pm with a salute to the flag and a moment of silence.

Town Clerk took roll call:

Present: Councilman Trimble **Absent:** Councilman Pettit
Councilwoman Bickford
Councilman Hilton
Supervisor Jamerson

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: John Rice, Highway Superintendent – entered 7:27pm; Jim Delong, Custodian; Tammy Schwarz, Janitor; Donna Miller, Recreation Director, Angela Miller, Deputy Dog Control Officer.

Corrections to Minutes: None

Motion to accept minutes: Councilman Hilton made a motion to accept the minutes of last month, it was seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Petitions to the Board: None

Resolutions: Supervisor Jamerson read proposed Resolutions:

Resolution #12 – Donation of Display Case

Resolution #13 – Purchases for Founder's Day

Resolution #14 – Establishing the Cyber Security Citizen's Notification Policy

Public Comment on Resolutions: None

Correspondence:

#1 – Oswego County Department of Tourism – Meeting on May 1 at 7:00pm concerning panel discussion on sex offender registry

#2 - Beverly Beck – Asking Town Board to consider using money in cemetery fund for fixing and cleaning of stones in the three cemeteries. She suggested to start with one cemetery, Clifford, and continue year to year. She suggested contacting Sweet Woods in Phoenix, Kelloggs in Mexico and Oswego County Monuments in Oswego.

Reports

Supervisor's Report: Supervisor Jamerson gave her report and apologized for not having a full report.

Town Clerk's Report: Town Clerk gave her report :

Total to Supervisor: \$456.95 with \$177.55 being from dog licenses

Total to County/Sate: \$286.45

Total Collected: \$743.40

I met with Martha See at the County Treasurer's office on April 13th to turn in the tax books. Anyone wishing now to pay taxes will have to contact the Oswego County Treasurer's office. I will be filing my final report next month to the Town Board on the collection of taxes.

Town Clerk's office is beginning to pick up now with the break of the weather some people are coming in for fishing licenses, marriage licenses and general information. Since a dog census was done last year, my office is trying to keep licenses current. We are sending out friendly reminders the month after the license was due, giving a person two more weeks to get the dog licensed. After that the delinquent reminder is sent out with a date that the license needs to be renewed by. After that a list is handed over to the Dog Control Officer and tickets are then issued. By now they had had three chances .. the original renewal, the friendly reminder and the delinquent letter. It has been working out pretty well, people have generally been good about getting in and renewing their dogs or letting us know that one passed on. It helps to keep the database as accurate as possible and hopefully make the life of the Dog Control Officer a little easier.

The third Tuesday of the month is the workshop which one of the main purposes is to audit the bills and not take time away from the regular meeting to do this housekeeping duty. I am asking that the department heads have all their bills to me no later than 1:00 that Tuesday. I need time to get them ready for the Board's signature. It makes it very difficult to get bills as late as Tuesday of the meeting when the bills need to be put on abstract and spreadsheet and everything printed for the meeting as well as getting other things done in between times. The bills are grouped together by account numbers and receiving and entering them so late interferes with keeping this organized. I realize that sometimes something needs to be added as last moment but for the most part all the bills can be done and ready at the workshop.

I got a letter from the Town Clerk's Association that we have been invited to join the Jefferson County's Association for a conference with Jeff Hughes from the Dept of Ag and Markets for a presentation on the State wide dog licensing system. I have it listed under new business and am asking the Town Board to give the ok for my deputy and I to attend. I believe it will be very informative.

The seniors met last Wednesday and asked for a flyer of their first trip to be posted, it is out in the lobby in the case for anyone that is interested. I am told anyone can go.

Highway Superintendent Report: John stated that all equipment is ready for spring work. They have been cutting back intersections, sweeping and did some ditching on Island Rd near Rte 49. Small hill on Pine Ridge by Rte 35a was removed. John stated some cold patching has been done and will be using hot mix and asphalt. The first major project will be Besaw Rd between St Rte 3 and 264 then will move to Red School House Rd. John stated if he gets out early the prices should be better than waiting for later. He stated he received a letter from the County for State Bid on salt and will be refilling under last years prices. Loader is now back in service and the new truck has been sent back for warranty work on oil leaks. John stated they have been replacing some road signs as well.

Board of Appeals: Supervisor Jamerson read the minutes for April:

April 3, 2006

Chairman Jay Elhage opened the meeting at 6:07 pm with a salute to the flag.

Present: Jay Elhage, Owen Clark, Mr. Dunsmoor, 6 public

Case #01-2006 – Edgar Dunsmoor is looking for relief from Town Code 67-3. The meeting was postponed until Monday April 24, 2006 at 6:00pm

-***A MOTION WAS MADE** by Jay and seconded by Owen to adjourn the meeting at 6:12pm.

AYES: Jay, Owen

Respectfully submitted, Angela Miller

April 24, 2006

Chairman Jay Elhage opened the meeting at 6:12pm with a salute to the flag.

Present: Jay Elhage, Owen Clark, Chad Miller, Bill Johnson, Mr. Dunsmoor, Bruce Benware, 4 public

Absent – Brian Campbell

Case #01-2006 – Edgar Dunsmoor is looking for relief from Town Code 67-3.

Jay stated that when the subdivision was made it was before the law became in effect. Chad asked if the 50' right of way they have now is what they own, Mr. Dunsmoor stated that it was.

-***A MOTION WAS MADE** by Jay and seconded by Bill to grant the variance 66' right of way access on to the property.

AYES: Chad, Jay, Owen, Bill

NAYS:

-***A MOTION WAS MADE** by Jay and seconded by Owen to adjourn the meeting at 6:20pm.

AYES: Chad, Jay, Owen, Bill

NAYS:

Respectfully submitted, Angela Miller

Dog Control Report: Supervisor Jamerson read Chad's report:

17 calls, 3 dogs picked up, 1 redeemed, 2 euthanized, 0 tickets issued, 104.8 total miles traveled.

Code Enforcement Officer Report: Supervisor Jamerson read Joe's February and March reports:

February: 14 construction, 1 fire safety inspection, 12 code violations, 7 complaint of violation inspections, for a total of 34 inspections, 0 permits were issued. I will be out of town from Tuesday-Friday this week. Deputy Bob Dalton will be fielding phone calls and holding hours on Thursday in my absence. February was a very slow month as you can see in the permits, however we have reviewed several sets of plans for March and predict a very busy construction season..

March: 20 construction, 1 manufactured home inspection, 2 fire safety inspections, 20 code violation, 1 mobile park inspection, 1 junkyard inspection, 14 complaint of violation inspections, 59 total inspections. 3 building permits were issued at \$240.00 for a total of 6 permits totaling \$300 for the year. There appears to be a lot of complaints regarding open burning lately. Open burning is strictly prohibited unless it meets the exceptions from the NYS Fire Code. If you have any questions on this matter or the code requirements, please contact me. --- Respectfully submitted, Joseph Fiumara

Recreation Report: Donna stated that the paper work for the county is in an that the food bank will be providing lunches.

Custodian's Report: Jim stated the water is on at the park. Bathroom was repainted inside and a new toilet put in the ladies room, there was a new one in the storage area so he installed that one, fixed light. Jim stated he found where the sewer vent for the kennel goes and installed a new one. He fixed the park sign and should be up by the end of the week. Councilman Hilton asked Jim if the scouts had been there, Jim answered no, Donna stated the have been. Jim stated they didn't pick up the ashes at the other end and there will be a party there on Saturday.

Motion to accept Reports:

*- **A MOTION WAS MADE** to accept the reports by Councilwoman Bickford seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Resolutions Approval:

Resolution No: 12 - Donation of Display Case

Whereas: a resident came forth to purchase and donate to the Town of Palermo, a locked oak display case for the purpose of viewing historical items that cannot fit in the cases on the wall and

Whereas: the resident would like to see the display case be located in the lobby of the hall with a dedication plaque also be displayed in the case; now therefore

Be It Resolved the Town Board Town of Palermo does hereby accepts and appreciates the donation of a locked oak display case from Reginald Mayne to be displayed in the lobby of the Town Hall with a plaque of dedication to be added.

Resolution Introduced by Councilwoman Bickford seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Resolution No: 13 - Purchases for Founder's Day

Whereas the Town Board Town of Palermo met with Beverly Beck, the town's Historian, concerning items needed for Founder's Day Celebration

Be It Resolved the Town Board Town of Palermo hereby authorizes Beverly Beck to do the following:

1. receive donated ice cream from Byrne Dairy or any other person or business that would donate ice cream, toppings, paper products and such
2. hire The Misfits to play music at the school for approximately one hour at the cost of \$150.00
3. hire Black Magic Stables at the cost of \$350.00 to give two hours of free rides to the children
4. To purchase prizes of yo-yos and spinning tops through Oriental Trading Company for the games to be played
5. Purchase 250 button parts with Jean Gulliver in order to make buttons to hand out

Be it Further Resolved the Town Board Town of Palermo wishes to acknowledge the hard work and dedication Mrs. Beck has put in to make Founder's Day Celebration a success. Resolution Introduced by Councilman Hilton seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

RESOLUTION NO 14 -

Establishing the Cyber Security Citizens' Notification Policy

WHEREAS, under New York's new Information Security Breach and Notification Act, every local government must individually adopt its own notification policy; and

WHEREAS, the Town of Palermo desires to establish such a policy as follows:

- A. This policy is consistent with the State Technology Law, Section 208 as added by Chapters 442 and 491 of the laws of 2005. This policy requires notification to affected New York residents and non-residents. New York State values the protection of *private information* of individuals. The Town of Palermo is required to notify an individual when there has been or is reasonably believed to have been a compromise of the individual's *private information* in compliance with the Information Security Breach and Notification Act and this policy.
- B. The Town of Palermo, after consulting with the State's Office of Cyber Security and Critical Infrastructure Coordination (CSCIC) to determine the scope of the breach and restoration measures, must notify an individual when it has been determined that there has been, or is reasonably believed to have been a compromise of *private information* through unauthorized disclosure.
- C. A compromise of *private information* means the unauthorized acquisition of unencrypted computerized *data* with *private information*.
- D. If encrypted *data* is compromised along with the corresponding encryption key, the *data* is considered unencrypted and thus falls under the notification requirements.
- E. Notification may be delayed if a law enforcement agency determines that the notification impedes a criminal investigation. In such case, notification will be delayed only as long as needed to determine that notification no longer compromises any investigation.
- F. The Town of Palermo will notify the affected individual directly by one of the following methods:
 - Written notice;
 - Electronic notice, provided that the person to whom notice is required has expressly consented to receiving said notice in electronic form and a log of each notification is kept by the Town of Palermo who notifies affected persons in such form;
 - Telephone notification provided that a log of each such notification is kept by the Town of Palermo who notifies affected persons; or
 - Substitute notice, if the Town of Palermo demonstrates to the state Attorney General that the cost of providing notice would exceed \$250,000.00, that the affected class of persons to be notified exceeds 500,000, or that the Town of

Palermo does not have sufficient contact information. The following constitute sufficient substitute notice:

- E-mail notice when the Town of Palermo has an e-mail address for the subject persons;
 - Conspicuous posting of the notice on the Town of Palermo's web site page, if they maintain one; and
 - Notification to major statewide media.
- G. The Town of Palermo must notify, CSCIC as to the timing, content and distribution of the notices and approximate number of affected persons.
- H. The Town of Palermo must notify the Attorney General and the Consumer Protection Board, whenever notification to a New York resident is necessary, as to the timing, content and distribution of the notices and approximate number of affected persons.
- I. Regardless of the method by which notice is provided, the notice must include contact *information* for the Town of Palermo making the notification and a description of the categories of information that were, or are reasonably believed to have been, acquired by a person without valid authorization, including specification of which of the elements of *personal information* and *private information* were, or are reasonably believed to have been, so acquired.
- J. This Policy also applies to *information* maintained on behalf of the Town of Palermo by a *third party*.
- K. When more than 5,000 New York residents are to be notified at one time, then the Town of Palermo must notify the *consumer reporting agencies* as to the timing, content and distribution of the notices and the approximate number of affected individuals. This notice, however, will be made without delaying notice to the individuals.

Definitions

Consumer Reporting Agency: Any person which, for monetary fees, dues, or on a cooperative nonprofit basis, regularly engages in whole or in part in the practice of assembling or evaluating consumer credit information or other information on consumers for the purpose of furnishing consumer reports to third parties, and which uses any means or facility of interstate commerce for the purpose of preparing or furnishing consumer reports. The state attorney general is responsible for compiling a list of consumer agencies and furnishing the list upon request to the Town of Palermo.

Data: Any *information* created, stored (in temporary or permanent form), filed, produced or reproduced, regardless of the form or media. *Data* may include, but is not limited to personally identifying *information*, reports, files, folders, memoranda, statements, examinations, transcripts, images, communications, electronic or hard copy.

Information: The representation of facts, concepts, or instructions in a formalized manner suitable for communication, interpretation, or processing by human or automated means.

Personal Information: Any *information* concerning a natural person which, because of name, number, personal mark or other identifier, can be used to identify such natural person.

Private Information: *Personal information* in combination with any one or more of the following *data* elements, when either the *personal information* or the *data* element is not encrypted or encrypted with an encryption key that has also been acquired:

- social security number; or
- driver's license number or non-driver identification card number; or
- account number, credit or debit card number, in combination with any required security code, access code, or password which would permit access to an individual's financial account

"Private information" does not include publicly available information that is lawfully made available to the general public from federal, state, or local government records.

Third Party: Any non-municipal employee such as a contractor, vendor, consultant, intern, other municipality, etc.

NOW, THEREFORE, upon motion made by Member Trimble and seconded by Member Hilton, the foregoing resolution was put to a vote of the Board present and constituting a quorum and was adopted by a vote of 4 in favor and 0 opposed and 1 absent.

Resolution introduced by Councilman Trimble seconded by Councilman Hilton.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Councilman Trimble stated that there is responsibility to the town if there is a breach.

Motion to pay Bills: General #115 - 152 totaling \$32,426.26

Highway #77 - 95 totaling \$58,713.70

Motion to pay bills by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

-*A MOTION WAS MADE to enter into executive session for the purpose of personnel related issues at 7:42pm by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Highway Superintendent was invited into executive session at 7:50pm.

-*A MOTION WAS MADE to close executive session at 8:15pm by Councilman Hilton seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Old Business: Supervisor Jamerson stated that they had a workshop on April 19th for the purpose of auditing town books.

- Town Clerk's books were Audited and balanced. It was noted a \$67.00 over that went into 2006 due to a bounced check that was mistakenly taken from the Court's account and not the Town Clerk's account. Money was placed in the Clerk's report in March and gave to the Supervisor... 2005 books were zeroed at that time.

- Highway fuel usage and purchases were audited and balanced. Time cards were looked at and not acceptable. Recommendation is to use a weekly time card and not to put two weeks on one card. Time cards must be time stamped and not handwritten. Alvin is to sign the cards. Possibly to look at a new time stamp system. Further recommended beginning balance should be noted on the fuel usage book.
- Tax Collector books were audited and balanced. Recommendation is to change current software.
- Supervisor's book were audited and balanced. Recommended to have a balance summary sheet.

Supervisor Jamerson stated that the issue of the chipper is that we need one but would like to budget for in the fall. Supervisor Jamerson suggested to the Highway Superintendent to get with Volney and see what they have on account of the shared services agreement.

Councilman Trimble stated that as long as Volney has a chipper to see what Volney needed under the shared service agreement. Councilman Hilton stated that they could stock pile the brush and rent or borrow a chipper at a later time and do the chipping.

Supervisor Jamerson gave an update on Founder's Day and read Beverly's Beck report of what has and has not been confirmed. Councilman Hilton stated that Jim did bring in the ice cream dishes and Councilman Pettit checked on using the school freezer for the ice cream and that is ok. More discussion on Founder's Day took place.

Discussion took place concerning the park reserve accounts and how they were setup. Town Clerk researched it and found that there is money in the Park Reserve, slated for perpetual care of the veteran's memorial, that belongs in the Park Capital Fund, slated for new playground equipment. It was supposed to be transferred at the time of creation of the fund leaving only the money donated for the monument in there, it was never done. Discussion took place on a walking trail.

Supervisor Jamerson stated they have three roof bids for the bathroom at the park. The bid stated the bid due date was for April 30th. Councilman Trimble suggested allowing Code Enforcement Officer to review and enter into contract with the lowest bidder.

-*A MOTION WAS MADE to authorize the Code Enforcement Officer and Custodian to enter into agreement with the lowest responsible bidder for repairs to the bathroom facility at the town park upon receipt of all bids by April 30th by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

New Business

-*A MOTION WAS MADE to allow the Town Clerk and Deputy Town Clerk to attend the Jefferson County Clerks Conference on May 17th by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Supervisor Jamerson suggested to go along with the Historian's proposal of cleaning/fixing cemetery stones of one cemetery per year. Town Clerk stated years ago when Supervisor Redhead looked into it, Brian Campbell had stated at that time the VA would help with veteran's stones. Councilman Trimble stated to have Beverly look at the cost to fix stones.

Public Session: Kevin Miller stated he is done with the benches he made as part of his Eagle Scout project and he could start putting them up. Supervisor Jamerson stated that planters were a part of it Councilman Hilton stated to get with Angela to see what to do with benches and planters.

Joel Graham asked about putting #2 stone across the front. Councilman Hilton stated they are trying to figure out the driveway but would be nice to have deco stone.

Herm Socie stated he has a complaint on a piece of property on Rte 3 ¾ miles north of Co Rte 4 of dumping a lot of stuff and he had pictures. Councilman Trimble stated that Code Enforcement Officer has been there a couple of times, Joe is taking care of it. Supervisor Jamerson suggest Mr. Socie see the Code Enforcement Officer on Thursday.

Adjournment: Motion to adjourn was made at 8:40: pm by Councilwoman Bickford, seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

WORKSHOP
May 16, 2006

PALERMO TOWN HALL
7:05 pm

Those present at the workshop were:

Present: Councilman Trimble
Councilman Pettit
Councilman Hilton
Supervisor Jamerson

Absent: Councilwoman Bickford

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: John Rice, Highway Superintendent; Jim DeLong, Custodian; Joe Fiumara, Code Enforcement Officer; Beverly Beck, Historian

The following discussions took place:

- Dome Security Mirrors: Town Clerk asked permission to buy from Staples two dome mirrors so that it can be seen where someone who enters the building goes. It would take away the hidden areas. Supervisor Jamerson stated she had a couple of coupons that would buy one and to go ahead
- Continue Landscaping in the front of the building. Town Clerk stated that Angela is willing to continue if they would like to her and that she spent a little more in the front and didn't have enough to do the kennel that was her original project. Town Board Okayed for Angela to go ahead with her original project with the Kennel and to authorize her to spend up to an additional \$500 on the front and see where that goes.
- Founder's Day: Beverly Beck gave an update on what is confirmed and where the activities will be. Town Clerk stated the prizes have arrived but the buttons have not yet. Mrs. Beck stated that she will have something in the paper every week about Founder's Day. She stated she is in need of spoons and napkins. She stated she has posters all around town. She stated that Mr. Mayne who donated the display case will bring a check and the info on getting it ordered. Mrs. Beck mentioned about the historical marker that would cost around \$800 for the school district one. Supervisor Jamerson asked if anything was planned at the Hall, Mrs. Beck answered no only at the school and the park. Councilman Trimble stated to have the Highway garage opened, John stated whatever they wanted. Councilman Hilton stated to have open house at the Hall, Supervisor Jamerson suggested coffee and cookies. Mrs. Beck stated if they wanted the Hall open she will have a small display there and she will have a small display at the Park and has someone to take pictures for her. Town Clerk stated she would be willing to be at the Hall from Noon-4. Councilman Hilton stated he would like to see the Palermo Seniors be at the Hall. It was stated there will be a pancake breakfast from 8-11am at the Fire Dept by the Boy scouts.
- Scout project at park: Ian Girard was looking for donated money from individuals for materials for his project at the park. He is making a cooking pit at the pavilion.
- Old grange sign of Veteran's names: Councilman Hilton asked if it was still in the building at the Park, Jim stated it needs to be redone, letters are coming off. Councilman Hilton will meet with Jim one day and take a look at it.
- Burton's Junkyard: a letter had been received from the Kieberts concerning Burton's Junkyard.
- Update on new codes. Joe stated he went to training and they informed the Code Enforcement Officers that there was an upgrade in law that gives towns more "teeth" with repeat offenders of junk violations. He stated that all mobile home manufacturers, retailers and installers, including owners who install, must be certified and put a warranty seal on the mobile homes. Code Enforcement Officers are now required to be looking out for meth labs.
- Mobile home and Junkyard inspections: Joe stated that he has completed all the mobile home park inspections and they are all in compliance and he should have all the junkyards inspections completed by the weekend.
- Bids for Park bathroom: Joe stated they have reviewed the bids and feel that A-Z meet all the specs, have their insurance already on file and was the lowest bidder. The consensus of the Town Board is to have Joe get the paper work ready for A-Z and the Town Board will do the formal res accepting them at next week's meeting.
- Power to Pavilion: It was discussed there is low power to the concession stand at the Park and the PYO would like to hire Bill Carp to put in a new line for the concession stand. The consensus of the

May 16, 2006

Workshop

Palermo Town Hall

Town Board is to go ahead as long as the PYO was paying for it. Discussion took place on where the power came from, if they should do a trench or go ahead and set a pole.

- Fence on Pine Ridge Rd: Joe stated one resident was concerned about the fence that was taken down; John stated if they moved it back it wouldn't interfere with plowing. More discussion took place.
- Lids on garbage cans at the park; Jim asked to get lids at about \$52 a piece to be placed on 5 of the garbage cans at the park to keep the water out and the bags in. Discussion took place to get them but to chain them to the barrels to prevent them from being taken off and to stencil Palermo on them. More discussion took place.
- Parking at the Park: Jim stated his concerns of parking at the park and the little kids – he stated there were 8 cars and a truck with a camper parked in the park's roadway. It was suggested to have the sheriff's come out, Jim stated he wanted to add more no parking signs. He stated he mowed the outside parking lot himself, cleaned the fence and picked up the garbage so the parking lot is useable. More discussion on the parking issue took place. Discussion took place concerning misuse of the bathrooms.
- Highway Department updates: John gave an update on the CHIPS program and the amount Palermo is to receive and would like to match it next year. More discussion on CHIPS took place. John gave an update on what work was being done: cutting shoulders, asphalt, shimming. Discussion took place on how many men can be hired for part time help. John stated that he could do the paving in two weeks, the major work and like part time help to be used in mowing 3-4 hours a day. Councilman Hilton read the union contract that stated we can use seasonal help from May 1-Oct 31st for chip seal, paving or as replacement for vacations, injuries, illness and suggested to watch for inflating the unemployment.
- John stated had meeting with Alvin and it went well.
- Equipment: John stated he spoke with Ray from Volney on equipment and there isn't anything needed and wondered why they don't get the chipper. He stated they wondered who would insure it. Councilman Trimble stated he might have misunderstood; we would buy the equipment and own it but would be used under the shared agreement. More discussion took place on equipment. Discussion took place on chipper, Town Board not comfortable buying now in the 5th month of the year, look at it later in the year and see where the budget is.
- Garage windows: Discussed the need for new windows at the garage and whether to do them now or as a package deal that was discussed previously. It was discussed to have Joe write up the windows specs and do that portion now.
- Time cards were discussed; the men are doing one week to one card and are using the time clock. More discussion on the chipper took place.

Adjournment: -*A MOTION WAS MADE to adjourn at 8:43pm by Councilman Trimble seconded Councilman Hilton.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA
MAY 25, 2006**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions/ Public Comments or Questions on Resolutions

Communications

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Resolution Approval

#15 - Signing of McFee Ambulance Contract

#16 – Junkyard License Approval

#17 – Mobile Home Park License Approval

#18 - Award bid for Town Park Bathroom Roof and Eaves

Motion to Pay Bills:

General No. 159 to 192 Total: \$ 36,054.21

Highway No. 99 to 116 Total: \$ 26,279.13

Old Business

*-Reminder Founder's Day is June 10th at the Palermo school, Town Park and Highway Garage will be opened also from 8am-Noon as well as the Town Hall will be opened from Noon-4

*-Motion to approval additional spending of \$500 for landscaping in front of Hall

New Business

*- Replacing windows for highway garage

Public Session

Adjournment

Meeting Schedule:

Town Board Workshop: June 20th at 7:00pm

Regular Board Meeting: June 27th at 7:00pm

May Regular Meeting - Town Hall

May 25, 2006

Supervisor Jamerson called the meeting to order at 7:10pm with a salute to the flag and a moment of silence.

Town Clerk took roll call:

Present: Councilman Trimble **Absent:**
 Councilwoman Bickford
 Councilman Pettit
 Councilman Hilton
 Supervisor Jamerson

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Joe Fiumara, Code Enforcement Officer entered at 8:05pm; John Rice, Highway Superintendent entered at 7:26pm ; Jim Delong, Custodian; Tammy Schwartz, Janitor; Marty Webster, Assessor; Barbara Brown, County Legislator

Corrections to Minutes: None

Motion to accept minutes: Councilman Hilton made a motion to accept the minutes of last month, it was seconded by Councilman Pettit.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Petitions to the Board: None

Resolutions: Supervisor Jamerson read proposed Resolutions:

- #15 – Signing McFee Ambulance Contract
- #16 – Junkyard Approvals
- #17 – Mobile Home Parks Approvals
- #18 – Award bid for Town Park Bathroom Roof and Eaves

Public Comment on Resolutions: None

Correspondence: none

Reports

Supervisor's Report: Supervisor Jamerson read her report for April:

General Fund Checking: \$480,479.23	General Fund Money Market: \$102,990.35
General Capital: \$ 27, 897.79	Highway Fund Checking: \$502,002.10
Highway Capital: \$ 70,091.89	Highway Money Market: \$ 10,047.15
Park Reserve: \$ 3,525.89	Park Capital: \$ 8,107.79
Trust & Agency: \$ 2,311.09	

Town Clerk's Report: Town Clerk gave her report:

For the month of April a total of \$283.66 was turned over to the Supervisor with \$132.50 of that being for dog licenses. \$17.50 was collected for the County Treasure for dog licenses and \$45.00 to Ag & Markets for spay/neutering program. \$45.34 was sent to the DEC for fishing licenses and \$67.50 to the State Dept of Health for marriage licenses. A total of \$559.00 was collected.

The Town Board and Supervisor has my final report to tax collection. I collected 81% of the warrant and returned 19% as unpaid. The town received its entire warrant in the amount of \$843,538.83 for General, Highway and Fire. The county received \$809,534.91 with \$219,118.75 being directly collected from the utilities. Total amount of unpaid taxes returned to the county was \$411,316.46. I received a letter from the County Treasurer stating that the warrant is fully paid and satisfied. So that's done until next year!

Angela and I attended on May 17th the Jefferson County Clerks/Collector's Association for a dinner conference with Jeff Hughes from the Dept of Ag & Markets in Henderson concerning the new state wide online dog licensing. It was very nice, the food was great. The people were really nice and the presentation was very educational. The State is now offering Clerks to enter dog licenses directly online to them or they can still use their present Clerk software and then upload the dog file. We have been doing dog files by email for quite a while that was upgraded from sending dog files on disks through the mail and that was upgraded from sending paper licenses by mail and they would have to enter them all in by hand into their database. So it looks like we have come a ways except... there are a lot of bugs with the system. This new change took place in January – being able to send dog files over the internet. They did away with the emailing of them and also the sending of the files on diskette. So until we attended the conference we had not been able to send through the internet due to a problem with our account with them and no one fixing it. Once Jeff had heard about our plight and that I refuse to go so far backwards by sending paper licenses by mail, the next morning I was able to finally get onto their system and upload 4 months of dog licenses – he had fixed our account – so it was worth the trip and getting home at 10:00 at night!

I will be attending (and possible Angela) a training session for NYS Archives on June 14th in Scriba for Developing Records Management Policies and Procedures even though several years ago I had already done this. It will be a good refresher course to get us kicked off in getting the records management on target again and possible update the procedures manual. Also sometime in June in Clay the DEC is holding a refresher course for DECALS, issuing sportsman licenses. Both Angela and I are signed up to attend the afternoon session. It's a good refresher course as well as obtaining the new information on how the permits will be issued this year. Both of these training sessions are put on free by the State and cost nothing to the town. The only downfall is the office is most likely to be closed in the afternoon of the DEC training and the morning hours of the Archives one. But I will be here the other half of the day.

I have volunteered to be here at the town hall on Founder's Day from Noon-4 to coincide with the hours at the school and park so that people can see Beverly's hard work with the veteran's memorial and any display she wants to have. Also the button parts came in yesterday so they will be ready.

The oak display case donated by Mr. & Mrs. Mayne has been ordered and should be here by the end of the month – sometime next week.

Last month I had a conversation with the gentleman from Markle Lawn and Snow about mowing out back of the hall, between the hall and kennel. He went back out there to look and stated he could do it and wouldn't charge anything more because he had raised his price from last year. When he came back this past Tuesday to mow he said he had mowed back there even a little shorter. Its looking really good where he is mowing. He stated that in mowing the cemeteries that Clifford has a tree that fell in it and needs to be removed. Also the cemetery on Rte 264 had some branches in there that needs removing. He mowed the best he could.

The front of building is looking great. Many people have commented on how nice and professional it looks. Angela has done a great job. She wanted to be here tonight but couldn't make it due to other plans but she did want to thank Jim for coming up and giving her a hand when she's called and for the highway guys for moving the top soil around for her. It helped her out a lot.

Barbara Brown stated that the fence at Sayles Cemetery needs trimming along with the snowball bush.

Highway Superintendent Report: John stated that the town will receive \$61,614.47 for CHIPS this year and that is \$7,000 more then last year and will be increasing in the next few years. John gave a list of what roads shoulders were done on, same roads getting ready for paving. After paving will continue with more shoulders. He stated they have been doing hand patching and applied 8 ton of asphalt patch. He stated they will be mowing next week for the first time around.

Planning Board: April 11, 2006 minutes:

Meeting called to order at 7:05

Present: Diane Kowaleski, Elaine Wells, Dawn Bristol. Cheryl Smith and Kim Druce

Absent: Jim Petreszyn

Minutes from March meeting approved. Motion by Cheryl seconded by Dawn.

Correspondence: Letter from the County Planning Board approval for High Gear Auto Sales.

Letter from County Planning Board approval for Doug Smith's auto sales with modifications to the site plan.

Old Business: Board approved unanimously to High Gear Auto Sales paid \$25. Motion made by Elaine seconded by Cheryl.

Doug Smith will make necessary revisions to site plan and resubmit at the next meeting.

New Business: Tim Burdick is interested in submitting a site plan for a storage facility for towed vehicles. He will write up a plan and submit at the next meeting.

Bill Johnson wants to open an auto repair and inspection shop. Will submit site plan at the next meeting.

Meeting adjourned at 7:30pm

Submitted: Kim Druce Secretary

Dog Control Report: Supervisor Jamerson read Chad's Report: for April

15 calls, picked up 5 dogs, redeemed 2 dogs, euthanized 3, issued one ticket and traveled 214.2 miles.

Code Enforcement Officer Report: Supervisor Jamerson read Joe's report:

27 Constructions Inspections, 4 Fire Safety Inspections, 26 Code Violation Inspections, 2 Mobile Park Inspections, 2 Junkyard Inspections, 24 Complaint of Violation Inspections for a total of 85 Inspections. The Codes Office has just recently completed all the in-service training required for this year on May 8,9,10th in Liverpool. There are some updates coming later in the year regarding Mobile Homes and the Installers of Mobile Homes. For more information, please stop by or contact me. Respectfully Submitted, Joseph Fiumara

Assessor's Report: Marty stated that the tentative assessment roll was filed and increases were sent out. 20 parcels came before the Board of Review, will know in two weeks on the outcome. July 1st the final assessment roll will be filed. 3 % more then last year.

Legislator's Report: Barbara stated that she went to Rochester for a meeting on Economic Development Planning Board, hopefully to do something down at Lighthouse Park. She talked about raising the level of Bristol Hill Landfill at last legislative meeting a Resolution passed to apply to the DEC. She stated that the Board may want to write a letter objecting to it if that's what they feel. Supervisors are invited to discuss writing grants. She stated the memorial wreath is up at the town park, Boy scouts are going to help with the flower bed and she helped Mrs. Beck with Sayles Cemetery.

Custodian Report: Jim thanked John and the highway men for helping a few times when he asked. The new garbage can lids are on. A-Z re-measured for the roof and will be done with it before Founder's Day.

Motion to accept Reports:

*-A MOTION WAS MADE to accept the reports by Councilman Hilton seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Resolutions Approval:

Resolution # 15 – Signing McFee Ambulance Contract

Whereas the Town Board Town of Palermo has received and reviewed the 2006-2007 Ambulance contract with Donald McFee Memorial Ambulance Service, Inc. for the period of July 10, 2006 - July 9, 2007 in the amount set forth in the 2006 budget of \$12,901.00.

Be it Resolved that the Town Board Town of Palermo does hereby authorizes Supervisor Jamerson to enter into contract with the Donald McFee Memorial Ambulance Service, Inc. as proposed.

Resolution introduced by Councilman Trimble seconded b Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Resolution # 16 – Junkyard Approval

Whereas the Code Enforcement Officer for the Town of Palermo is inspecting all junkyards in the Town of Palermo as their renewals for licensing are due

Be it Resolved that the Town Board Town of Palermo does hereby approve the renewal of junkyard licenses for 2006 with the stipulation the junkyards are in compliance per the Code Enforcement Officer's inspection and the fees are paid to the Town Clerk:

Burton Junkyard

Bradley Salmon

Resolution introduced by Councilwoman Bickford seconded by Councilman Hilton.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Resolution # 17 – Mobile Home Parks Approval

Whereas the Code Enforcement Officer for the Town of Palermo has inspected all Mobile Home Parks in the Town of Palermo and stated that they are in compliance with town codes

Be it Resolved the Town Board Town of Palermo does hereby approve the renewal of Mobile Home Park licenses for 2006 upon receipt of payment to the Town Clerk for the following mobile home parks:

Palermo Trailer Court

Island Road Mobile Home Park

Sundown Mobile Home Park

Resolution introduced by Councilman Pettit seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Resolution # 18 – Award bid for Town Park Bathroom Roof and Eaves

Whereas the Town Board Town of Palermo has placed an invitation to bid for the repairs to the bathroom roof and eaves in the town park and received three such bids and

Whereas the Code Enforcement Officer has reviewed all bids and recommends the bid be awarded to A to Z Contracting in the amount of \$2,125.00, now therefore

Be it Resolved that the Town Board Town of Palermo does hereby award the bid for the fixing of the roof and eaves of the bathroom at the town Park to A to Z Contracting in the amount of \$2,125.00 and

Be it Furthered Resolved that the Town Board Town of Palermo authorizes Supervisor Jamerson to enter into contract with Ed Cook representing A to Z Contracting.

Resolution introduced by Councilman Pettit seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Motion to pay Bills: General #159 - 192 totaling \$36,054.21

Highway # 99 – 116 totaling \$26,279.13

Motion to pay bills by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Old Business: Supervisor Jamerson stated that Founder's Day is on June 10th at the school, park, highway garage and town hall. Supervisor Jamerson read the schedule of events.

Jim stated he has had a good response for the car show. Barbara asked if the ladies of the Town Board would want to challenge the men of the Town Board to a sack race.

Discussion took place on the landscaping out front. Supervisor Jamerson stated Angela was doing a great job, parking lot needs to get done.

-*A MOTION WAS MADE to approve an additional spending not to exceed \$500.00 for continuing the landscaping in front of the town hall by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Councilwoman Bickford asked if any more was done on the walking trail at the park, Supervisor Jamerson stated nothing yet. More discussion on the trail took place and will continue to look at it at the next workshop. Councilman Trimble stated they need to talk about the parking lot at the next workshop as well.

Barbara stated that through social services there is a work program for the recreation program. If need help the town can apply.

New Business: Jim asked about getting trophies for the car show for Founder's Day.

-*A MOTION WAS MADE to authorize Jim to purchase three trophies at a cost of \$54 at Jeff's Trophy Shop in Mexico by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Barb asked about ordering tee shirts, Supervisor Jamerson stated that Beverly was doing buttons.

Supervisor Jamerson stated that at last workshop they discussed replacing windows at the garage. She stated that John needs to get with Joe and write a proposal for the new windows.

Marie Roder resident of Paradise Road stated the road is in bad shape. John stated they applied patching yesterday. Mrs. LaClair stated that was only a Band-Aid. More discussion concerning Paradise Road took place such as the cost that was already spent on it vs. other roads in town that haven't been touched yet. John stated that in 2003 a lot of money went into Paradise road and there are 38 miles of roads in the town and some have had no money spent on them yet. More discussion about Paradise road took place concerning it being built on muck, its substructure and how difficult it is to keep it going. Resident voiced concern of spending money for planting flowers and not fixing Paradise Road. Pictures of the road was shown and more discussion took place concerning the road.

Discussion took place on resident's concern of a car repair shop that is dismantling cars on Paradise road and pictures were shown. The issue was referred to the Code Enforcement Officer. Discussion took place on how Site Plan works. Code Enforcement Officer arrived in meeting at 8:05 and invited the concerned residents to go to his office to talk more about the repair shop.

Barb asked what was going on with the property at Rt 3 near Fineouts. Joe stated it has been taken care of and all things will be removed.

Supervisor Jamerson stated we need to update our Emergency Management Plan and Pat Egan will come out to update it. New regulations require the Highway Superintendent, Supervisor and Deputy Supervisor to take ICS training classes. These can be done online. You cannot get anymore disaster money unless you are certified. She stated also to comply they will need to accept the NIMS Resolution. Barbara stated that the Church is working on putting a shower to ready for occupancy. 12 people took the Red Cross training.

Public Session: Marty asked if there were any inquires about a new cell tower on Tom Elhage's property, Supervisor Jamerson answered no. He suggested the Town Board review the Local Law regarding towers because one is coming.

Adjournment: Motion to adjourn was made at: 8:13 pm by Councilman Pettit seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

WORKSHOP
June 20, 2006

PALERMO TOWN HALL
7:00 pm

Those present at the workshop were:

Present: Councilman Trimble
Councilwoman Bickford
Councilman Pettit (entered at 7:35pm)
Councilman Hilton
Supervisor Jamerson

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: John Rice, Highway Superintendent; Jim Delong, Custodian; Joe Fiumara, Code Enforcement Officer; Beverly Beck, Historian; Owen Clark, Custodian Deputy

The following discussion took place:

- Burton Junkyard – Joe gave an update on the junkyard – all is okay
- Gerard Property – Joe stated he is cleaning the site up nicely
- Property on Co Rt 3 & 4 – Joe stated the owner was to get an asbestos survey prior to burning, the owner demoed his own home by fire. Discussion took place on the repercussion of burning without a demo permit and without the required asbestos survey. The owner will be ticketed and to appear in court.
- Parkhurst Property – Joe stated he had made some strides in the beginning and asked if he should allow another extension. No one wants to remove him from his home but to be sure his structures are sound. Supervisor Jamerson stated if he is continually making progress even if small then an extension should be given.
- Founder's Day; Mrs. Beck felt that it was well attended especially with the weather, everything went well. Mrs. Beck stated that she felt bad for Jim for the time he put into the car show and have the weather not cooperate. She stated she made \$400-\$450 in book sales and have 15 books left, she will be displaying at the County Fair. She wants to do an update to the book before doing a reprint. She states she got to the school at about 11:00 and it was full and continued to be that way all day. Used only about 4-5 gallons of ice cream the rest was donated to the school for the kids. Mrs. Beck stated she appreciated everyone's help and the town board. The Town Board thanked her for all her hard work. More discussion took place.
- Honor Roll board – Councilman Hilton stated he will get with Jim and check out what is needed for the board and get it restored. Mrs. Beck suggested it be put on the inside wall of the pavilion when done.
- Cemetery bids for cleaning the stones - Supervisor Jamerson stated they haven't gotten to it yet.
- Plaque for Historical marking of District school district. – the cost is about \$800.00
- Scrapbook – Mrs. Beck has developed all film and completed a scrapbook about Founder's Day.
- Bathrooms at Park – Jim stated there are problems with the power at the bathrooms in the park, has called Bill Carp to look at it. Councilman Pettit asked Jim to asked Bill about service for the PYO. Councilman Hilton asked if the roof was finished – Jim stated it was.
- Park inspection - Jim stated the County did the inspection of the park and the chains on the swings need to be changed, currently they have padlocks on them, the County don't want padlocks.
- Road update – John thanks Jim for flagging. He stated that they recovered Besaw and part of Red Schoolhouse Rd.
- CHIPS – Johns stated the town will receive \$7,000 more in CHIPS money this year and asked if it could be in this budget. Discussion concerning the budget took place in how the money is figured for that budget. It was explained the money is raised by the town and what ever portion

June 20, 2006

Workshop

Palermo Town Hall

the CHIPS comes in at is an re-imbusement back to the town in that fund. More discussion on how CHIPS and the Budget works took place

- Shoulders - discussion on shoulder took place and if it helps with drainage to take it from the drainage account.
- 2002 International – Councilman Trimble stated he was at the garage on Founder’s Day and saw the truck, it needs to be sandblasted and painted to save the truck John stated that a quote from Triple D for that was \$1737.17 and the western plow to be done was \$365.34. John asked that \$5,000 from the Equipment account be transferred to repair account to do these. Consensus of the Town Board is to go ahead and get it done.

Plasma Cutter – John discussed buying a plasma cutter and why one is needed, the cost is \$1744.00 for the cutter. More discussion on the cutter took place

-***A MOTION WAS MADE** to authorize the highway superintendent to purchase a plasma cutter by Councilman Pettit seconded by Councilman Hilton.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

- Flagging for Volney – Discussion took place on using Jim as a flagman for Volney and if it fits in the Union Contract to do so. Supervisor Jamerson will talk to Jackie about it.
- Union Contract – Councilman Trimble stated he ran into Jackie and talked about being able to talk to the guys about the upcoming contract – not to negotiate but to see what they are looking for and she thought it was a good idea. Councilman Trimble and Councilman Pettit will get with John on a day to meet with the highway workers.
- Walk Path – Councilman Hilton handed out an outline for a walking path to get an idea of what to do at the Park. Councilman Trimble stated that he would like to see it budgeted for next year.
- Drainage problem at front of Hall – Town Clerk stated there was a pond in front of the door from the heavy rain, Supervisor Jamerson stated to add it to the agenda
- John stated he had completed the course that was discussed last month concerning emergency management

Adjournment: -***A MOTION WAS MADE** to adjourn at 8:42 pm by Councilman Pettit seconded by Councilman Trimble

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Ellen Jamerson (Tom Hilton left just prior to adjournment)

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

TOWN OF PALERMO – TOWN BOARD AGENDA
JUNE 27, 2006

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions/ Public Comments or Questions on Resolutions

Communications:

- Oneida Lake Energy Products – Merging with Mirabito Fuel Group
- Windstream – changes in Alltel Long Distance Service
- County of Oswego Dept of Public Works - tipping fees lowered for municipal clean up efforts

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Resolution Approval

#19 – Transfer of Funds

#20 – Designation of the NIMS

Motion to Pay Bills:

General No. 193 to 238 Total: \$ 22,766.58

Highway No. 117 to 142 Total: \$121,201.89

Old Business

- Replacing windows for Highway Garage
- Drainage/Parking Lot at Hall
- Walking Trail at Park

New Business

Public Session

Adjournment

Meeting Schedule:

Town Board Workshop: July 18th at 7:00pm

Regular Board Meeting: July 25th at 7:00pm

June Regular Meeting - Town Hall

June 27, 2006

Supervisor Jamerson called the meeting to order at 7:05pm with a salute to the flag and a moment of silence.

Town Clerk took roll call:

Present: Councilman Trimble **Absent:**
 Councilwoman Bickford
 Councilman Pettit (entered at 7:23pm)
 Councilman Hilton
 Supervisor Jamerson

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: John Rice, Highway Superintendent; Jim Delong, Custodian; Tammy Schwarz, Janitor; Marty Webster, Assessor; Owen Clark, Deputy Custodian

Corrections to Minutes: None

Motion to accept minutes: Councilman Hilton made a motion to accept the minutes of last month, it was seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Petitions to the Board: None

Resolutions: Supervisor Jamerson read proposed Resolutions:

- 19 – Transfer of Funds
- 20- NIMS Designation

Public Comment on Resolutions: None

Resolutions Approval:

Resolution No 19 – Transfer of Funds

Whereas the Town Board Town of Palermo has reviewed the bills for the month of June, now therefore

Be It Resolved the Town Board Town of Palermo does hereby authorize the following transfers of funds:

1. From DA5130.2 Highway Equipment in the amount of \$5,000 to DA5130.4 Highway Equipment Contractual in the amount of \$5,000 for the purpose of sandblasting and painting 2002 International and the Western Plow
2. From DA5112.4 Capital Outlay Contractual in the amount of \$9,363.60 to DA5112.2 Capital Outlay in the amount of \$9,363.60 for the purpose of completing road projects.

Resolution introduced by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Resolution # 20 - Designation of the National Incident Management System (NIMS) as the Basis for All Incident Management in the Town of Palermo

WHEREAS, the President in Homeland Security Directive (HSPD)-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State, local, and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity;

WHEREAS, to facilitate the most efficient and effective incident management it is critical that Federal, State, local, and tribal organizations utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters;

WHEREAS, it is necessary and desirable that all Town of Palermo departments and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management;

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities and resources will improve the Town of Palermo's ability to utilize federal funding to enhance local readiness, maintain first responder safety, and streamline incident management processes.

WHEREAS, the Incident Command System components of NIMS are already an integral part of various incident management activities throughout the Town of Palermo; and

NOW, THEREFORE, We, the Town Board of the Town of Palermo, on the 27th day of June in the year Two Thousand and Six, do hereby establish the National Incident Management System (NIMS) as the Town of Palermo standard for incident management.

Resolution introduced by Supervisor Jamerson seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Correspondence:

1. Oneida Lake Petroleum – Merging with Mirabito Group
2. Windstream – Changes in Alltel long distance
3. County of Oswego Dept of Public Works – tipping fees lowered for municipal clean up efforts

Reports

Supervisor's Report: Supervisor Jamerson apologized she didn't have her report.

Town Clerk's Report:

For the month of May a total of \$293.78 was turned over to the Supervisor with \$95.40 of that being for dog licenses. \$86.60 was collected for the County Treasure for dog licenses and \$12.00 to Ag & Markets for spay/neutering program. \$40.62 was sent to the DEC for fishing licenses. A total of \$433.00 was collected. On June 14th I attended a Records Management

workshop on Policy and Procedures. It was very informative and a great refresher class. I will be updating our current Policy and Procedures Handbook throughout the year and present it to the Town Board hopefully later in the year. On June 29th my office will close at Noon as my deputy and I will be attending a DEC training refresher for the DECALS system. We will be getting the latest news on the upcoming hunting season as well. I was here from Noon – 4 on Founder's Day. We had a good showing here at the hall for the weather we had. The Ultra Flyers of CNY put together a trike during that time as some people did stop to watch and asked questions. Some Palermo seniors spent the entire time talking with others and showing their scrapbook and answering questions. Thanks to Ellen for the great cookies, many compliments on them. NYS AG & Markets have changed the law (again) for licensing of dogs. They have gone back to the previous way which will allow us to issue licenses for a year as long as the rabies is good at the time of licensing, unless it expires the same month the license is issued. The licenses will expire at the end of the month as before instead of one year on the same day it was issued. Confusing, but its nice to be back to the old way. Unfortunately those licenses that were issued between Jan 15th to Jun 7th will remain the same – the law does not retroactive back. There are still some major problems with the new State wide licensing through the internet. For a little plug .. our 8th annual Ultralight fly-in will be from July 20th – 23rd. There is free parking and free admission. We will be closed on July 3rd and 4th for observance of the 4th of July holiday, there will be no court on the 3rd.

Highway Superintendent Report: John stated they have paved 2 miles of roads covering 2500 ton on Besaw and Red Schoolhouse Rd. Many thanks to Volney Highway for helping and to Jim DeLong for flagging. They applied 500 ton/day for 5 days. John stated that they need to do shoulders and will be using the county equipment. They are mowing again, ¾'s of the town has been done on the first pass and should have all the town done in a couple of days, then will start the next pass. The heavy rain caused some washouts on hilly portions of some roads, they repaired the shoulders. Filed June 20th for the CHIPS program, town should get \$61,614.00 by July or August. Completed and passed the required classes mentioned last month for emergency management.

Supervisor Jamerson gave Tom the dates for the next session.

Dog Control Report: Supervisor Jamerson read Chad's report:

For the Month of June: Received 19 Calls, picked up 3, dogs, 1 redeemed, 2 euthanized, for a total of 134.4 miles

Code Enforcement Officer Report:

Joe mad the following inspections for the month of May:

Construction: 31, Manufactured Homes: 1, Fire Safety 2, Code Violations: 20, Mobile Park: 2, Junkyard: 2, Complaint of Violations: 22, for a total of 80 inspections. 10 permits were issued for a total of 23, \$713.75 was collected for a year total of \$1,423.75. Just a reminder, any swimming pools with water depths over 24" require building permits and barrier components. For answers to your swimming pool questions, please contact the local code office. Thank-you, Respectfully Submitted, Joseph Fiumara.

Assessor's Report: Received decision from the Board of Review and applied it to the final assessment roll. The roll will be filed with the Town Clerk July 1st.

Custodian Report: Jim stated the new roof is on the bathroom in the park and he painted the exterior of the bathroom. He stated he installed a new Kennel sign. Owen helped him clean up at the pavilion. The electric problem at the bathroom was a short in the fixture, he stated he will have Bill Carp add another light to the backroom. Jim stated he ordered woodchips but they haven't seen them and will call Roy on them again.

Motion to accept Reports:

*- **A MOTION WAS MADE** to accept the reports by Councilman Hilton seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Motion to pay Bills: General #193 - 238 totaling \$22,766.58

Highway #117 – 142 totaling \$121,201.89

Motion to pay bills by Councilman Hilton seconded by Councilwoman Bickford

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Old Business: Supervisor Jamerson asked Highway Superintendent if he and Code Enforcement Officer did any specs for windows at the garage, John stated he haven't gotten together with Joe. Supervisor Jamerson stated she will call Joe to have him go over to the garage. Supervisor Jamerson stated there needs to be something done for drainage in front of the door, Councilman Hilton stated he spoke with John concerning it and has a temporary fix for it Supervisor Jamerson stated last week Councilman Hilton gave a plan for a walking trail, Councilman Hilton stated it is Lakeshore Elementary School's. He stated it is more detailed then what we need but it's a reference and at next workshop put forth ideas and develop a plan and whether to budget it for next year or move money to do it. Supervisor Jamerson it will be scheduled for next workshop. Town Clerk stated she did look up in the minutes for mention of the Volney Landfill but only found where the Town Board was against it when it was first going through and the next instance of it was that it was opened. No mention of what the county promised.

New Business Question was asked if anything was being done with Gerard property on Paradise Rd. Supervisor Jamerson stated that the Code Enforcement Officer has been working with him, he had to go to court and was given time to get it down to 10 cars as his site plan stated, he has gotten rid of few of them and is working on the rest. It was asked if it is a junkyard or a repair shop, Supervisor Jamerson answered it is a repair shop.

Supervisor Jamerson asked permission for Judge Wood to use 4 tables for a graduation party and if she could also use some tables for a family function. They would be brought back by Sunday. Councilman Hilton stated the only comment he has is that the rest of the taxpayers realize it isn't just for elected or appointed people. Any responsible person wanting to use them can except for meeting days and court nights.

Public Session: no one spoke

Adjournment: Motion to adjourn was made at: 7:34pm by Councilwoman Bickford , seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
July 18, 2006

PALERMO TOWN HALL
7:00 pm

Those present at the workshop were:

Present: Councilman Trimble
Councilman Pettit
Councilman Hilton
Supervisor Jamerson

Absent: Councilwoman Bickford

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: John Rice, Highway Superintendent; Jim Delong, Custodian

The following discussion took place:

- Excess money – Supervisor Jamerson stated there is excess money in the budget that needs to be spent in the general fund. Extra revenue, FEMA paybacks were some reason for excess. Supervisor Jamerson estimated it be about \$200,000. Supervisor Jamerson stated it would be enough to finish the driveway, walking trail and something for Paradise road. Supervisor Jamerson stated she was waiting for a call back from the comptroller to see how to use it. More discussion on Paradise Rd took place.
- Highway guys having a meeting with the union during work hours from 9-12. Councilman Trimble stated they can't do that on town time, they meet after hours. John stated he was asked to leave and didn't know that. He wanted to talk to Mr. May on having a night shift.
- Pangborn Road. John stated he is bringing material to Pangborn Road to chip seal in bad areas. Shoulder machine has not been available, but when it becomes available John stated he will do Besaw Road and Red Schoolhouse Rd
- Fire Hydrant. John stated they helped the Fire Dept to remove Hydrant on Goodfellow Rd and will be reinstalling on Red Schoolhouse Rd between Clifford and Bateman.
- CHIPS. John asked if he was getting \$7,000 more this year, Councilman Trimble stated nothing has changed since last meeting.
- Chipper. John asked if were going to get a chipper, last chance before prices go up. Councilman Pettit stated they agreed it's a good idea but to budget for it next year. More discussion on what is in the budget took place. Councilman Hilton stated to get the chipper next year and John answered no he would not put the burden of the increase of cost on the tax payers and he is going to ask for a new mower tractor, keeping the one currently and added to the fleet. Discussion took place on having an equipment schedule.
- Union. Councilman Trimble asked John if there as anything he wanted to see take place with the union. John would like to see a night crew. One truck with a senior operator and a part timer to be rotated. Night differential in pay. Councilman Trimble asked to get Mexico's contract to see what they have. More discussion took place. John stated maybe another full timer. Discussion took place on cost of wages, health insurance for another full time person
- Paradise Road. Councilman Hilton asked John to figure a price for fixing Paradise Road. More discussion on the problems of Paradise Road took place.
- Park. Jim stated he got the wood chips and the backhoe was brought down to help place them. Jim stated that the person running the Rec program is not picking up after themselves, fingerpaints left on the tables, wrappers left around. Councilman Trimble stated the park looked good, Councilman Pettit stated the can covers were a good idea. Jim stated he would like to see new trash cans for the pavilion area. Councilman Hilton stated the fire pit looks good.
- Town Clerk thanked Jim for helping every month with putting the tables up for the Senior Citizens.

July 18, 2006

Workshop

Palermo Town Hall

- Councilman Hilton stated the benches out front look nice, Supervisor Jamerson stated that Kevin re-did the wood chips. Discussion took place on the scouts doing projects. If they are given a schedule of things needed to be done at the Park they could do them as part of the community service requirements.
- Councilman Hilton stated that the PYO is the biggest user of the Park and could also give back to the park. Councilman Pettit stated this year had the best kids in it, it almost folded. More discussion on the park took place
- Union contract – Supervisor Jamerson stated that Jackie will come to the next workshop to discuss union issues with the Town Board. Discussed would like to see the night crew terminology in the contract even if they don't do a night crew right away.
- Budget – more discussion on the budget process took place.

-*A MOTION WAS MADE to enter into executive session for the purpose of personnel matters at 8:15 by Councilman Pettit and seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

-*A MOTION WAS MADE to close executive session at 8:37 by Supervisor Jamerson and seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Discussion on the parking lot took place.

Adjournment: **-*A MOTION WAS MADE** to adjourn at 8:42pm by Councilman Pettit seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA
JULY 25, 2006**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions/ Public Comments or Questions on Resolutions

Communications:

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Resolution Approval

#21 – Transfer of Funds

Motion to Pay Bills:

General No. 240 to 277 Total: \$ 25,933.93

Highway No. 143 to 162 Total: \$ 17,385.42

Old Business

- Replacing windows for Highway Garage

New Business

Public Session

Adjournment

Meeting Schedule:

Town Board Workshop: August 15th at 7:00pm

Regular Board Meeting: August 22nd at 7:00pm

July Regular Meeting - Town Hall

July 25, 2006

Supervisor Jamerson called the meeting to order at 7:03pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Councilman Trimble
Councilwoman Bickford
Councilman Pettit arrived at 7:14pm
Councilman Hilton
Supervisor Jamerson

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Joe Fiumara, Code Enforcement Officer; John Rice, Highway Superintendent; Jim Delong, Custodian; Tammy Swartz, Janitor; Barbara Brown, County Legislator; Donna Miller, Rec Dir.

Corrections to Minutes: None

Motion to accept minutes: Councilman Hilton made a motion to accept the minutes, it was seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Petitions to the Board: None

Resolutions: Supervisor Jamerson read proposed Resolutions:
21 - Transfer of Funds

Public Comment on Resolutions: None

Resolutions Approval:

Resolution No: 21 - Transfer of Funds

Whereas the Town Board Town of Palermo has reviewed the bills for the month of July, therefore;

Be it Resolved the Town Board Town of Palermo hereby does authorizes the following transfers:

From A1990.4 Contingment in the amount of \$5,124.72

To: A1220.2 Supervisor Equipment in the amount of \$1,124.72 and

To: A7110.4 Park Contractual in the amount of \$4,000

Resolution by: Councilman Trimble seconded by Councilman Hilton:

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Correspondence: None

Reports

Supervisor's Report:

General Fund Checking	\$457,881.75	General Fund Money Market	\$103,402.97
General Capital	\$ 52,941.96	Highway Fund Checking	\$459,100.49
Highway Capital	\$110,184.49	Highway Money Market	\$ 10,077.18
Park Reserve	\$ 3,528.93	Park Capital	\$ 10,116.38
Trust & Agency	\$ 3,277.06		

Town Clerk's Report: Town Clerk gave her report:

For the month of June a total of \$634.98 was turned over to the Supervisor with \$144.43 of that being for dog licenses. \$128.07 was collected for the County Treasure for dog licenses and \$54.00 to Ag & Markets for spay/neutering program. \$17.95 was sent to the DEC for fishing licenses and \$67.50 to the Health Dept for marriage licenses. A total of \$902.50 was collected.

Hunting Licenses will go on sale on August 14th for the 2006-2007 season. Not too many changes have been made since last year. On my wall outside my office is the list of WMUs that will be offering permits this year. 7A, which is this area here has a medium chance on the 1st permit selection and none for the second.

Angela and I attended a refresher course for the DECALS system for issuing sportsman licenses. It was very informative and we got a sneak peek as to what to expect this year.

Our fly-in was this past weekend. Even though it was a rainy Saturday, Sunday made up for it. We had about 27 planes and a great turnout of people. We want to thank the residents of Palermo for their support. I apologize for not being here yesterday, but we had so much cleaning up to do and with having to work late tonight, I just took it off to get it done. Also wanted to let you know my office is closed Monday for a medical procedure that I need my deputy to drive me to and from. Again sorry for the inconveniences but it couldn't be helped and I should be in from here on in.

Highway Superintendent Report: John stated that the first mowing is done and started the second mowing, which will be mowing back farther. Town of Palermo signs are being replaced. Helping Volney with paving this week and chip sealing. Should be on Pangborn road 1st or 2nd week of August. John stated that most of the month was dealing with washouts due to the weather. John stated there is a beaver problem on Johnson Rd and Lot 10 and have been permitted by the DEC.

Planning Board: May 9th Minutes:

Meeting called to order 7:05

Present: Diane Kowaleski, Elaine Wells, Cheryl Smith and Kim Druce

Absent: Jim Petreszyn and Dawn Bristol

Minutes for the April meeting was reviewed and approved motion to approve by Cheryl seconded by Elaine.

Correspondence: Town & Topics

Old Business: William Johnson site plan needs to redo map and will be back next month.

New Business: None

Meeting adjourned at 7:30

Submitted by Kim Druce

June 13th Minutes:

Meeting opened at 7:00

Present: Jim Petreszyn, Dawn Bristol, Elaine Wells, Cheryl Smith and Kim Druce

Absent: Diane Kowaleski

Minutes for the May meeting motion to approve Cheryl seconded by Elaine. Approved.

Correspondence: Planning and Zoning school information, rural features, site plan for Erik Fink.

New Business: Erik Fink is opening an auto salvage yard site plan needs more information he will return next month.

Ted Teifke wants a subdivision on State Route 3. Bob Jones land. Public Hearing scheduled for next month.

Old Business: None

Motion to close meeting made by Dawn seconded by Elaine.

Meeting closed at 8:00.

Submitted by Kim Druce, Secretary

Dog Control Report: Supervisor Jamerson read Chad's report:

11 Calls, 2 Dogs picked up, 1 redeemed, 6 tickets issued for a total mileage of 178.5

Code Enforcement Officer Report: Joe gave his report:

40 Constructions Inspections; 0 Manufactured Home inspection; 0 Fire safety inspections; 14 code violation inspections; 0 Mobile Park Inspection; 4 Junkyard inspection; 10 Complaint of violation inspection; for a total of 68 inspections.

Permits issued 4; year to date 27; fees collected \$155.00, year to date \$1,578.75

Just a continuous reminder, any swimming pool with water depths over 24" require building permits and barrier components. For answers to your swimming pool questions please contact the local Code Office. Thank you, Respectfully Submitted, Joe Fiumara

Joe stated that pools under 24" do not require a permit.

Recreation Report: Donna stated that the recreation program goes on until August 11, 2006. 70 kids are registered with 40-50 attending daily. Donna stated the food bank provides breakfast and lunch. Donna told about the programs they had. She had seven councilors with the county providing 3 of them.

Legislator's Report: Barbara stated the county is ready to take the tax off the gas. She talked about canal things. She spoke about attending meetings. She stated the garden in town got planted, weeded and put more mulch in it so it looks like a flag again. She stated she spent a lot of time at the County Fair. She gave a report concerning the fair.

Motion to accept Reports:

* - **A MOTION WAS MADE** to accept the reports by Councilwoman Bickford seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Motion to pay Bills: General #240 - 277 totaling \$25,933.93
Highway #143 – 162 totaling \$17,385.42

Motion to pay bills by Councilman Hilton seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Old Business: Supervisor Jamerson stated that Code Enforcement Officer has submitted an invitation to bid for the windows at the garage.

-*A MOTION WAS MADE to authorize the Code Enforcement Officer to proceed with the invitation to bid for the windows at the highway garage by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Barbara Brown stated people are dumping cats and there is a law against with a fine of \$250.00 if you can catch the person doing it. Most people are paying for vets for someone else's neglect. She suggested to publish in the paper that there is a fine for doing it. She stated it was either a state or county law. More discussion on cats took place. Town Clerk is to try to find the law that fines \$250.00 for dropping off a cat.

Councilman Hilton asked the Supervisor if the state paid us on the Salt Storage Shed yet.

Supervisor Jamerson stated no . Discussion took place that an inspection was done, Councilman Trimble will make another call.

Barbara stated that Mr. Townsend granted the church for \$6,000 for emergency management things. More discussion on what the church has.

New Business: Councilman Hilton stated that he has completed all the required training for emergency management as far as the county-state requires. John, Supervisor Jamerson and Councilman Hilton went through the program and are all in compliance. More discussion on it took place.

Public Session: None

Adjournment: Motion to adjourn was made at: 7:25pm by Councilwoman Bickford seconded by Councilman Hilton.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
August 15, 2006

PALERMO TOWN HALL
7:00 pm

Those present at the workshop were:

Present: Councilman Trimble
Councilman Pettit
Councilman Hilton

Absent: Councilwoman Bickford
Supervisor Jamerson

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim DeLong, Custodian; Marty Webster, Assessor

The following discussion took place:

- Salt Storage Grant – Councilman Trimble can't get a hold of Scott as he is on vacation will try tomorrow
- Garage windows – one bid is in so far
- Resolution needed to transfer funds for highway capital
- Assessor computer – Marty stated he was waiting until next year for approach of a new computer but due to the county changing over now, its needed now, old computer will not meet the required specs. Town Board looked at the proposal of a Dell for \$675, there is \$600 in Assessor's equipment. Consensus of the Town Board is to go ahead with the purchase,
- Park repairs, Jim stated he repaired the flush valve on the men's room and faucet in the ladies room at the Park. The mowing is being done every other week now. He moved the garbage cans with the lids to the pavilion and would like to see more bought next year.
- Honor Board – Councilman Hilton will get with Jim and get the board and get it repaired
- Money in accounts – Councilman Hilton stated that Supervisor Jamerson stated there is at least \$200,00 too much in the accounts that needs to be spent and that it can be used for anything and needs no referendum or public hearing just earmarked by Resolution. Town Board discussed different ways it can be spent and how to spend it.
- Projects; the following projects were listed as possible ways to spend down the money:
 - Parking Lot and Driveways at the town hall
 - Town garage repairs
 - House next door removal
 - Kennel landscaping
 - Paradise Road
 - Walking trail at the Park
- Building next door – cost of asbestos removal and taking the building down, Town Board felt it could be done for around \$15,000. Need to find out where the water is going to Thompson's, if the house is involved in any way. Councilman Trimble will look into it.
- Town Garage – having an engineer do an energy/building study and to give recommendations to make it more efficient. Town Board estimated the costs for the Garage should be within \$50,000.
- Dutchess Lane – Town Board discussed the road still needs to be brought up to specs before the town can take it over and spend money on it. Discussed how a highway district works.
- Parking lot – Councilman Hilton stated he would like to see a nice parking lot for the Hall and maybe loop it in back. Also to top soil and seed areas that need it. Councilman Trimble suggested seeing if state can get some money back on projects.
- Councilman Pettit stated the priority list should be: Garage, House Park, Hall, Paradise Rd
- Walk Path – Councilman Hilton has to be paved surface so no one is tripping on gravel, should be no problem with ADA as the park is pretty level. Councilman Pettit stated there are more people against it then for it. Town Board would like Clerk to attend conference in Watertown for funding information. More discussion on the walking trail took place as well as discussion on the parking lots at the park that need fill and patching. Soccer field was briefly discussed.

August 15, 2006

Workshop

Palermo Town Hall

- Survey of Park was discussed – the Town presently does not have a current survey showing buildings. Town Board suggested having a two dimensional survey done to help see where improvements to the park can be made. Suggested Scott Whitaker could do it.
- Workshop schedule – Councilman Trimble suggested to get some schedule and meet concerning the union after Tuesday. Town Board will meet Sept 5th at 7:00 for projects and contracts.

Adjournment: -*A MOTION WAS MADE to adjourn at 8:45pm by Councilman Pettit seconded by Councilman Trimble.

AYES: Barry Trimble, , Bill Pettit, Tom Hilton

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA
AUGUST 22, 2006**

Meeting Begins – 7:00p.m.
Call to Order by the Supervisor
Pledge to the Flag with a Moment of Silence
Roll Call by Town Clerk
Approval/Changes to Minutes of Previous Month
Petition to the Town Board
Executive Session (When Necessary)
Reading of Resolutions/ Public Comments or Questions on Resolutions
 22- Computer Purchase for Assessor
 23-Transfer of Funds
 24-Hire Engineer
 25-Survey of Park

Communications
 General Code – concerning pc/codebook for an electronic version of code book or
 E-code for an internet based version of code book total price of \$1495
 Oswego County Health Services – education materials concerning bats
 Allen Tunnel - increase in tax collector’s 2007 maintenance fee
 State Comptroller – Satellite conference on energy costs and how to keep them down

Reports:
 Supervisor Town Clerk Highway Code Enforcement
 Dog Control Assessor Planning Board Board of Appeals
 Custodian Rec Director County Legislature

Motion to Accept Reports

Resolution Approval

Motion to Pay Bills:

 General No. 278 to 302 Total: \$ 24,225.64
 Highway No. 163 to 182 Total: \$ 30,517.58

Old Business

 Garage – Window Bids
 Projects for town – Workshop on Sept 5th

New Business

Public Session

Adjournment

Meeting Schedule:

 Workshop – Projects – September 5th at 7:00pm
 Regular Workshop – September 19th at 7:00pm
 Regular Meeting - September 26th at 7:00pm

August Regular Meeting - Town Hall

August 22, 2006

Supervisor Jamerson called the meeting to order at 7:02pm with a salute to the flag and a moment of silence.

Town Clerk took roll call:

Present: Councilman Trimble **Absent:** Councilman Pettit
 Councilwoman Bickford
 Councilman Hilton
 Supervisor Jamerson

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: John Rice, Highway Superintendent – entered 7:15pm; Jim Delong, Custodian, Marty Webster, Assessor

Corrections to Minutes: None

Motion to accept minutes: Councilman Hilton made a motion to accept the minutes of last month, it was seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Petitions to the Board: None

Resolutions: Supervisor Jamerson read proposed Resolutions:

22- Computer Purchase for Assessor

23- Transfer of Funds

24- Hire Engineer

25- Survey of Town Park

Public Comment on Resolutions: None

Resolutions Approval:

Resolution No 22 – Computer Purchase for Assessor

Whereas the State is changing the program the assessor uses for real property in the Town of Palermo and

Whereas the Assessor’s computer no longer meets the requirements for the program, so therefore

Be it Resolved the Town Board Town of Palermo hereby authorizes the Assessor to purchase Dell Gx620 Dell desktop computer for the price not to exceed \$700.00.

Resolution introduced by Councilman Trimble seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Resolution No 23 – Transfer of Funds

Whereas the Town Board Town of Palermo has reviewed the bills for the month of August ,

Be it Resolved the Town Board Town of Palermo authorizes the Supervisor to make the following transfers:

For Highway:

From DA5410.4 Brush and Weeds in the amount of \$3312.78 to
DA5112.2 Capital Outlay in the amount of \$3,312.78

For General:

From A7550.4 Celebrations in the amount of \$100.00 to
A1335.2 Assessor Equipment in the amount of \$100.00

Resolution introduced by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Resolution No 24 – Hire Engineer

Whereas the Town Board Town of Palermo has discussed repair issues at the town garage, **Be It Resolved** the Town Board Town of Palermo authorizes the hiring of an engineer to do an real building assessment of the town highway garage to be paid from the A1440.1 Engineers account.

Resolution introduced by Councilwoman Bickford seconded by Councilman Hilton.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Resolution No 25 –Survey of Park

Whereas the Town Board Town of Palermo is looking to improve the town park and there is no current survey of the Park showing the outlay of the park

Be it Resolved the Town Board Town of Palermo authorizes the hiring of Scott Whitaker to do an updated two dimensional survey of the Town of Palermo’s Town Park.

Resolution introduced by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Correspondence:

1. General Code Publishing – concerning pc/codebook for electronic version of code book or E-code for an internet based version of code book total price of \$1495.00
2. Oswego County Health Services – education materials concerning bats
3. Allen Tunnel – increase on tax collector’s 2007 maintenance fees
4. State Comptroller – Satellite conference on energy costs and how o keep them down
5. Oswego County Personnel – 3 upcoming civil service exams: Caseworker Aide, Community Service Worker, Telecommunicator

Reports

Supervisor's Report: Supervisor Jamerson read her report:

General Fund Checking: \$482,029.12 General Fund Money Market: \$103,611.49

General Capital : \$52,964.02 Highway Fund Checking: \$317,389.56

Highway Fund Capital: \$110,230.40 Highway Fund Money Market: \$10,092.55

Park Capital: \$10,120.60 Park Reserve: \$3,560.40 Trust & Agency: \$3,277.036

Town Clerk's Report: Town Clerk gave her report:

For the month of July a total of \$337.78 was turned over to the Supervisor with \$176.23 of that being for dog licenses. \$156.27 was collected for the County Treasure for dog licenses and \$84.00 to Ag & Markets for spay/neutering program. \$17.95 was sent to the DEC for fishing licenses and \$67.50 to the Health Dept for marriage licenses. A total of \$663.00 was collected.

Hunting Licenses went on sale a week ago Monday. Sales are going well and hope the article I placed in the paper will entice people to get a license at a clerk's office rather than a sporting store. It brings some revenue back into the town.

I will be attending a Walkable Community Workshop at the request of the Town Board on September 12th in Watertown. Hopefully will learn about some possible funding that will help with the walking trail and maybe some other projects the board is considering. My deputy will be here that day as it is also Primary Day.

I am asking the board to take a look at the budget and see that a phone is still being taken out of the clerk's account when in reality it should be a building charge. The phone is for the issuance of the DEC licenses as well as the line that DSL is on. DSL is also being taken from the clerks account as well and this should also be a building contractual charge. As of date this year a little over \$700.00 has been taken. I am asking that from now on it is taken from the contractual of the hall and that the \$700 be transferred from the A1620.4 account to my A1410.4 account to cover those costs.

I am also asking the Town Board to consider allowing me to update my clerk program to a network version so I can use it on either computer. This would be a tremendous help in that my deputy could help me more as we both wouldn't be needing to use the same computer for accessing the clerk software. The cost for the upgrade is \$470, which I would have if I were reimbursed for the phone charges.

One last thing I would like the board to consider approving now, is the expenditure for the new tax collector program we discussed back during audit time. The cost is \$ 1,640 plus travel expenses which I don't know the cost. A letter from Allen Tunnel has raised their annual maintenance to \$1500 a year which is practically the cost of the new software. The annual maintenance fee for the BAS software would be \$500 a year. I would like to get it ordered soon so that it can be put in place in the next couple of months before they are too booked for other towns and before tax season begins so I can get a handle on it before then. Money would have to be transferred as I do not have enough in my budget to purchase it. By getting it now I would be able to have both programs installed at the same time saving costs of travel expenses. Money in the amount of \$2,000 could be transferred from A8810.4 Cemeteries (if not going to clean and fix stones this year) leaving over \$2000 in there or A1990.4 Contingent leaving \$26,875. This software is also networkable allowing me to use either computer which would be very helpful. Thank you for your consideration.

Highway Superintendent Report: John stated that Pangborn Rd has been shimmed and chip sealed and gave amounts applied. He thanked the Volney Highway Dept for their help. Still needs to do shoulder but has to wait for the County's shoulder machine. John stated they did some tree work on Clifford and went back to Goodfellow Rd where trees were cut earlier and used Volney's chipper. He stated they are still mowing. Did some ditching on Craw which was causing icing last year. He stated they are drawing some ice control for the sand this week.

Dog Control Report: Supervisor Jamerson read Chad's report for July:
16 Calls, 2 dogs picked up, 1 redeemed, 6 tickets issued, total mileage 178.5

Code Enforcement Officer Report: Supervisor Jamerson read Joe's report:
49 Construction Inspections, 30 Code Violations, 2 Junkyard inspections, 7 complaints of violation inspections, total of 88 inspections. 8 Permits were issued with 35 issued year to date, fees collected for this month \$335.00 with a total year to date of \$1,913.75. Reminder to check batteries in your smoke detectors and carbon monoxide detectors. Have those furnaces and chimneys serviced before cold weather gets here. Joe will be on vacation from Tues Aug 22 – Thurs Aug 24th, Bob Dalton will be filling in for him during that time. He will retrieve any messages from the phone, do all the inspections and cover hours on Thursday and will meet with residents by appointment.

Assessor's Report: Marty thanked the Town Board for the approval for the computer. Should be a seamless transfer. Town had one small claims assessment review and result was no change in assessment. He stated he sent the info to the school boards for tax printing. Marty stated he will be on vacation 9/6 – 9/21. The phone will direct people to the County for questions.

Custodian Report: Jim stated the highway mowed the park parking lot so it looks like a parking lot again. Jim stated someone was at the park working on the ball field. Town Clerk stated Tim Moynihan was doing some work.

Motion to accept Reports:

* - **A MOTION WAS MADE** to accept the reports by Councilwoman Bickford seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Motion to pay Bills: General #278 - 302 totaling \$24,225.64

Highway #163 – 182 totaling \$30,517.58

Motion to pay bills by Councilman Hilton seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Old Business: Supervisor Jamerson opened one bid received for replacement of the Town Garage windows.

1. A. to Z. Contracting – windows \$1850.00

-***A MOTION WAS MADE** to accept A. to Z. Contracting bid of \$1850.00 for replacement of Town Garage windows by Councilman Trimble seconded by Councilman Hilton.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Discussion was held concerning the bars on the windows. John is to talk to Mr. Cook about removal of them.

Supervisor Jamerson stated that a workshop is scheduled for Sept 5th for proposed town projects.

Councilman Trimble cannot make that date, Councilwoman Bickford won't be able to make that

date. Workshop is scheduled for September 7th at 7:00pm. Councilman Trimble asked if Jackie could make it so they can discuss union matters. Supervisor Jamerson will check to see if she will be there.

Councilman Trimble stated he has contacted Scott Cook and Scott is calling Albany. Town Clerk stated Dave Townsend's office called, Barb had contacted them. Supervisor Jamerson will get the information to the Town Clerk to give to Mr. Townsend's office.

Councilman Hilton stated the clerk asked for upgrading software and purchasing new tax collecting software. Also had asked the phone be taken from the building contractual and reimburse the clerk's contractual. He stated they were good ideas. Councilman Trimble stated the phone should be taken from the building contractual.

Resolution No. 26 – Clerk Software

Whereas Town Clerk has requested upgrade for the Clerk software and purchase of Tax Collector software

Be It Resolved the Town Board Town of Palermo authorizes such purchases in the amounts of \$470 for the Clerk software upgrade and \$1640 for tax collector software plus travel expenses for installation

Be It Further Resolved the Town Board authorizes the following transfers:

- From A1990.4 Contingent in the amount of \$2110.00 to
A1410.2 Town Clerk Equipment in the amount of \$2110 and
- From A1620.4 Building Contractual in the amount of \$700 to
A1410.4 Town Clerk Contractual in the amount of \$700.00

Resolution introduced by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Discussion was held on computers for other departments and if up to date.

Discussion on hiring the engineer to evaluate the Garage took place.

-*A MOTION WAS MADE to hire Plumley Engineering for evaluation of the Town Garage not to exceed \$2500 by Councilman Hilton seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Councilman Hilton will contact Plumley's, Councilman Trimble will contact Scott Whitaker on the survey.

Councilman Trimble stated he looked at the old Dolbear house for the well and it ties in 150 ft from the house and can be capped off. More discussion on the house issue will be at the next workshop.

More discussion on the Garage took place and possible look at adding an addition to the garage for cold storage of oil products. John suggested the floor drain also be looked at.

New Business: None

Public Session: Dawn McQuown stated she has some issues concerning the PYO with the President and assistant President. She stated she has been ran around, lied to and paid for t-shirts that were never delivered. She stated she was concerned about the shape the ball filed was in, it was over-run by grass, has potholes and rocks. She stated her concerns to the PYO to different people and received no answers. Mrs. Gates gave her concerns and was told to go to PYO board and haven't heard anything back. Ms. McQuown stated they were told the PYO board meets in private

there are no public session. She stated they offered services to help, helped with the dugout when it was blown over and never got her strap back and she stated they keep just pushing them aside, More discussion took place. The board explained they cannot do anything with the PYO and suggested they contact Councilman Pettit as he is involved and may be able to help.

Councilman Hilton stated the Town Clerk is to send a letter to Donna and cc Councilman Pettit on it noting the concerns brought forth of the playground conditions which they are supposed to be taking care of, the t-shirts promised and the open board meetings. Councilman Hilton stated the fields maintenance and dugouts are the PYO responsibility per contract with the Town. More discussion took place on the PYO, fields and dugouts. Councilman Hilton suggested the ladies get with Councilman Pettit and ask for a meeting with the group of people that are not happy and ask to meet with the PYO Board.

John stated the county engineers contacted him stating they are closing Co Rte 4 between Pangborn and gravel bed in two weeks for a length of three weeks. Councilman Hilton stated there are signs up telling about it. John stated it will be from August 28th-Sept 17th.

Adjournment: Motion to adjourn was made at: 8:05pm by, Councilman Trimble seconded by Councilman Hilton.

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
September 5, 2006

PALERMO TOWN HALL
7:00 pm

Those present at the workshop were:

Present: Councilman Trimble
Councilman Pettit entered at 7:30
Councilman Hilton
Supervisor Jamerson

Absent: Councilwoman Bickford

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Beverly Beck, Historian; Jackie Jones, Labor Attorney; 1 resident

The following discussion took place:

- Quotes for fixing monuments in cemeteries. Beverly Beck stated that she was okay with the quote for stabilizing the stones from Oswego County Monuments, Inc for a price of \$860.00. Ms. Beck stated that if the town has never formally accepted the cemeteries in past minutes, they could do so and be qualified to apply for a one time grant for vandalism. Town clerk will check minutes from 1930-up to see if the town has ever adopted the cemeteries. Certificates of incorporations are needed, Ms. Beck has those. Ms. Beck also had the quote for the historical marker. Consensus of the town board is to accept Oswego County Monuments and to purchase the historical plaque and will do a resolution at the September town board meeting.
- Trapping Coyote – Randy Poyneer asked permission to trap coyotes in the old dump on the corners of Heer and Bradshaw roads. Discussion took place on the areas around that already given their permission and the number of coyotes around. Mr. Poyneer also stated that he is a nuisance trapper, such as beaver, so if anyone has problems to call him and he will trap the problem for free. Trapping issue will be added to September's meeting agenda.
- Town clerk asked permission to purchase minute tracker software from Bas, where her clerk and tax collection software are from, at the cost of \$1520 for the network version. She stated if done now at the same time of the collector software, it would help with costs of travel expenses that would be almost half the cost of the software. Supervisor Jamerson asked what does it do, Town Clerk explained that it would log all the minutes and index them making it easier to look past minutes up such as Ms. Beck is asking. Consensus of the town board to allow the purchase and transfer the money, a resolution will be at the September meeting.

*- **A Motion was made** to enter executive session for the reason of union contract with Ms. Jones at 7:26pm by Councilman Trimble and seconded by Councilman Hilton.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, and Supervisor Jamerson

NAYS:

*- **A Motion was made** to close executive session at 8:37 pm by Councilman Hilton and seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, and Supervisor Jamerson

NAYS:

The following discussion were held after the executive session:

- Highway Garage Building assessment – Councilman Hilton stated that after talking to Plumley he felt it was outside their expertise and then talked to Cedrone. Cedrone and Councilman Hilton met with John at the garage and looked over things. More discussion on the quote and the cost per hour. Consensus of the town board is to hire Cedrone at a fee not to exceed \$2100. Resolution to be done at September meeting.
- List provided by the highway superintendent on things needing to be done to the Garage. Town Board went down the list one by one and discussed each issue. Discussion took place to do everything in one package.

September 5, 2006

Workshop

Palermo Town Hall

- Extra money in the unexpended balance. Supervisor Jamerson gave a quote of approximately \$300,000. Supervisor Jamerson stated that it doesn't included remaining estimate revenues but does included estimated remaining expenditures. She stated she would like to use a portion of it to reduce taxes.
- Park walk path – discussion on the walking path at Volney, our park and older people at the park. Discussion was held concerning new life trails stations available for older people that would go with the walking path. Playground equipment was discussed. Town Clerk will attend a walkable community workshop in Watertown to see if there is funding available for such projects.
- Salt storage – Councilman Trimble stated he has talked to Scott and the reason for delay had to do with payment being made after contract expired. An extension had to be filed and it was done, should be getting funds.
- Regular Workshop – Councilman Hilton stated the town board needs to bring dollar amounts for projects to the next workshop. Supervisor Jamerson asked that if going to do anything with Paradise Road it needs to get going and asked if stone and oil could be applied to JP Lane as it is back to dirt again. Town Board list the following projects to be considered for the overrun – not in order of importance:
 - a. JP Lane
 - b. Walk Path for Park
 - c. Park in general
 - d. Town Hall Parking lot/Roadway
 - e. Demo of house next door
 - f. Town Garage
 - g. Paradise Road

Adjournment: * - A Motion was made to adjourn the workshop at 9:10pm by Councilman Hilton and seconded by Councilman Pettit.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, and Supervisor Jamerson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

WORKSHOP
September 19, 2006

PALERMO TOWN HALL
7:00 pm

Those present at the workshop were:

Present: Councilman Trimble
Councilwoman Bickford
Councilman Pettit at 7:05pm
Councilman Hilton
Supervisor Jamerson

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: John Rice, Highway Superintendent; Jim DeLong, Custodian; Joe Fiumara, Code Enforcement Officer at 7:10pm

The following discussion took place:

- window replacement at the garage has been completed
- honor board will be getting done
- gas pump was replaced at the garage
- night shift for winter highway crew
- haven't gotten bill for shoulder machine from county yet, CHIPS money is in
- Oswego County Women's softball league. Jim stated he was not happy with the league treatment of the park. Not one car was parked in the outer parking lot, they were parked on the side of the roadway, on the grass and a camper on the tennis court. Asked Mr. Moynihan about the camper he stated he was one man. Jim suggested that if Mr. Moynihan doesn't get more help to not allow it next year. Beer bottles and caps were all over the park, the ladies room was trashed.
- Walkable Community workshop. Town clerk gave a report on the workshop. She stated she talked to woman at the NYS Parks department and there is a grant available in the spring for the purpose of upgrading existing parks. Could include items such as the walking trail and playground equipment or another pavilion. Town Board consensus to apply in the spring for funding. The grant is up to 50% reimbursable.
- Updating the Code Book. Joe stated there are some problems with the way the laws are in some of the code that needs to be amended, citing the age of mobile home as one. As Town Board to review book to see if there are changes to the different laws they feel might be needed. Joe spoke of instituting a rental permit as the town has none at this time. This would bring revenue in from those properties that are being rented and also allow inspections to be done. Joe estimated the number of rentals to be around 40.
- Installation of mobile homes now require a warranty seal. Joe explained that each mobile home needs a warranty seal before being placed by that company/person on the lot. More discussion on the seal and training took place
- Fee schedule needs to be updated. Joe stated it hasn't been changed in a lot of years and it can be done by resolution
- Coyote trapping at old dump. Supervisor Jamerson stated that Randy Poyneer asked at the last workshop about trapping at the old dump for coyote. Consensus of the Town Board is ok as long as he has a hold harmless paper for the town.
- Possibly hire another full time employee, Councilman Hilton stated need to look at that during budget process
- Hold off on park projects but transfer some funds into the capital account. Town Clerk to give Supervisor Jamerson Resolution on how accounts were setup
- Different projects and approximation of the cost of each project. Need a scope of project written up for demo of the house next door. Town Board would like to advertise bids for the October workshop. Possibly can do the scope prior to the meeting in September

September 19, 2006

Workshop

Palermo Town Hall

- Town hall parking lot – discussion took place on whether or not now is the time to do the parking lot due to the workloads out there and possible grant from county for making polling site handicap accessible. Councilman Hilton will seek quotes for the parking lot.

Adjournment: -***A MOTION WAS MADE** to adjourn at 8:50pm by Councilman Trimble seconded by Councilwoman Bickford.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA
SEPTEMBER 26, 2006**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions/ Public Comments or Questions on Resolutions

27- Repair Cemetery Stones

28 – Purchase Historical Plaque for School District #1

29 – Purchase Minute Tracking Software

30 – Hiring Engineering Firm

31 – Demolition of House

32 – Transfer of Funds

Communications

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Resolution Approval

Motion to Pay Bills:

General No. 304 to 337 Total: \$ 28,902.70

Highway No. 183 to 209 Total: \$ 19,442.46

Old Business

Randy Poyneer wants to trap Coyotes at old dump

New Business

Budget workshop dates

Public Session

Adjournment

Meeting Schedule:

Workshop – Budget – To be set

Regular Workshop – October 17th at 7:00pm

Regular Meeting - October 24th at 7:00pm

September Regular Meeting - Town Hall

September 26, 2006

Supervisor Jamerson called the meeting to order at 7:00pm with a salute to the flag and a moment of silence.

Town Clerk took roll call:

Present: Councilman Trimble **Absent:** Councilwoman Bickford
Councilman Pettit – entered at 7:04pm
Councilman Hilton
Supervisor Jamerson

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Joe Fiumara, Code Enforcement Officer; John Rice, Highway Superintendent; Jim Petreszyn, Planning Board; Tammy Schwartz, Janitor; Marty Webster, Assessor

Corrections to Minutes: None

Motion to accept minutes: Councilman Hilton made a motion to accept the minutes of last month, it was seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Petitions to the Board: None

Resolutions: Supervisor Jamerson read proposed Resolutions:

- Resolution No 27 - Repair Cemetery Stones
- Resolution No 28 - Purchase Historical Plaque
- Resolution No 29 - Purchase Minute Tracking Software
- Resolution No 30: Hiring Engineer Firm
- Resolution No 31: Demolition of House
- Resolution No 32 – Transfer of Funds and Road improvements

Public Comment on Resolutions: None

Resolutions Approval:

Resolution no. 27 –Repair Cemetery Stones

Whereas the Town Board Town of Palermo was made aware that there are cemetery stones in the Town of Palermo cemeteries that need repair, therefore

Be It Resolved the Town Board Town of Palermo hereby authorizes Oswego County Monuments to restore ten (10) monuments at the Clifford Cemetery as per quote at the price of Eight Hundred and Sixty Dollars (\$860.00).

Resolution introduced by Councilman Trimble seconded by Councilman Hilton.

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

NAYS:

Resolution No 28 – Purchase Historical Plaque for School District #1

Whereas the Town of Palermo Historian wishes to mark where the first school district was in the Town of Palermo, therefore

Be It Resolved the Town Board Town of Palermo hereby authorizes Beverly Beck, Town Historian, to purchase a historical plaque marking the place of Palermo School District #1 at a cost not to exceed Eight hundred Dollars (\$800.00.).

Resolution introduced by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

NAYS:

Resolution No 29 – Purchase Minute Tracking Software

Whereas the Town Clerk for the Town of Palermo wishes to purchase software that will help track and index minutes making it easier to research subjects when needed, therefore

Be It Resolved the Town Board Town of Palermo hereby authorizes the Town Clerk to purchase Minute Tracking Software networking version from BAS in the amount of One thousand Five hundred and twenty dollars (\$1,520) excluding the cost of travel,

Be It Further Resolved the Town Board Town of Palermo authorizes the following transfer to pay for the purchase:

From A1990.4 Contingent in the amount of \$1,520.00 to

A1410.2 Town Clerk Equipment in the amount of \$1,520.00

Resolution introduced by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

NAYS:

Resolution No. 30 – Hiring Engineering firm

Whereas the Town Board Town of Palermo has discussed repairing the Highway garage and feels a building assessment is needed to go further, therefore

Be It Resolved the Town Board Town of Palermo hereby authorizes Peter Cedrone of Cedrone Engineering to do a building assessment of the Town Highway Garage as outlined in their proposal at a cost not to exceed Twenty One Hundred Dollars (\$2,100.00).

Resolution introduced by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

NAYS:

Resolution No 31 – Demo of house

Whereas the Town Board Town of Palermo reviewed the subject of the demolition of the old Dolbear house, therefore

Be It Resolved the Town Board Town of Palermo hereby authorizes an ad to be placed in the Oswego Valley News and the Oswego County Weeklies concerning bids for the asbestos abatement and hazardous material abatement of the house adjacent to the Town Hall located on Town Property and

Be it Further Resolved the Town Board Town of Palermo authorizes an ad to be placed in the above newspapers for the demolition of said house, bids to be opened at the October 24th town board meeting.

Resolution introduced by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

NAYS:

Resolution No 32 – Transfer of Funds

WHEREAS, the Town Board of the Town of Palermo (the “Town”)has unappropriated, unreserved funds that have accumulated in account no. A911 due to increased revenues over the past several years; and

WHEREAS, the Town Board believes it in the best interest of the Town to apply a portion of the surplus funds towards capital improvements that will benefit the residents of the Town; and

WHEREAS, the Town Board has identified Paradise Road and JP Lane as town highways that are in need of significant repairs and John Rice, Highway Superintendent, has provided the Town Board with estimates for the repair of said highways; and

WHEREAS, the Town Board deems it in the best interests of the Town to transfer surplus funds to the Highway Capital Improvement Fund for the purpose of repairing Paradise Road and JP Lane; and

NOW, THEREFORE, on motion made by Councilman Hilton , and seconded by Councilman Trimble , **BE IT RESOLVED** as follows:

1. The Town Supervisor is directed to transfer Twenty-five Thousand (\$25,000.00) Dollars from unexpended funds account no. A911 to Highway Capital Improvement Fund No. DA5112.2 for the purpose of repairing Paradise Road and JP Lane.

2. The Town Board shall execute an amendment to the 2006 highway spending agreement with the Town Highway Superintendent to include repairs to Paradise Road in an amount not to exceed Twenty Thousand (\$20,000.00) Dollars and JP Lane in an amount not to exceed Five Thousand (\$5,000.00) Dollars.

MOTION ADOPTED as follows:

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

NAYS:

John stated that he did not have time to do this project this year nor have proper equipment available to him. John stated he may be able do the intersection of Paradise and JP Lane with 5-6 ton of top by hand.

Correspondence:

Reports

Supervisor's Report: Supervisor Jamerson stated she didn't have the amount for the General Fund checking and gave her report for the remainder of accounts:

General Fund Money Market: \$103,826.77 General Capital: \$52,986.09 Highway Checking: \$208,687.29 Highway Capital: \$ 110,276.33 Highway Money Market: \$ 10,108.87
Park Capital: \$10,124.82 Park Reserve: \$ 3,531.87 Trust & Agency: \$ 3,277.06

Town Clerk's Report:

Town Clerk's Report Sept 2006

For the month of August a total of \$692.97 was turned over to the Supervisor with \$186.83 of that being for dog licenses. \$169.67 was collected for the County Treasurer for dog licenses and \$144.00 to Ag & Markets for spay/neutering program. \$3,257.86 was sent to the DEC for fishing licenses and \$90.00 to the Health Dept for marriage licenses. A total of \$3,661.53 was collected.

The last day for application for the doe permits is Oct 1st. A second draw will be announced sometime around Nov 1st.

On Monday, BAS will be out to install my new tax collector software as well as the minute tracking software. The new software is networkable and will allow myself and my deputy to access the software at the same time making the office a little more convenient.

I received a fax from Terry Copper, our district president for the clerk's association, in regards to a meeting she attended with the other district presidents. She stated that in October Ag & Markets will discount dog licenses for low income pet owners, I haven't heard anything directly from Ag & markets themselves and when I do I will pass the information on to the public.

Highway Superintendent Report:

John stated he has finished his capital projects for the 2006 season. He thanked the Oswego County Highway Department for their help with shoulders on parts of Besaw Rd and Red Schoolhouse Rd. He stated they are moving sand and ice control, mixed and piled with 300 yards of sand and 1100 yards of ice control. 5-7 days should be completed. Two days were spent removing large trees, limbs and trimming with the County's and Volney's help. Mowing is still being done. When it rains, equipment is being serviced. Some trucks are converted over for snow removal.

Dog Control Report: Supervisor Jamerson read Chad's report:

19 calls were made, 4 dogs picked up, 2 were redeemed, 2 were euthanized, no tickets issued and 251.3 miles traveled.

Code Enforcement Officer Report: Joe gave his report:

The following inspections were made: 42 Construction, 2 Fire Safety, 33 Code Violations, 2 junkyards, 12 complaints of violations for a total of 91 inspections. 9 Permits were issued for a total of 44 for the year and \$325.00 was taken in with a year total of \$2,238.75

Assessor's Report: School tax bill process went smoothly. State needed additional help for rebate checks – provided taxable values for 2007 budget.

Planning Board Report: Jim Petreszyn stated that the Planning Board held a public hearing for a fairly sizeable proposal at the old Asphalt place on Thompson Rd for a 400 car auto salvage lot. Had a decent showing of people. The proposal has been withdrawn, haven't talked to the people yet. He stated this brings up, how many junkyards or salvage lots does the town want and where to put them. Jim stated the Planning Board is somewhat helpless, have no ability to say no if all the paperwork is in compliance. Discussion took place of zoning and for the Town Board to meet with the Planning Board to take a look at making changes.

Board of Appeals: Jean stated the Appeals board will meet Oct 2nd for a relief of lot size. The applicant lacks 3 feet from having the required 175 ft of road frontage.

Custodian's Report: Town Clerk stated that Jim is not here but wanted the board to know that a surveyor was at the park early today.

Motion to accept Reports:

*- **A MOTION WAS MADE** to accept the reports by Councilman Pettit seconded by Barry Trimble.

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

NAYS:

Motion to pay Bills: General #304 - 337 totaling \$28,902.70

Highway #183 – 209 totaling \$19,442.46

Motion to pay bills by Councilman Pettit seconded by Councilman Hilton.

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

NAYS:

Old Business: Supervisor Jamerson stated that Randy Poyneer was at a workshop meeting wishing to trap coyote at the old dump on Hare and Bradshaw Rds. Consensus would be ok as long as he had a hold harmless agreement.

*- **A MOTION WAS MADE** to allow Randy Poyneer to trap coyotes at the old dump on Hare and Bradshaw Rd as long as he provides the town with a hold harmless agreement relating to trapping of coyote by Councilman Pettit seconded by Councilman Trimble.

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

NAYS:

New Business: Supervisor Jamerson stated they need to set dates for the budget workshops. Supervisor Jamerson asked Highway Superintendent if he had his budget. John stated to use last year's. He stated if you don't use budget why bother. He asked what the A911 account was and how it did accumulate money. Supervisor Jamerson explained it was General fund all cash account accumulated more revenue then anticipated. John questioned he had to transfer from drainage budget in August to complete a project and now there is \$25,000 to put on roads. Supervisor Jamerson explained it was a surplus and had to contact the comptroller's office to see how to use it and just found out. More discussion took place on how the excess money came about because of increase revenues, how the money was going to be spent and when it was known. More discussion on budget matters took place.

Budget workshop was scheduled for Oct 4th. At 7:00pm.

Discussion took place on the issue of zoning and the Planning Board and Town Board meeting together to look at it closer. It was decided that sometime after January such a meeting can take place. It was also mentioned that someone from the County Planning board could also attend. Councilman Hilton stated he met with Don Clark Thursday morning at 8:00 am concerning the hall's parking lot, they seemed to be the only one interested.

Public Session: none

Adjournment: Motion to adjourn was made at 8:02pm by Councilman Trimble, seconded by Councilman Pettit.

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

September Town Board Meeting

Town Hall

September 26, 2006

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

WORKSHOP
October 4, 2006

PALERMO TOWN HALL
7:00 pm

Those present at the workshop were:

Present: Councilman Trimble
Councilman Hilton
Supervisor Jamerson

Absent: Councilwoman Bickford
Councilman Pettit

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Tammy Schwartz, Janitor; Marty Webster, Assessor; Angela Miller, deputy Dog Control

The following discussion took place:

- Councilman Hilton had two estimates for the paving of the parking lot and driveway of the town hall. He presented a drawing of the proposed work. Councilman Hilton stated that only one person showed up to see the area, Ruston Paving, the other quote from Pay Dirt was given the same scope of work. Consensus of the Board was to get it done this year. Town clerk to write up the resolutions for next workshop and Code Enforcement to write up the contract. Positive drainage needed is to be noted on the contract.

The following discussions on the budget took place:

- Town Board accounts stayed the same
- Justices wants a 5% raise, increase in equipment for possible new desk, contractual stays same. Councilman Hilton stated he has no problem with it, Supervisor Jamerson suggested if give 5% then all asking for raises should be 5%. Councilman Trimble has no problem with the increase and discussed how much the town handles.
- Supervisor's accounts – nothing changed and deleted the audit account.
- Assessor asking for \$800 increase, Supervisor Jamerson stated he is not up to par with rest in county \$800 is not much to ask for. Marty stated that he left \$600 in equipment for unforeseen things but if they wanted to remove it, that would be fine. He also stated that the people in the town getting STAR rebates should get them with no problem and have no problems on cashing them and the extra work that went into that to ensure the mailings were correct.
- Town Clerk is asking for increase in wages to \$22,000, deputy to \$3500.. Councilman Hilton stated he doesn't have a problem with it. Supervisor Jamerson stated that if you give 5% it would be \$17,321.85 and insurance is going up. Councilman Trimble stated that he doesn't have a problem with the asking increase. It was discussed the services have increase, the time spent, adding the website, Councilman Trimble stated have to move in the right way and get some wages up to where they should be while have the opportunity. Supervisor Jamerson stated to do wage increase across the board at 5%. Councilman Hilton stated that its not comparable with the duties and hours, can't do 5% increase across the board. More discussion took place on getting people to run, hold on jobs due to wages. Town Clerk stated she would have no problem with 5% if the wages were where they should be but they are not. Consensus is to leave it with the increase requested.
- Attorney no increase, engineer the same.
- Building personnel. Supervisor Jamerson left it the same for discussion but felt a raise was needed. Discussion took place to give the custodian and the janitor a 5% increase, bringing the wage for custodian at \$6636 and janitor at \$4200.00. Councilman Trimble stated that the park has improved and a lot of work has been done.
- Building contractual was lowered then last year. Discussion took place on what still needs to be done such as more work on the garage, building. Consensus is to increase the contractual to \$30,000.

October 4, 2006

Workshop

Palermo Town Hall

- Central Data processing increase by \$1000 due to increase of payroll costs
- Insurance stayed the same as NYMIR gave same rates as last year.
- Dues increased due to the Association of Town increasing dues.
- Dog Control asking for 6% increase in wage. Supervisor Jamerson stated it should be 5% after discussion of the small amount between 5-6% consensus is to leave it at 6%.
- Code Enforcement Officer wants wages to be increased to \$14000.00 Supervisor Jamerson stated that he puts in a lot of time and is on the road. Councilman Trimble stated that he is way underpaid puts in a lot of time. Councilman Hilton agreed. Increase of contractual was due to training. Consensus of the town board is to give the increases.
- Ambulance has slight increase
- Superintendent of Highways wages remained the same. Councilman Trimble stated to raise it. Supervisor Jamerson stated to do it next year. Councilman Hilton stated elections are next year and if raised would give newcomer, if there were one, more. Supervisor Jamerson stated if give Highway Superintendent 5% she would take 5%. Discussion took place of getting wages were they should be and that Palermo has the lowest paid highway superintendent in the county. Consensus to raise Highway Superintendent's wage to \$34,547.63 plus \$1785 for deputy. Discussion took place that due to the deputy being a deputy to an elected official they must live in town they have to be an elector of town they serve by law. Discussion took place on increase of equipment by \$5000 due to the past discussion of new time clock system. It was discussed it would be more accurate and relieve some problems.
- Street lighting the same
- Parks contractual increased due to mowing and repairs. Discussion took place on what would happen with the ball fields once PYO don't need them and concerning the field that was never completed
- Youth Program wage increase due to minimum wage increase for the part timers. Supervisor Jamerson stated that Donna asked for Asst and Site directors to also get a raise but she did not increase them. Discussion took place having Donna fill both positions and to combine them or leave them separate and just do a resolution giving her both job duties with the wage for both so in the future one person would not have to do both positions.
- Historian wage increased to \$450.00. Consensus of the town board is to increase it to \$500 for the time she puts in.
- Drainage increase by \$500. No opposition were given
- Supervisor increase of wages. Gary Gulliver asked if increase for bookkeeper, Supervisor Jamerson stated no but would like the bookkeeper to take over the secretary duties and be paid accordingly. Discussion took place concerning the Supervisor's office, Councilman Hilton stated he wouldn't care if it were 25% increase position is way underpaid, Councilman Trimble stated the pay has to be there for someone to run and to raise it to \$11,250.00.
- Town Board reviewed the General Revenue and decided to do highway side on another workshop

Other discussions took place:

- Angela brought up the van for dog control that was mentioned last year. Supervisor Ellen stated that was why the increase of mileage, Councilman Trimble thought they put it to rest. Councilman Hilton stated they were supposed to discuss it this year. Angela stated she just wanted to bring it back up as it is difficult when they don't have a vehicle to get dogs with and gave example of Chad's truck being in the shop for three weeks and he used her vehicle for work. Discussion also took place on putting dogs in personal vehicle that has fleas, ticks, parvo, hurt, and they vomit and defecate. Councilman Trimble stated it can be

October 4, 2006

Workshop

Palermo Town Hall

discussed with a full board but he is not in favor of buying something new for dogs. Discussed having some state prices on vans.

- Angela asked if the kennel can be mowed next year so they don't have to walk through weeds to get to the kennel. Town Clerk stated that one side of the kennel just needs a little picking up where they did the septic and it could be mowed. Councilman Hilton stated that the plan is to use or assign some of the general fund overage to taking the driveway beyond, put a circle around end of kennel with parking and come up to the main parking lot on the side of the town hall. He stated once that is done, bring in good top soil and seed. Wouldn't have to mow until 2008. More discussion on mowing took place.

Workshop was scheduled for Tuesday October 10th at 7:00pm.

Adjournment: -*A MOTION WAS MADE to adjourn at 9:00pm by Councilman Trimble seconded by Councilman Hilton.

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

WORKSHOP
October 10, 2006

PALERMO TOWN HALL
7:00 pm

Those present at the workshop were:

Present: Councilman Trimble
Councilwoman Bickford
Councilman Pettit
Councilman Hilton
Supervisor Jamerson

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present:

The following discussions on the Highway 2007 budget took place:

- DA5110.1 – raise in wages in anticipation of the union contract. Discussion of a possible 6th man took place.
- DA5112.2 – increased to \$120,000 plus the \$20,000 that will roll over for the Paradise Rd project or a total of \$140,000. Discussion took place concerning road projects.
- DA5130.2 - Didn't use it, its for small equipment purchases.
- DA5140.4 - Left the same
- DA5142.1 – raises for wage increases projected for upcoming contract. Discussed possible 6th man, would have to consider what it does long term, insurance and retirement.
- DA5142.4 – raised \$5,000 more for salt/sand.
- DA9060.8 – increased \$15,000 due to increase cost of insurance
- DA9730.6 – Bond Anticipation –interest went down.
- Revenues – reviewed the revenues for the highway side
- Second shift – discussed possible 2nd shift for winter.
- Unexpended balance raised to \$110,000.
- Fire budget – increased to \$146,800 raising the amount per thousand by a penny.

The following discussions took place on the General 2007 budget:

- Wages – Councilman Trimble stated have to get some wages up to get people to run. Discussions took place on the proposed raises. Recreation Program was going up due to minimum wage. Discussion took place to put an ad out for Site director and in the event one is not found, at that time they can give the duties to the Recreation Director with the added pay by Resolution. Councilwoman Bickford questioned the cleaning supplies and stated the cleaning lady does not clean well.
- Gary Gulliver suggested to the Town Board to consider increasing the Planning Board's wages and having them meet a second time a month for the summer months being the more busier months for subdivisions and site plans. Councilman Hilton stated they used to meet twice a month for less money. Councilman Trimble stated that he understands what Gary was saying and felt it was a good idea. It was discussed the board can set the meetings for twice a month in Resolution at the organizational meeting. Discussion took place on getting the Planning Board to meet more than once a month. Town Board agreed to increase wages for Planning Board to meet twice during the summer months to \$350 more each member.
- Councilwoman Bickford stated she had some issues. She stated the Assessor gets a raise every year. It was discussed they were small and can be considered cost of living. Discussion took place on Palermo's wages compared to others in the county, being a lot less. Discussion took place that the tax rate is still lowered in spite of the increase in wages. Councilwoman Bickford stated that the clerk's wage is a lot of money and stated she would demand 35 hours posted. It was discussed that the clerk does more than the 32 hours posted in banking, meetings, attending schools, getting supplies. Town Clerk stated she wouldn't have a problem with adding 3 more hours.

October 10, 2006

Workshop

Palermo Town Hall

- Town Board consensus the wages are all set.
- Vehicle for Dog Control Officer. Councilman Hilton stated he does sympathize with the Dog Control Officer, he wouldn't want dogs in his car. Discussion took place on cost of insurance, Dog Control Officer and deputy being the only ones allowed in the vehicle, and mileage would be eliminated. Discussion took place on where the vehicle would be kept, Councilman Hilton suggested it would be at their house in order to attend to calls in the middle of the night. Discussion took place to purchase a new pickup for the highway superintendent and transfer his vehicle to the Dog Control Officer. Consensus of the Town Board is to do a Resolution at the regular Town Board meeting for a public hearing to spend funds for a new truck.

RESOLUTION NO 33 – TRANSFER OF FUNDS – HIRE RUSTON PAVING

WHEREAS, the Town Board of the Town of Palermo (the "Town") has unappropriated, unreserved funds that have accumulated in account no. A911 due to increased revenues over the past several years; and

WHEREAS, the Town Board believes it in the best interest of the Town to apply a portion of the surplus funds towards capital improvements that will benefit the residents of the Town; and

WHEREAS, the Town Board has identified The Town Hall front parking lot and driveway are in need of significant repairs and paving; and

WHEREAS, the Town Board had solicited prices for such repairs; and Ruston Paving has giving the Town Board the lowest proposal of \$16,938.00 to do such repairs and paving the front parking lot and driveway as outlined in the scope of work to be done; and

WHEREAS, the Town Board deems it in the best interests of the Town to transfer surplus funds to the General Building Contractual Fund for the purpose of repairing and paving the front parking lot and driveway of the Town Hall;

NOW, THEREFORE, on motion made by Councilman Hilton, and seconded by Councilman Trimble, **BE IT RESOLVED** as follows:

1. The Town Supervisor is directed to transfer Sixteen Thousand Nine Hundred Thirty Eight (\$16,938.00) Dollars from Unexpended Funds Account No. A911 to General Building Contractual Account No. A1620.4 for the purpose of repairing and paving the Town Hall's front parking lot and driveway
2. The Town Board accepts the proposal of Ruston Paving in the amount not to exceed Sixteen Thousand Nine Hundred Thirty Eight (\$16,938.00) Dollars to completed said work and authorizes the Code Enforcement Officer to prepare a work contract between the Town and Ruston Paving.

MOTION ADOPTED as follows:

AYES: Barry Trimble, Peggy Bickford, Tom Hilton, Ellen Jamerson

NAYS:

Adjournment: -*A MOTION WAS MADE to adjourn at 9:07pm by Councilwoman Bickford seconded by Councilman Hilton.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

WORKSHOP
October 17, 2006

PALERMO TOWN HALL
7:00 pm

Those present at the workshop were:

Present:	Councilman Pettit	Absent:	Councilwoman Bickford
	Councilman Hilton		Councilman Trimble
	Supervisor Jamerson		

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: John Rice, Highway Superintendent; Dave Weegar, Deputy

The following discussion took place:

- Town Clerk stated there was a break-in at the kennel last week during the day. Sheriffs came and investigated.
- Randy Poyneer - Supervisor Jamerson asked if Randy signed a hold harmless waiver, Town Clerk answered he did.
- Trucks are ready for sanding and plowing. John stated that Sand and salt are in, recovered the mower from Winks rd – had broken spindle, third one in six years. Markers are put up along the roadsides.
- Looking at budget. Supervisor Jamerson asked highway superintendent if he looked at or care to look at budget, he replied no.
- Highway wages – question was asked if they know the amount of wages, Supervisor Jamerson answered not yet but the board had put an increase in the budget in anticipation of the new contract.
- Dog Control Officer vehicle. Councilman Hilton stated that the Town Board was looking at purchasing a new pick-up for the highway and transfer the old truck over to Dog Control. Councilman Hilton stated the town used to have a truck when Don Ingison was the Dog Control Officer, an old highway pickup was used then for Dog Control. Plow and sander box can be pulled off old truck and put in place on a new truck. John asked about getting a new 8-9 ft plow, Councilman Hilton stated they were buying a new truck not a new plow and discussed the possibility of adding extensions and was determine the present plow can't have them. John stated that he would lose trade-in or sale value of the present truck, he estimated it to be \$10,000, Councilman Hilton stated it would be less. John stated that it is highway side money and had concerns that if the wages weren't figured properly that he has to expend highway accounts before money can be transferred from the general side over. More discussion took place on buying a truck on the highway side to give truck to general side and how it affects the highway. John suggested they just buy the Dog Control a new vehicle on state bid. Councilman Hilton explained they thought the highway could use a new truck and the Dog Control could use the old truck, didn't feel a need for a new vehicle for the Dog Control that the highway should have the new truck. More discussion took place and John voiced concern of the general side paying for the value of the used truck on the highway side. Councilman Hilton explained they would rather buy the highway a new truck and the Dog Control to get the used one. John stated that the highway has the capital to purchase a new truck and the general side does not. If they were to buy the Dog Control a new vehicle the general side would raise, the highway side is supplementing the general side. John stated they should by the Dog Control a new vehicle and show the true cost to the Dog Control account. John stated he doesn't need a new truck. John left at 7:33pm.
- Highway and Dog Control Trucks. More discussion took place concerning the highway truck. Discussion took place concerning the board agreeing a vehicle is needed for Dog Control. Discussed Dog Control vehicle to get state bids for a ½ ton, put decals on it to show it is Dog Control , flashing beacon light, radio, air conditioning, and if it needed to be 4 wheel drive or not. Councilman Hilton suggested to get Chad to spec what he needs minimally.
- Insert for back of Dog Control truck like other control officers have. Discussion took place that contingency money can be used. Discussion took place to price either way for an extended cab

January 3, 2006

Workshop/Swearing-in

Palermo Town Hall

for more storage room and without. Discussion on a good warranty took place. Councilman Pettit stated that Chevy has for the drivetrain 100,000/5 years. Councilman Hilton will contact Ford Raynore.

- Tractor. Discussion on tractor took place.
- Labor lawyer. Supervisor Jamerson stated she hasn't gotten a call back from Jackie Jones on the union contract yet.
- Budget is all set. Discussed needing to schedule budget hearing and special meeting to adopt budget. Hearing and meeting will be held on November 8th at 7:00pm.

Adjournment: -*A MOTION WAS MADE to adjourn at 8:20pm by Councilman Pettit seconded by Councilman Hilton.

AYES: Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA
OCTOBER 24, 2006**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions/ Public Comments or Questions on Resolutions

34 – Transfer of Funds

Communications

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Resolution Approval

Motion to Pay Bills:

General No. 338 to 361 Total: \$ 18,060.40

Highway No. 210 to 235 Total: \$ 32,357.02

Old Business

Amend Resolution 31 to read “Bids will be opened at the November 28th Town Board meeting”

Preliminary Budget is completed . Budget hearing Nov 8th with special meeting afterward

Dog Control Truck

New Business

Public Session

Adjournment

Meeting Schedule:

2007 Budget and Fire Contract Budget and Special meeting- November 8th at 7:00pm

Regular Workshop – November 21 at 7:00pm

Regular Meeting - November 28 at 7:00pm

October Regular Meeting - Town Hall

October 24, 2006

Supervisor Jamerson called the meeting to order at 7:05pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present:	Councilman Trimble	Absent:	Councilwoman Bickford
	Councilman Hilton		Councilman Pettit
	Supervisor Jamerson		

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Joe Fiumara, Code Enforcement Officer; John Rice, Highway Superintendent - entered at 7:12pm; Owen Clark, Custodian; Tammy Swartz, Janitor; Jim Delong, Custodian; Chad Miller, Dog Control Officer entered at 7:05pm; Marty Webster, Assessor.

Corrections to Minutes: None

Motion to accept minutes: Councilman Hilton made a motion to accept the minutes, it was seconded by Councilman Trimble.

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

NAYS:

Petitions to the Board: None

*- **A MOTION WAS MADE** to enter into executive session at 7:03 pm for the purpose of employee related matters by Councilman Trimble seconded by Councilman Hilton.

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

NAYS:

*- **A MOTION WAS MADE** to close executive session at 7: 48 pm by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

NAYS:

Resolutions: Supervisor Jamerson read proposed Resolutions:

34 – Transfer of funds

Public Comment on Resolutions: None

Resolutions Approval:

Resolution No 34 – Transfer of Funds

Whereas the Town Board Town of Palermo has reviewed the bills for the month of October, **Be it Resolved** the Town Board Town of Palermo authorizes the Supervisor to make the following transfers:

General Side from A1990.4 Contingment in the amount of \$2100.00 to
A8540.2 Drainage in the amount of \$100.00 and
A7110.4 Park Contractual in the amount of \$2000.00

These transfers are made in order to keep those accounts from being overexpended.

Resolution introduced by: Councilman Hilton seconded by: Councilman Trimble

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson
NAYS:

Correspondence: Supervisor Jamerson read the following correspondence:
Oswego County Personnel – Civil service exams for : Physical Therapy (schools), Physical Therapy Assistant (schools), Occupational Therapist (schools), Occupational Therapy Assistant (schools).

Reports

Supervisor's Report:

General Fund Checking	\$430,152.64	General Fund Money Market	\$104,037.54
General Capital	\$ 53,007.43	Highway Fund Checking	\$316,751.37
Highway Capital	\$110,320.75	Highway Money Market	\$ 10,124.99
Park Reserve	\$ 3,533.29	Park Capital	\$ 10,128.90
Trust & Agency	\$ 2,088.74		

Town Clerk's Report:

Town Clerk's Report October 2006

For the month of September a total of \$383.90 was turned over to the Supervisor with \$84.80 of that being for dog licenses. \$75.20 was collected for the County Treasurer for dog licenses and \$54.00 to Ag & Markets for spay/neutering program. \$1,013.90 was sent to the DEC for fishing licenses and \$45.00 to the Health Dept for marriage licenses. A total of \$1,188.10 was collected.

Hunting licenses are winding down as most have their licenses by now. A second draw should be announced sometime around Nov 1st for DMP permits.

BAS has been out and installed the new Tax Collector program as well as the minute tracking software.

I attended last Tuesday a workshop in Lysander for using state archives retention schedules while my deputy held hours until I got back. It was very helpful and believe it or not interesting. Hopefully by sometime next year, we will have a working records program that should benefit every office and help keep the records more accessible and easier to retrieve. It will be lot of work and will take some time. It is something that is always on going but hopefully we will have a program developed that will make it a little easier in the long run.

On Friday October 20th I attended the annual town clerk banquet that was held at the Eis House this year. Not only was the meal very good but it is always nice to meet with the other clerks in the county. Now we have a new slate of officers, we hopefully will be meeting a little more and sharing information and ideas on how to do our jobs better.

The Board of Elections faxed me a list of Democrats in the town yesterday as they had two openings for Palermo. I called a few people and helped the county to fill those positions. If anyone is ever interested in being an election inspector and making some money for a day in September and in November, see me and I will point you in the right direction or call down to the Board of Elections and let them know you are interested.

Highway Superintendent Report: John stated they applied 5 ton of material on JP & Paradise road intersection. John spoke of road repairs made due to the rain washing out shoulders. Trees

were identified for removal and called National Grid for assistance. John stated the engineer stopped in on the 19th of this month and will be back. Mowing is completed for the year. Machinery is ready for snow plowing. Salt and sand are in. Been some drainage concerns with rain, beaver and falling leaves. John stated he has contract for snow removal with the county, need a Resolution for it.

Planning Board: none

Dog Control Report: Supervisor Jamerson read Chad's report:

11 calls were received, 4 dogs picked up, 3 were redeemed, 2 tickets issues and a total of 115.4 miles were traveled.

Code Enforcement Officer Report: Joe gave his report:

The following inspections were made for the month of September: 30 Construction, 1 Fire Safety, 17 code violations, 1 mobile park, 1 junkyard, 7 complaint of violation for a total of 57. 11 building permits were issued for a total of 55 year to date. \$995.00 was turned over to the supervisor with a year to date total of \$3,233.75

Joe stated that it is time to check smoke detector batteries. Replace them twice a year. He stated he has almost completed the second round of mobile park inspections with most units in compliance, re-inspections scheduled for before October 31, 2006.

Joe stated he provided the Town Clerk with the copy of bid info for asbestos removal and demo of house next door. He stated the contract with Ruston Paving was completed and filed.

Assessor's Report: Marty stated there is not a lot going on, he attended two refresher courses, county is updating tax maps and software and will have ready for the computer. Marty stated he has provided the town board with higher income levels for seniors.

Custodian Report: Jim stated he had nothing to report for this month.

Board of Appeals: Town Clerk read minutes of the Board of Appeals hearings:

October 2, 2006

Chairman Jay Elhage opened the meeting at 6:17pm with a salute to the flag.

Present - Jay Elhage, Owen Clark, Bill Johnson also Mr. Huggins, Tisha Huggins 3 public

Absent – Chad Miller, Brain Campbell.

Case # 2-2006 – Willard Huggins is looking for relief from Town Code 67-3c.

Owen questioned if it was 175' to the stonewall and Jay explained the survey. Tisha Huggins explained they could not move the lot either way. Willard explained how he needs Tisha and her husband to live on that property to take care of him because of his ill health. Bill asked where the doublewide was going on the property. Discussion was held on the placement of the doublewide. Bill asked if the lot widens going in the back and Jay said it tapers in.

***- A MOTION WAS MADE** by Jay Elhage and seconded by Owen to grant relief with the understanding of other codes that need to be met.

AYES: Jay, Owen, Bill

NAYS:

***- A MOTION WAS MADE** by Jay and seconded by Owen to adjourn the meeting at 6:25pm

AYES: Jay, Owen, Bill

NAYS:

October 14, 2006

Chairman Jay Elhage opened the meeting at 6:00pm with a salute to the flag.

Present – Chad Miller, Jay Elhage, Owen Clark, Bill Johnson also Mr. Elhage and 2 public

Absent – Brain Campbell

Case # 3-2006 – Hider El-Hage Hr is looking for relief from Town Code 67-3b

Jay removed himself from the meeting due to conflict of interest at 6:02pm. Owen was called to take over the meeting.

Hider explained that the trailer that was there was from 1972 12x60 mobile home and he was replacing it with at 1987 28x60 doublewide. Hider explained the doublewide. Owen asked if there was septic and Hider replied yes. Bill says all your doing is upgrading your home by 15 years. Hiders says that is correct. Hider explained if he could afford a new home he would but this is the one he could get right now.

***- A MOTION WAS MADE** by Bill seconded by Owen to grant relief of variance 67-3b with the understanding of other codes that need to be met.

AYES: Chad, Owen, Bill

NAYS:

Jay rejoined the meeting at 6:06.

***- A MOTION WAS MADE** by Jay and seconded by Owen to adjourn the meeting at 6:07pm.

AYES: Chad, Jay, Owen, Bill

NAYS:

Councilman Hilton stated that Ruston Paving could be here next week for the paving and the little fencing should be removed and benches to be placed somewhere. Jim stated he was going to put them in the Kennel.

Supervisor Jamerson asked about the globes for the lights outside the doors, Jim stated he can't find any.

Motion to accept Reports:

- A MOTION WAS MADE to accept the reports by Councilman Trimble seconded by Councilman Hilton..

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

NAYS:

Motion to pay Bills: General #338- 361 totaling \$18,060.40

Highway #210 -235 totaling \$32,357.02

Motion to pay bills by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

NAYS:

Old Business:

*- **A MOTION WAS MADE** to amend Resolution 31 for bid opening for demo of house and asbestos removal to be opened at November 21st workshop by Councilman Trimble seconded by Councilman Hilton.

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

NAYS:

Supervisor Jamerson stated they have previously discussed a truck for the Dog Control Officer. Town Clerk stated she passed out state bids and Councilman Hilton had some other pricing. Councilman Trimble asked if it were the same as before, Supervisor Jamerson stated that they are looking to take it from Contingment and going into the equipment account of the kennel. More discussion took place on the various pricing of the trucks, sizes of the trucks and equipment for the truck such as beacon light and cap. Discussion took place to hold over until the next workshop in order to look it over more.

Councilman Trimble asked if the house has been advertised, Joe stated that he gave the clerk the information and soliciting bids from contractors and two things are separate, asbestos and demo. Councilman Hilton stated that he talked to Clark with Ruston and thought they might be here at the end of next week. It would take one day to ready the parking lot and another to pave it.

Public Session: John asked for Resolution for County snowplowing.

Resolution No 35 – Snow Removal Contract with County

Whereas the Town Board Town of Palermo has reviewed the 2007 snow removal contract with the County of Oswego,

Be It Resolved the Town Board Town of Palermo authorizes the Highway Superintendent to sign the 2007 contract for snow removal between the Town of Palermo and the County of Oswego. Resolution introduced by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

NAYS:

Adjournment: Motion to adjourn was made at: 8:27 pm by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

Budget Hearing - Town Hall

November 8, 2006

Supervisor Jamerson called the meeting to order at 7:03pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Councilman Trimble
Councilman Pettit entered at 7:17pm
Councilman Hilton
Supervisor Jamerson

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Chad Miller, Dog Control Officer ; John Rice, Highway Superintendent entered at 7:10pm.

Public in Attendance: 4

Supervisor Jamerson stated that the purpose of the public hearing is for the 2007 Town and Fire Budget.

Supervisor Jamerson read through the General, General Revenues, Highway, Highway Revenues and Fire budgets.

Supervisor Jamerson read through the wages for each department.

Supervisor Jamerson stated that each fund has gone down and the fire budget had gone up slightly.

Supervisor Jamerson opened the floor for public comment. No comments were made.

Supervisor Jamerson asked if the Town Board had any comments or questions. Councilman Hilton stated that the summary sheet had an incorrect amount for revenues, not the same as within the budget pages. The amount per thousand remained the same. The amount was corrected on the summary sheet.

Adjournment: Motion to adjourn was made at: 7:21pm by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

Special Meeting - Town Hall

November 8, 2006

Supervisor Jamerson called the meeting to order at 7:21pm dispensing with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Councilman Trimble
Councilman Pettit
Councilman Hilton
Supervisor Jamerson

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Chad Miller, Dog Control Officer ; John Rice, Highway Superintendent

Public in Attendance: 4

Supervisor Jamerson opened the special meeting.

*- **A MOTION WAS MADE** to accept the 2007 Budget and Fire Contract by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Supervisor Jamerson stated she had received a letter of resignation from Carol (Peggy) Bickford from the Town Board. Supervisor Jamerson read the letter:

Dear Ellen,

Please accept my resignation from the Palermo Town Board effective October 31, 2006. Due to family responsibilities I no longer have the time to continue.

Thank-you,
Carol Bickford

Supervisor Jamerson stated if anyone is interested in the next month or so to send in a request for the position. Discussion took place on advertising. The position will be advertised in December with all the other annual positions.

Adjournment: Motion to adjourn was made at: 7:24pm by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
November 21, 2006

PALERMO TOWN HALL
7:00 pm

Those present at the workshop were:

Present: Councilman Trimble
Councilman Pettit
Councilman Hilton
Supervisor Jamerson

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: John Rice, Highway Superintendent entered at 7:30pm; Joe Fiumara, Code Enforcement Officer; Chad Miller, Dog Control Officer.

The following discussion took place:

- Burton's Junkyard. Town Clerk stated that Val needs a letter from the town approving him of getting his dismantler's license. Discussion took place on what the state license is and that it was referred back to the town board from the planning board. Town Board consensus is to write up a letter there is no problem with it.
- Hunting behind the town hall/kennel. Town Clerk stated some hunters were about to go on the property when she told them they need permission from the Town Board to hunt as it is not like designated state lands. Discussion took place concerning liability of having firearms on town property and the kennel and hall being there. Supervisor Jamerson stated to have Jim put up some posted signs. Councilman Trimble stated he would like to see the town's insurance policy, he felt that taxpayers bought the property so it is their land. Town Clerk stated not all people who hunt are town taxpayers and discussed liability issues.
- Local law updating the Code Enforcement Officer's responsibilities. Joe state the state is looking for towns to update their code with the local law and wants it done by January. He stated the town attorney has reviewed it and approve it. Discussed a public hearing can be held in December for it.
- Attendance at zoning conference. Joe stated that the Town Board may want to contact the county to get on their schedule as soon as possible for next year for the discussion on zoning. He stated it takes about 4 months from the first meeting to adoption. Could be adopted by April.
- Updating code book – Joe stated when the local law is done he will be giving some suggestions on changes to the code book such as mobile home law and schedule fees.
- Bids. Discussion on bids and air sampling took place. Two bids were received for the asbestos abatement. 1- Abscope in the amount of \$9,150 and 2- Summit in the amount of \$8,600. Discussion further took place. took place
- Bids opened for the demolition of the house next door:

1. Joe Green Excavating	\$3,875.00
2. Paver 1	\$9,200.00
3. Clark Purdy	\$10,600.00
4. AJ Montclair	\$7,000.00
- Councilman Trimble stated need disposal receipts an proper insurance – Joe will contact Green Excavating and check for those things. Discussion held more on the bids and it was decided to table both until next week's meeting.
- Bills. Councilman Hilton questioned Highway Superintendent on welding helmet. Councilman Pettit asked questions on transmission of truck 1.
- County snowplowing contract is on file with the Town Clerk. John stated he is ready for snow with the equipment
- Amount of water being high on Paradise Rd. Johns stated there is a lot of beavers and a lot of water.

January 3, 2006

Workshop/Swearing-in

Palermo Town Hall

- Cedrone's – engineer for the town garage – Councilman Hilton will be calling him to see where they are at.
- Ruston Paving should be out tomorrow to pave the town hall parking lot. Councilman Hilton stated he has been in contact with them.
- Dog Control Truck. Discussion took place on the truck issue. Councilman Trimble stated he looked at used ones being around \$11,000.00. Councilman Pettit stated he would hate to spend \$11,000 on used one when new one with warranty isn't much higher. Councilman Trimble stated he would like to put an 2006 in the highway and put the used 2002 in the dog control. Councilman Trimble stated he cannot support a new vehicle for dogs. Councilman Hilton stated it is a lot of money to put dogs in but need something that will be safe. Discussion took place on buying new truck for highway, transferring the plow, sander box, and radio. Supervisor Jamerson suggested to take the money from the general surplus, transfer to highway equipment, buy the new truck without using current highway funds. More discussion took place. Consensus of the Town Board is to move forward with buying a new truck for highway with surplus money and transfer older truck to Dog Control.
- Union contract. Councilman Pettit asked if Supervisor has heard from attorney, Supervisor Jamerson stated a package was supposed to been sent for tonight's meeting but haven't received anything yet. She will be getting a hold of the attorney.
- Sign out front of the hall was blown over by last week's wind and destroyed the sign. Councilman Hilton will take a look at it to decide what to do with the sign.

Adjournment: -*A MOTION WAS MADE to adjourn at 8:11pm by Councilman Trimble seconded by Councilman Pettit.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA
NOVEMBER 28, 2006**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions/ Public Comments or Questions on Resolutions

36 – Transfer of Funds

Resolution Approval

Communications

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	Historian

Motion to Accept Reports

Motion to Pay Bills:

General No. 363 to 406 Total: \$ 20,255.83

Highway No. 236 to 256 Total: \$ 26,186.94

Old Business

Asbestos Abatement Bids – Resolution No 37

Demolition Bids – Resolution No 38

Purchase Highway Truck – Resolution No 39

Dog Control Truck – Resolution No 40

Cedrone Update

New Business

Local Law 1 of 2006 – Resolution No 41

Annual appointments and Board Vacancy

Advertise fuel bids

Public Session

Adjournment

Meeting Schedule:

Workshop December 19th at 7:00pm

Meeting December 28th after Public Hearing

Public Hearing December 28th at 7:00pm

November Regular Meeting - Town Hall

November 28, 2006

Supervisor Jamerson called the meeting to order at 7:07pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Councilman Trimble **Absent:**
 Councilman Pettit
 Councilman Hilton entered at 7:11pm
 Supervisor Jamerson

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: John Rice, Highway Superintendent, entered at 7:15pm; Jim Delong, Custodian; Tammy Swartz, Janitor; Angel Miller, Deputy Dog Control Officer

Corrections to Minutes: None

Motion to accept minutes: Councilman Trimble made a motion to accept the minutes, it was seconded by Councilman Pettit.

AYES: Barry Trimble, Bill Pettit, Ellen Jamerson

NAYS:

Petitions to the Board: None

Resolutions: Supervisor Jamerson read proposed Resolutions:

- 36 – Transfer of Funds
- 37 – Asbestos Abatement Bid Award
- 38 – Demolition of old Dolbear House Bid Award
- 39 – Purchase Highway Pickup and Transfer Funds
- 40 – Dog Control Truck
- 41 – Public Hearing Local Law 1 Of 2006

Public Comment on Resolutions: None

Reports

Supervisor's Report:

General Fund Checking	\$475,314.62	General Fund Money Market	\$104,270.82
General Capital	\$ 53,030.25	Highway Fund Checking	\$278,203.46
Highway Capital	\$110,368.25	Highway Money Market	\$ 10,142.80
Park Reserve	\$ 3,534.18	Park Capital	\$ 10,133.26
Trust & Agency	\$ 2,505.18		

Town Clerk's Report: **Town Clerk's Report October 2006**

For the month of October a total of \$473.10 was turned over to the Supervisor with \$67.58 of that being for dog licenses. \$59.92 was collected for the County Treasurer for dog licenses and \$27.00 to Ag & Markets for spay/neutering program. \$257.98 was sent to the DEC

for fishing licenses and \$22.50 to the Health Dept for marriage licenses. A total of \$840.50 was collected.

I attended the Clerk meeting that was held the day before election. Our next meeting will be held in March here at the town hall.

Things are slowing down this month only to get busy again starting next month with the tax season beginning.

I notified Beverly yesterday, that the historical sign for school district one came in.

Rabies clinics are finished for the year and hopefully will restart next March.

Highway Superintendent Report:

John stated they have done snow removal with 37 hours on equipment and 22.5 hours of overtime with 15.5 hours of part time help. He stated with the mild weather they have applied hot asphalt and stone, cheaper then cold patch. Signs and markers have been replaced. Repairs on washout shoulders is still being done. John stated repairs in the garage have been done such as lights in storage, painting bathroom and file cabinets.

Dog Control Report: Supervisor Jamerson read Chad's report:

18 Calls, 7 Dogs picked up, 1 euthanized, 6 redeemed, 10 tickets issued for a total mileage of 296.4

Code Enforcement Officer Report: Ellen read Joe's report:

The following inspections for October were completed:

21 construction, 1 manufactured home, 2 fire safety, 7 codes violations, 3 mobile home park, 2 junkyards, 14 complaints of violations for a total of 60 inspections. 9 Building permits were issued for a year to date total of 55. \$455.00 was turned over to the Supervisor with a year total of \$3,688.75. The Codes Office would like to wish everyone a safe and Happy Holiday Season.

Custodian Report: Jim stated that the park is all set, closed up for the winter. He put a drop box by the doors of the town hall for papers, put up 6 posted signs from the church to the Kennel, and will be putting up the historical sign at the school tomorrow. He has the sign that blown down. Councilman Hilton stated that he talked with Mr. Graham and they will be rebuilding it. He stated that an scout is working on the Honor Board.

Historian's Report: Supervisor Jamerson read Beverly's report:

To say that this year has been busy would be an understatement. I received 18 requests for information this year from the public, both locally and from other areas of the country. It is one of my favorite parts of this position of Historian to be able to help fill in the holes in their family trees.

I completed the new veteran's book in time for Founder's Day in June. I self published it in order to save some money, making 50 copies. Nearly all of them were sold from June to the present time. I am not going to reprint until the changes are made from people who have sent updates or additional information to be included in the book. It seemed to be received very favorable by everyone.

I have submitted materials to Jeanne to be included on the town website. Hopefully this will make me more available to those looking for information.

Thanks to the Town Board, there soon will be a historical sign in front of the District #1 school at the Palermo Elementary School. This program was done by the New York State for many years,

identifying sites of historical interest. There were never any of these signs placed in the Town of Palermo. The Mexico School gave permission to place one on front of the District #1 building.

Many thanks to the Town of Palermo citizens, the Town Board and all others who helped with the Founders Day program in June. We could not control the weather but I feel it was success as many got out to attend the activities and many organizations volunteered to be a part of the day. It was a lot of work getting ready but I know that those who attended enjoyed the day.

Repair of the old Honor Board is underway. When completed it is expected to be placed on the wall of the Pavilion at the Palermo Park. My thanks to those who are working on this project. I get several calls a year asking about the Honor Roll and what happened to it. It will be a pleasure to be able to tell them that it is once again available for viewing.

I took a display of material to the Sandy Creek Fair in July. This is a good way to let others know what is happening in the town and make the historical materials available to those that are interested. The abandoned cemeteries in Palermo are looking a lot better. In the spring, I placed the flags on the graves of veterans and artificial flowers on as many graves as possible. I collect new and gently used silk flowers for this purpose. Because there are usually no family members available to decorate these graves, whole cemeteries have no flowers in them. These people were citizens of the town and deserve to be remembered. I had some help this year from the Sunday School classes of Palermo United Methodist Church. They decorated the graves at Sayles Corners Cemetery as a service project. Also, the Girl Scouts volunteered to help place flowers in Clifford and Upson Corners. I appreciate their help. I put them in Tinkers and Palermo Center. Upsons and Palermo Center are active cemeteries but no one puts flowers on the older graves.

Also, concerning the cemeteries is the repair of the grave stones in Clifford. The Town Board accepted a bid to fix the damaged stones in Clifford. I appreciate their help in this matter. Next year I hope to have similar work done in Sayles Corners and/or Tinkers. Between the flags, flowers, the new identifying signs, the cleanup and stone repair, the cemeteries are starting to look much better.

I attended a seminar in October in Sandy Creek on volunteers and how to involve them. It is my hope at some point in the future to have a historical society in Palermo. If that happens, I certainly will need help in the form of volunteers. At this time, there is not money or the help for such a venture but I hope to change that in the time to come.

Respectfully submitted, Beverley Beck, Town of Palermo Historian

Motion to accept Reports:

- **A MOTION WAS MADE** to accept the reports by Councilman Pettit seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Motion to pay Bills: General #363 - 406 totaling \$20,255.83

Highway #236 - 256 totaling \$26,186.94

Motion to pay bills by Councilman Hilton seconded by Councilwoman Bickford.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

*- **A MOTION WAS MADE** to enter into executive session at 7:27pm for personnel related matters by Councilman Hilton seconded by Councilman Trimble.

*- **A MOTION WAS MADE** to close executive session at 7:53pm by Councilman Pettit seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Old Business: Supervisor Jamerson reviewed the Asbestos abatement bids:

1. Abscope – removal and disposal of asbestos in the amount of \$9,150.00
2. Summit – removal and disposal of asbestos in the amount of \$8,600.00

Resolution No 37 – Asbestos Abatement Bid Award

Whereas the Town Board Town of Palermo reviewed the condition of the house adjacent to the town hall located on town property formerly known as the Dolbear property and the need to demolition it for the safety and welfare of the residents and

Whereas before any demolition can take place the asbestos needs to be removed, now therefore

Be It Resolved the Town Board Town of Palermo accepts the bid quote of \$ 8,600.00 (Eight Thousand Six Hundred Dollars) from Summit for the removal and disposal of asbestos as per the bid specs.

Resolution introduced by Councilman Hilton seconded by Councilman Pettit

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Supervisor Jamerson reviewed the demo bids. Joe Green Excavating was lowest bid received,

Resolution 38 – Demolition of old Dolbear House Bid Award

Whereas the Town Board Town of Palermo has reviewed proposals for the demolition, disposal, and site stabilization of the property known as the former Dolbear property adjacent to the town hall, now therefore

Be It resolved the Town Board Town Board accepts the proposal of Joe Green Excavating in the amount of \$3,875.00 upon proof of proper insurance and copies of disposal tickets will be furnished upon request.

Resolution introduced by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Resolution No 36 – Transfer of Funds

Whereas the Town Board has reviewed bills for November 2006, therefore

Be It Resolved the Town Board Town of Palermo authorizes the following transfers:

From A1990.4 Contingment in the amount of \$1,474.37

To: A 3310.4 Traffic Control Contractual in the amount of \$619.15

To: A3510.4 Dog Control Contractual in the amount of \$500.00

To: A7550.4 Celebrations Contractual in the amount of \$355.22

The purpose of the transfer is to keep those accounts from being overexpended.

Resolution introduced by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Discussion on the highway truck purchase took place. Discussion took place on whether the plow might fit or not. Town Board discussed to figure the cost with the plow as the worst case scenario.

Resolution No 39 – Purchase Highway Pickup and Transfer Funds

Whereas the Town Board Town of Palermo has reviewed state bid prices for 2007 Pick-up trucks with the highway superintendent and acknowledges a need for a truck to be used in services of Dog Control

Now Therefore on a motion made by Councilman Trimble and seconded by Councilman Pettit, **BE IT RESOLVED** as follows:

1. The Town Supervisor is directed to transfer from A911 – Unexpended Funds in the amount not to exceed \$24, 182.00, to DA5130.2 Machinery Equipment Funds in the amount of \$24,182.00.
2. The Town Board authorizes the purchase of a 2007 F-250, from Van Bortel Ford in the amount of \$24,182.00 (Twenty-four Thousand One Hundred Eighty-Two dollars)
3. The Town Board authorizes the transfer of the current plow, sander box, and radio from the 2002 truck to the new truck.
4. Upon completion of delivery of new truck and the transfer of needed equipment, the 2002 Chevy will be transfer over to the Dog Control Department for their use in Dog Control services.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Resolution No 40 – Dog Control Truck

Whereas the Town Board Town of Palermo has reviewed the need for a vehicle for the Dog Control, and

Whereas upon the transfer a truck from the highway department for said services, mileage will no longer apply, and

Whereas the only need for people in the truck would consist of the Dog Control Officer and Dog Control Officer Deputy,

NOW, THEREFORE, on motion made by Councilman Hilton seconded by Councilman Pettit, **BE IT RESOLVED** as follows:

1. The Town Supervisor is directed to transfer from A1990.4 Contingment in the amount of \$1500.00 to A3510.2 Dog Control Equipment in the amount of \$1500.00.
2. The Town Board authorizes the purchase of an aluminum truck cap with two back doors, two side doors and painted to match the color of the truck from Cap World in the amount not to exceed \$1500.00
3. Mileage payments will stop upon the arrival of the new truck.
4. Dog Control Officer and Dog Control Officer Deputy are the only people allowed in the Dog Control Truck.
5. Dog Control truck will only be used in duties of the Dog Control Officer including but not limited to: taking dogs to the vet and/or animal shelter, picking up dog food and kennel supplies.
6. Decals will be placed on the truck identifying it to the Town of Palermo Dog Control by next year with money from the Dog Control Contractual Account.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Resolution No 41 – Public Hearing Local Law 1 of 2006

Whereas the Town Board Town of Palermo has considered adopting a local law for amending the administration and enforcement of the New York State Uniform Fire Prevention and Building Code and

Whereas the Town Board wishes to adopt said local law as agreed upon, and

Whereas, adopting said local law will be in the best interest of the Town of Palermo,

Now, Therefore on a motion made by Councilman Trimble seconded by Councilman Hilton, be it resolved as follows:

1. That the said Town Board will meet at the Town Hall, Palermo, New York, on the 28th day of December 2006 at 6:30pm to hear all persons in the matter of proposed Local Law 1 of 2006, a local law amending the administration and enforcement of the New York State Uniform Fire Prevention and Building Code.

AYES: Barry Trimble, Peggy Bickford, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Supervisor Jamerson read a letter from Cedrone's concerning the highway garage.

Dear Jean,

As per my conversation with Tom Hilton today, he asked us to briefly summarize the status of our Building Assessment Report for tonight's Board meeting. Our summary is as follows: Since starting our work in mid-October, we have completed the collection of building data through several field inspections and information that you have submitted to our office. We have developed several drawings of the building for the purposes of engineering calculations and constructions estimating. We have asked several contractors to submit quotations for building repairs and new heating installation. These quotations will provide backup to our engineering work. We are currently waiting for two contractors to submit their information to us. Once we receive this information, we will need one or two more weeks to finalize our Building Assessment report.

We hope the above is helpful to you. Should you have any additional questions, then please do not hesitate to contact our office.

Sincerely, Peter Cedrone

Councilman Hilton stated they have two companies looking at the roof, there is leakage. Its been on about 40 years with repair here or there. He stated they were talking about infra red instead of blowers and other things. Hope to have info in a couple of weeks.

New Business: Supervisor Jamerson stated her and the Town Clerk discussed the annual positions and she has instructed the clerk to give those already in position until December 19th and advertise for those positions that no one reapplied for. Clerk to advertise for fuel bids, mowing bids and the board vacancy for December 28th meeting.

Public Session: No one spoke

November Town Board Meeting, Town Hall

November 28, 2006

Adjournment: Motion to adjourn was made at: 8:12pm by Councilman Pettit seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
December 19, 2006

PALERMO TOWN HALL
7:00 pm

Those present at the workshop were:

Present: Councilman Trimble
Councilman Pettit
Councilman Hilton
Supervisor Jamerson

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: John Rice, Highway Superintendent; Joe Fiumara, Code Enforcement Officer

The following discussion took place:

- Highway has new truck, old truck delivered to Dog Control Officer. New cap for Dog Control Officer truck is ordered and will be in after the first of the year.
- Contract for asbestos removal and demo of the house is in order. Joe has contacted the company for air quality and it will be a little more then expected due to the number of days work planned on the removal of asbestos.
- Reminder public hearing is scheduled at 6:30 pm next Thursday
- New plow was purchased with truck due to the old plow not being able to be fitted to the new truck. Old plow is off the old truck and is in storage.
- Placed #2 stone and item 4 stone down by the kennel where it was soft due to the placement of mud earlier.
- Marked driveway by park for trucks with snowmobile trailers to park. More discussion on recreational trails and pros in sale tax revenues it could produce
- Grant moneys for trail. Discussion on cross country skiing and trails.
- General discussion on recreational trails and benefits to the community
- New truck to be undercoated yearly. John stated that is what he plans to do to prevent rusting
- Salt application vs. other methods and how it works
- Highway garage. Engineer has been in and out as well as contractors to evaluate the garage.
- Garage roof being the biggest cost of the project. Same original roof put on over 30 years ago, has been patched now and then.
- Radiate heat. Contractor is evaluating heating situation. More discussion on the garage progress took place
- Asbestos removal and demo of the house should be completed in January, weather permitting.

Adjournment: -*A MOTION WAS MADE to adjourn at 7:46pm by Councilman Trimble, seconded by Councilman Hilton.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA
DECEMBER 28TH, 2006**

Public Hearing – 6:30p.m.

 Reading of Local Law 1 of 2006

 Public Comment

Adjournment of Public Hearing

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions/ Public Comments or Questions on Resolutions

42 - Adopting Local Law 1 of 2006

43 - Transfer of Funds

Communications

Reports:

 Supervisor Town Clerk Highway Code Enforcement

 Dog Control Assessor Planning Board Board of Appeals

 Custodian Rec Director County Legislature

Motion to Accept Reports

Resolution Approval

Motion to Pay Bills:

 General No. 407 to 456 Total: \$ 66,571.56

 Highway No. 257 to 289 Total: \$ 60,253.76

Old Business

 Opening of Mowing Bids

 Opening of Fuel Bids

 Board Vacancy

New Business

 Organizational Meeting Schedule

Public Session

Adjournment

Meeting Schedule:

 Organizational Meeting: January

 Workshop: January 16th

 Regular Meeting: January 23rd

December Regular Meeting - Town Hall

December 28, 2006

Supervisor Jamerson called the meeting to order at 7:40pm with a salute to the flag and a moment of silence.

Town Clerk took roll call:

Present: Councilman Trimble
Councilman Pettit
Councilman Hilton
Supervisor Jamerson

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: John Rice, Highway Superintendent; Tammy Schwartz, Janitor, Jim Delong, Custodian, Marty Webster, Assessor.

Corrections to Minutes: None

Motion to accept minutes: Councilman Hilton made a motion to accept the minutes of last month, it was seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Petitions to the Board: None

Resolutions: Supervisor Jamerson read proposed Resolutions:

42 – Adoption of Local Law 1 of 2006

43 - Transfer of Funds

Public Comment on Resolutions: None

Correspondence: Supervisor Jamerson read the communications:

1. Oswego County Personnel concerning several upcoming civil service exams
2. Caraccioli & Associates reminder that any zoning changes proposed with 500 feet of a municipality border, the clerk needs to notify the adjoining municipal clerk of such changes.

Reports

Supervisor's Report: Supervisor Jamerson read her report

General Fund Checking	\$479,244.62	General Fund Money Market	\$104,507.18
General Capital	\$ 53,052.35	Highway Fund Checking	\$252,130.74
Highway Capital	\$110,414.24	Highway Money Market	\$ 10,160.80
Park Reserve	\$ 3,536.28	Park Capital	\$ 10,137.48
Trust & Agency	\$ 4,224.62		

Town Clerk's Report: Town Clerk gave her report:

For the month of November a total of \$552.28 was turned over to the Supervisor with \$133.83 of that being for dog licenses. \$118.67 was collected for the County Treasurer for dog licenses and \$66.00 to Ag & Markets for spay/neutering program. \$187.50 was sent to the DEC for fishing licenses and \$22.50 to the Health Dept for marriage licenses. A total of \$946.50 was collected.

This year has been a busy one. First year of doing taxes, learned a great deal. I attended several conferences and workshops throughout the year as well as attended all the Town Clerk's Association meetings. I have been updated on records management and will be attacking that more aggressive next year and hopefully have a town wide plan in place.

Tax season will begin next week. I have the tax bills and will be processing them tomorrow and getting them to the post office hopefully by Saturday. The new tax program is updated and loaded with this year's tax file. I will be getting more information on a website that our tax bills will be posted for residents to be able to view their bills. This is a free service provided by BAS, the authors of my tax program. I will have a link on our website to it as soon as I can.

My books are closed for the year and will have my year end report for the Board next month. I want to wish everyone a Happy New Year and look forward to serving you next year.

Jean Gulliver

Palermo Town Clerk

Highway Superintendent Report: John stated all is going well, no problems with equipment. They have been addressing potholes. The new pickup is delivered and is in service. John stated that with the mild weather, National Grid took down a tree. Big thank you and hope to be able to have more taken down with National Grid. Only cost to the town was the clean up and stump to grind. John stated he has started the Highway Spending Agreement and will have that for the next meeting.

Planning Board: A resolution was given to the Town Board:
December 12, 2006

A motion was made to reinstate Jim Petreszyn as the chairman of the Planning Board and Diane Kowaleski as co-chair. At this time the Planning Board wishes to take a closer look at the land use law. Jim would be more able to research this is he were chairperson. His background is more in this area. A motion was made by Cheryl Smith and seconded by Elaine Wells. All in favor. Submitted by Kimberly Druce, Planning Board Secretary.

Code Enforcement Officer Report: Supervisor Jamerson read Joe's report:

The following inspections were done for the month of November: 19 Construction, 1 Fire Safety, 12 Code Violation, 2 Mobile Home Parks, 2 Junkyard, 11 Complaints of violation for a total of 48 inspections. 6 permits were issued with a year to date total of 70. \$480.00 was collected in fees for a year total of \$4,68.75. The Town of Palermo will soon be proposing a new local law to adopt the New York State version of minimal requirements for the administration and enforcement of the New York State Building Code. This new law will offer similar standards in all municipalities that previously varied from Town to Town, Village to Village and etc... Now all building departments will share the same minimum Standards and requirements. For more information, please contact me anytime. Respectfully submitted, Joseph Fiumara, Code Enforcement Officer.

Assessor's Report: Marty stated he was planning ahead, all renewals for exemptions such as seniors, Ag and fireman, will be mailed in the next two weeks. He will have a proposal for a resolution for increase of income levels for the senior exemptions. The resolution will take care of it for four years, it has the same policy.

DCO's Report: Supervisor Jamerson read Chad's report:

For the month of December there were 7 calls, 2 dogs picked up, 2 dogs redeemed, for a total mileage of 179.5 miles.

Board of Appeal Report: Town Clerk stated that the Board of Appeals has an upcoming hearing on variance of lot size, the person does not want to subdivide his land.

Motion to accept Reports:

* - **A MOTION WAS MADE** to accept the reports by Councilman Trimble and seconded by Councilman Hilton.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Resolutions Approval:

Resolution No 42 – Adoption of Local Law 1 of 2006

Whereas the Town Board Town of Palermo has considered adopting a local law for amending the administration and enforcement of the New York State Uniform Fire Prevention and Building Code and

Whereas the Town Board wishes to adopt said local law as agreed upon, and

Whereas, adopting said local law will be in the best interest of the Town of Palermo,

Now, Therefore on a motion made by Councilman Hilton and seconded by Councilman Trimble , be it resolved as follows:

1. That the said Town Board held a public hearing at the Town Hall, located at 53 Co RT 35 in the Town of Palermo, County of Oswego, State of New York, on the 28th day of December 2006 on or about 6:30pm to hear all persons in the matter of proposed Local Law 1 of 2006, a local law amending the administration and enforcement of the New York State Uniform Fire Prevention and Building Code.
2. The Town Board hereby adopts Local Law 1 of 2006 amending the administration and enforcement of the New York State Uniform Fire Prevention and Building Code
3. The Town Board hereby instructs the Town Clerk to notify the town attorney of its adoption for filing with the State of New York
4. The Town Board instructs the Town Clerk to notify Code Publishing for inclusion in the Code of The Town of Palermo book.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Resolution No 43 – Transfer of Funds

Whereas the Town Board has audited the bills of December, now therefore be it resolved as follows:

1. The Town Board hereby directs the Supervisor of make the following transfers to keep accounts from being over expended on the General side:

From A1990.4 Contingment in the amount of \$ 612.06 to:

A1110.1 Justice Personal Service in the amount of \$.09 (rounding)

A1410.4 Town Clerk Contractual in the amount of \$399.33

A3310.4 Traffic Control Contractual in the amount of \$123.75

A3620.4 Safety Inspection Contractual in the amount of \$88.87

A7310.1 Youth Personal in the amount of \$.02 (rounding)

2. The Town Board hereby directs the Supervisor to accrue an amount of \$1500 from the 2006 Budget for an outstanding invoice pertaining to the ordered cap for Dog Control Truck

Resolution introduced by Councilman Pettit and seconded by Councilman Hilton.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Motion to pay Bills: General #173 - 205 totaling \$9,529.45
Highway #145 – 167 totaling \$13,937.87

* - **A Motion was made** to pay bills by Councilman Trimble seconded by Councilman Hilton

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Old Business: Supervisor Jamerson opened the bids for mowing:

1. Thomas Dufrane \$3,500
2. Christopher Barrow \$80/mowing Sayles Corners Cemetery, \$60/mowing Clifford, \$70/mowing Tinkers, \$45/mowing Town Hall/Kennel, \$200/mowing Park. Has proof of insurance.
3. Markle Lawn and Snow: Park \$800/month May-October, \$1,200 cemeteries once per month, \$600/month Hall & Kennel, has insurance on file with the town.
4. C A Property Services: Park \$4,200 no less then 24 times – spring brush and trash cleanup, Cemeteries \$1,250 at least once per month with spring cleanup of trash and brush, \$750 Hall & Kennel once per week with spring cleanup of brush and trash. Will provide proof of insurance in the amount of 2 million with auto and workman’s comp.

Discussion took place concerning the various bids. Concerns were voiced on the lowest bid of \$3,500 such as insurance and how the mowing was to be done. Town Clerk was instructed to contact Mr. Dufrane and ask for a clarification of the process of mowing and if properly insured. Town Board tabled the bids until next month.

Supervisor Jamerson opened the fuel bids:

1. Glider Oil: Gasoline - \$1.875, Diesel - \$2.01, Fuel oil - \$1.8215, Propane - \$1.42168
2. Oneida Lake Energy: Gasoline - \$1.775, Diesel - \$1.955 (summer \$1.885), Fuel oil – \$1.864 with a cap \$2.509, Propane - \$1.65 with a cap \$1.80
3. Babcock Oil: Gasoline - \$1.83, Diesel - \$1.927, Fuel oil - \$1.785

Discussion took place concerning fuel bids.

*- **A motion was made** to accept the 2007 fuel bids of Oneida Lake Energy by Councilman Pettit seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Supervisor Jamerson stated there have been three more applications for the vacancy on the Town Board. The following people have applied for the position:

1. Gary Gulliver
2. Kimberly Druce
3. Warren Vandish Jr.
4. Owen Clark
5. Patrick Key

6. Diane Kowaleski

Interviews with the applicants will be done at the organizational workshop.

New Business

Organizational workshop has been set for Wednesday January 10th at 6:30pm at which time interviews will be done. Organizational meeting is scheduled for January 16th prior to the regular workshop at 6:30pm

Public Session: Discussion took place concerning a medical bill for an eye injury Andrew Redhead had during recreation program. It was explained a mix up in the paper work made it too late to turn over to insurance. Discussion on plow taken off the old truck from the highway department on where it was. More discussion on leaving the plow on the truck for DCO took place, liability was an issue, Councilman Hilton stated to sell it we are not storing it. Town Clerk to put an ad in the paper for the plow and frame. Gary Gulliver suggested the town board do a motion to hold over all appointed positions until the organizational meeting is held since all positions expire December 31st.

*- **A motion was made** to hold over all current appointed positions until the Organizational Meeting to be held on January 16th at which time appointments will be made by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Marty stated he read news that that there is a proposal in the State to increase new STAR rebate checks this year and next. More discussion took place on the STAR rebates.

Adjournment: Motion to adjourn was made at: 8:40pm by Councilman Pettit seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Jamerson

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk